

**AGENDA of the  
Special Mayoral Committee Meeting :  
23 July 2013**

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**ANNUAL SUPPLY CHAIN MANAGEMENT IMPLEMENTATION REPORT IN TERMS  
OF PARAGRAPH 6(2)(a) OF THE POLICY: 2012/2013**

**8/2/2**

**R Ia Cock  
15 July 2013**

**(028) 313 8080**

**Corporate Head Office**

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**1. Executive Summary**

The Local Government: Municipal Finance Management Act, No 56 of 2003(MFMA), requires the municipality to have and implement a Supply Chain Management (SCM)Policy which gives effect to the provisions of Part 1 of Chapter 11 of the Act that deals with 'Supply Chain Management'.

On the 30<sup>th</sup> May 2005 the Municipal Supply Chain Management Regulations were promulgated. The Overstrand Municipality Supply Chain Management Policy was approved in terms of these Regulations, by Council on May 25, 2008 at a legally constituted Council meeting.

Although the MFMA prohibits a Councilor from being a member of a bid committee or any other committee evaluating or approving quotations or tenders, Council has an oversight role to ensure that the accounting officer implements all supply chain management activities in accordance with this policy. For the purposes of such oversight, Council's Supply Chain Management Policy, **Paragraph 6.2(a)** requires that the accounting officer must

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**"Within 22 business days of the end of each financial year, submit a report on the implementation of the policy to the Council."**

**2. Service Delivery and Budget Implementation Plan - IGNITE**

Directorate: Finance  
Department: Supply Chain Management

**3. Compliance with Strategic Priority/ies**

Provision of democratic and accountable governance  
Provision and maintenance of municipal services

**4. Delegated Authority**

None

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**5. Legal Requirements**

Local Government: Municipal Finance Management Act 2003, (Act 56 of 2003)  
Local Government: Municipal Finance Management Act 2003, (Act 56 of 2003):  
Municipal Supply Chain Management Regulations  
Overstrand Municipality Supply Chain Management Policy dated 25 June 2008,  
as amended.

**6. Background/Discussion/Evaluation/Conclusion**

**Background**

**6.1. Oversight role of council**

The Council reserves its right to maintain oversight over the implementation of this Policy and for the purposes of such oversight the accounting officer must within 22 business days of the end of each financial year, submit a report on the implementation of the Supply Chain Management Policy of the municipality, to the council of the municipality in terms of paragraph 6(2) of the Policy (**Annexure A**)

These reports must be made available to the public in accordance with section 21A of the Local Government Municipal Systems Act 32, 2002.

**6.2. Supply Chain Management (SCM) Policy**

All officials and other role players in the Supply Chain Management System of the municipality must implement this Policy in a way that gives effect to Section 217 of the Constitution, which is fair, equitable, transparent, competitive and cost effective.

**6.3. Amendment of Supply Chain Management Policy**

In terms of Paragraph 3(1)(b) of the Policy, the Accounting Officer must, when considered necessary, submit proposals for the amendment of the Supply Chain Management Policy.

The SCM Policy approved in 2008 and amended during the 2012/2013 financial year contained and addressed all the elements of the SCM Regulations and the SCM Model Policy. As part of the annual budget policy review, the 2012/2013 SCM policy was submitted to Council for consideration and approval on 30 May 2012. Subsequent to its approval the policy underwent the following amendment:

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#	Date	Reason / Impact
1	2012.07.25	Amendment of the process for the procurement of goods and services up to a value of R 2,000.00 (VAT inclusive), in order to improve alignment between the SCM Policy and the SCM Regulations.

#### **6.4. Supply Chain Management Unit**

In terms of Paragraph 7 of the Municipal Supply Chain Management Regulations (MSCMR) the municipality must establish a Supply Chain Management Unit (SCMU) to implement its Supply Chain Management Policy. The SCMU must operate under the direct supervision of the Chief Financial Officer and may be delegated to an official in terms of Section 82 of the MFMA. The SCMU is therefore lead by the Senior Manager Supply Chain Management: Mrs. CEM La Cock.

The structure of the SCMU was amended and approved during the 2012/13 financial year. The new extended organogram now covers the following disciplines within Supply Chain Management:

- Demand Management : Demand Planning and Specifications
- Acquisition Management : Procurement of Goods & Services below R30 000- Buyer's Division  
Procurement of Goods & Services above R30 000- Procurement Division
- Logistics Management : Inventory Management- Municipal Stores
- Contract Management : Monitoring the performance of contracts procured through the SCM process.

The staff complement in the Supply Chain Management Unit has been extended to a total of 24 (from 23) officials with the inclusion of Contract Management. Attached, as **Annexure B**, is the current approved organogram. It should be noted that the functions of Asset Management and Risk Management are not performed in the SCM Unit.

As at 30 June 2013 one vacancy existed in the Department, representing a 4% vacancy rate. The post of Accountant: Procurement only recently became vacant after the official was appointed as Senior Accountant: Procurement as from 1 June 2013, following the resignation of Mr. PH Peters on 31 May 2013. Processes are already underway to fill the vacancy within the first quarter of the 2013/14 financial year. The vacancy rate is below the national norm.

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**6.5. Contract Management**

Contract management has been identified as a necessity in the Overstrand Municipality during the 2011/2012 financial year and the Contract Management office has been established in June 2012.

**The objective of the establishment of the office was to:**

- a) Centralize the contract management function within Overstrand Municipality
- b) Formalize business processes in line with the SCM office
- c) Establish and develop a system that will enable proper controls in order to reduce operational risk to the contract life cycle.
- d) Management of information systems to enable effective governance and monitoring of all approved contracts
- e) Establish proper communication structures with identified role players with responsibilities
- f) Monitor and management of supplier performance
- g) Compilation of a dispute resolution mechanism between SCM and the legal department
- h) Proper control and safekeeping of contract document management in conjunction with the records department
- i) Complying with legislation guiding contract management (Section 116 of the MFMA 2003) and other relevant legislation.

**Milestones attained in Contract Management:**

- a) Increase of office capacity by appointing a clerk: contract management (1 August 2012)
- b) In giving effect to section 116 of the MFMA, 56 OF 2003, a need to either extend the current SCM policy or developing a new contract management policy was identified. In June 2013 the proposed Contract Management Policy of the Overstrand was adopted by council for implementation on 1 July 2013.

**6.6. SCMU IT System Development**

During the implementation of the contract management function within SCM, the existing system in use, i.e. Collaborator (Non-financial system), was modified and aligned with the SCM business procedures, at no additional cost. The motivation to make use of SAMRAS as a financial system to support this function was identified.

The following developing milestones have been reached during the 2012/2013 financial year:

- a) 1 July 2012: Analysis of the existing Collaborator system and alignment with SCM procedures

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- b) 1 September 2012: A GAP analysis and system re-design was undertaken in order to align the Collaborator system and SCM procedures
- c) 31 January 2013: Implementation of changes to the Collaborator system:
  - i. Training completed 19 February 2013
  - ii. Data cleanup and conversion of contract data into Collaborator to be completed on 12 July 2013

The SAMRAS financial system was considered to be the best long-term system solution. In May 2013 new SCM Modules were procured from SAMRAS, called SAMRAS Plus, making provision for Contract Management and Document archiving.

The following benefits will be realised with effective implementation and development of the system:

- a) The total SCM offering will be integrated into one system enabling cleaner data and proper audit trails of transactions.
- b) Document management would secure and organise proper document management in a central storage environment, electronically retrievable for future usage out of one system.
- c) The system will enable all role players to be involved in delegation of powers and proper communication.
- d) Duplication of transacting will be eliminated.

## **6.7. Training of SCM Officials**

### **6.7.1. Competency Levels of the Supply Chain Management Unit**

The Municipal Regulations on Minimum Competency Levels requires certain General Competency Levels for Officials Involved in the Implementation of the Supply Chain Management Policy. The regulations do not affect the continued employment and conditions of a financial official appointed by a municipality prior to the effective date of the Regulations, provided that such an official attains the required minimum competency level in the required unit standards for each competency area on or before January 01, 2013, or have been granted an extension by National Treasury until 30 June 2014 as per Circular 60.

Of the 24 officials in the SCM unit, 12 have already been enrolled in the Municipal Financial Management Programme which will result in the attainment of the competency levels:

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#	Designation	Name
1.	Senior Manager: Supply Chain Management	La Cock CEM
2.	Senior Admin Officer	De Jager R
3.	Manager: Purchases	Wepener G
4.	Manager: Contracts	Potgieter DRM
5.	Administrator: Tender Management	Moore A
6.	Senior Accountant: Procurement	D'Oliveira BD
7.	Administrator: Tenders	Du Preez LS
8.	Administrator: SCM	Thesen I
9.	Stores Co-ordinator	Lyners-Swartz V
10.	Administrator: SCM	Mili AW
11.	Admin Assistant: Procurement	Immelman S
12.	Buyer	Lourens C

After completion of the qualification, the above-mentioned officials in the SCM Unit will be compliant with the requirements of the legislation. Subject to availability of funding more officials will in future be trained.

For the 2013/2014 financial year the University of Stellenbosch has been appointed to present the Municipal Finance Management Programme on NQF 6 level, in order to ensure compliance to this requirement.

#### **6.7.2. Miscellaneous Training& Education**

Road shows were held by the SCM Unit on various aspects of SCM and incorporating Circular 62, for Management and other officials of Overstrand Municipality:

- a) 15 Augusts 2012 – Senior Management
- b) 21 November 2012 to 3 December 2012 – All officials: Circular 62

The objective of these road shows was to make officials aware of the SCM legislation and procedures.

Ethics SA has been awarded an international tender for the development and training of ethics in South Africa and Africa as part of a broader municipal anti-corruption project. Overstrand was chosen as a pilot site. On 28 August 2012, Ethics South Africa facilitated training to four Overstrand officials and three councillors to qualify them as ethical officers. This training was also attended by two other local municipalities from across the country. The

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officials who attended are from the following departments; Supply Chain Management, Protection and Security Services, Legal Services and Internal Audit.

On 27 September 2012 Ethics SA facilitated a first workshop for the Overstrand Municipality's business chambers (150 members attended), in conjunction with SCM. The objective of the workshop was to promote integrity and transparency in all interactions between the municipality's supply chain management structure and the business community.

Overstrand Municipality continues to attend the quarterly SCM Form, scheduled by Provincial Treasury and attended by all SCM Managers in the Province. SCM issues are discussed at these meetings which are regularly attended by officials from the CIDB, SARS, National Treasury, the Auditor-General, etc. The SCM Forum engages on topical discussions and information sharing and the Overstrand Municipality attempts to always send a representative to these forum meetings.

During December 2012 SCM Overstrand formed part of a group of SCM officials in Stellenbosch, developing a standard SCM training module for SCM practitioners, in conjunction with Provincial treasury, Price Water Coopers and the University of Stellenbosch. The manual is in the process of being finalised in July 2013.

Three officials are currently involved in relevant further tertiary studies:

#	Designation	Name	Study Area
1.	Administrator: Tender Management	Moore A	BCom Degree
2.	Administrator: Tenders	Du Preez LS	BBA Degree
3.	Clerk: Contract Management	Mapuma Z	LLB Degree

We are also investigating career specific training in procurement related fields and subject to the training requirements, funding will be secured and officials will be provided with the opportunities to undergo training.

As further testimony to the municipality's vision, as a centre of excellence, Provincial Treasury has offered to provide the SCM Unit and all other municipal officials with further SCM training. This training is scheduled for 04 to 05 July 2013 and a total of 103 municipal officials will be attending.

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### **6.8. The Delegation of Supply Chain Management Powers and Duties**

Council has duly delegated the implementation of the Supply Chain Management Policy to the Accounting Officer who is responsible for taking all reasonable steps to ensure that proper mechanisms and separation of duties are in place in the Supply Chain Management System in order to minimise the likelihood of fraud, corruption, favouritism and unfair and irregular practices.

In terms of this responsibility Council has adopted a Delegations Policy which assists in maximising the administrative and operational efficiency. The delegations also provide adequate checks and balances in the municipality's Supply Chain Management function.

Furthermore, Section 79 of the MFMA requires that delegations and sub-delegations must be in writing and must be reviewed regularly. The Accounting Officer has been complying with these requirements, amongst others, of Section 79. Except for the conferring of the delegations in writing, the acceptance of the delegations by the delegated official is also reduced to writing. The delegations are conferred to the post and accepted by the holder of the post.

### **6.9. Demand Management**

Demand Management is an interactive process to determine the demand levels required to meet the municipality's objectives. These objectives are reflected in the municipality's Integrated Development Plan (the 'IDP'), which is a comprehensive strategy document setting out how the municipality intends to address the development challenges in a specific financial year. The importance of Demand Management was again highlighted during the 2012/2013 financial year via the issuing of National Treasury MFMA Circular No. 62, published in August 2012.

It is the vision of the SCM Unit, as supported by the Accounting Officer, the Chief Financial Officer and guidelines of Circular No. 62, to fully utilize the Demand Management Plan (DMP) as a strategic tool in order to implement the budget. The objective is to ensure that the resources required to fulfill the needs identified in the Integrated Development Plan (IDP) of the municipality are delivered at the correct time, price and place and that the quantity and quality will satisfy those needs.

The SCM Unit has, through the budget development process, begun implementing the DMP for effect during the 2013/2014 financial year and will actively promote and drive its implementation. The success of the implementation of a Demand Management Plan for the 2013/2014 financial year will be measured over the next year and will on a quarterly basis be reported to Council.

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#### **6.10. Buyers Section**

The Buyers Section is specifically tasked to perform all procurement related actions for the procurement of goods and services with a value up to R30 000 as well as the issuance of orders for procurement with higher values.

Since the inception of the Buyers Section in December 2010, all procurement activities have been centralised and all quotations have been obtained by officials in the Buyers Section of the SCM Unit from the office in Hermanus.

#### **Number of orders issued during the 2012/2013 financial year:**

	<b>Quantity</b>	<b>Range of procurement</b>	<b>Percentage</b>
	1,997	R 0.00 - R 500.00	20.36%
	2,843	R 500.01 - R 2,000.00	28.99%
	4,159	R 2,000.01 - R 30,000.00	42.40%
	633	R 30,000.01 - R 200,000.00	6.45%
	176	R 200,000.01 - and above	1.79%
<b>Total</b>	<b>9,808</b>		<b>100.00%</b>

#### **6.11. Preferred Suppliers Database**

In terms of Paragraph 14(1)(a) of Council's Supply Chain Management Policy, the Accounting Officer is required to keep a list of accredited prospective providers of goods and services (SC Database). Purchases for goods and services for the Municipality are made through the Preferred Suppliers Database and all current as well as interested suppliers were again requested to register on our database during July 2012 and will be repeated during July 2013.

Currently 2688 (2407 in 2011/2012) accredited suppliers are registered on the SC Database. Many initiatives are being conducted annually in order to assist suppliers with the completion of SC Database forms, using the assistance of our own LED Department. Attention is given to the application for Tax Clearance Certificates, registration with the CIDB, opening of bank accounts, etc.

During 2012/2013 added resources have been made available via; SARS online e-filing, in order to verify the Tax Clearance Certificates of suppliers, and Provincial Treasury's quarterly verification of all the municipality's suppliers against the Provincial HR system, in order to aid the municipality in complying with the SCM Regulation 44.

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#### **6.12. Bid Committee System**

The Bid Committee system for competitive bids has been actively applied within the municipality. The bid committee system includes a Bid Specifications, Bid Evaluations as well as a Bid Adjudication Committee. These committees have been properly constituted and duly appointed and delegated in order to execute the mandates of each of the committees.

All procurement of goods and services with a value above R 30 000 are procured by way of formal written quotations or competitive bidding processes. These processes are essentially the same with formal Bid Specifications Committee meetings conducted for each. The differentiation is with awards up to R200 000 are recommended by the Bid Evaluation Committee to the relevant Director (or delegate) may consider an award; whilst all bids in excess of R 200 000 are recommended to the Bid Adjudication Committee for award.

#### **6.13. Bid Administration Processes**

The entry gate to these procurement processes are the submission of a bid specification duly authorised by the delegated Director. A Bid Specifications Committee would finalise the format of the bid document and refer it back to the user department for the final compilation of a bid document, dealing with arrangements for the placing of the tender advertisements, before producing the bid documents for availability. The full administration function of inviting, designing and issuance of bid documents reside in the SCM Unit.

Once again the implementation of these processes by the SCM Unit released the operational officials from what essentially are SCM functions and reduced the risk of procedural errors, fraud and corruption.

#### **6.14. Bids awarded by the Bid Adjudication Committee**

The bids that were awarded by the Bid Adjudication Committee in terms of the SCM Policy and the Preferential Procurement Policy for the 2012/2013 financial year are attached as **Annexure C**.

<b>Procurement Function</b>	<b>2012/2013</b>	<b>2011/2012</b>
Bids Processed	143	96
Bids Processed- Average per Quarter	36	24
Average days from evaluation to Bid Adjudication Committee	7	9
Average days from initiation to Bid Specification Committee	7	8
<b>Estimated Value of Awards (R)</b>	<b>244,407,031.92</b>	<b>240,643,347.35</b>

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### **6.15. Deviations from Procurement Processes**

The Supply Chain Management Policy states in Paragraph 36(1)(a): “The accounting officer may dispense with the official procurement processes established by this policy and may procure any required goods or services through any convenient process, which may include direct negotiations, but , amongst others, only –

- (i) in an Emergency
- (ii) if such goods or services are produced or available from a single provider only;
- (iii) for the acquisition of special works of art or historical objects where specifications are difficult to compile;
- (v) in any other exceptional case where it is impractical or impossible to follow the official procurement processes”

The Accounting Officer approved the 149 deviations attached as per **Annexure D** during the 2012/2013 financial year (266 for 2011/12) to the value of more than R 8 million.

<b>SCM Policy</b>	<b>Description</b>	<b>2012/2013</b>	<b>2011/2012</b>
Clause 36(1)(a)(i)	Emergency	8	1
Clause 36(1)(a)(ii)	Sole Supplier	32	52
Clause 36(1)(a)(iii)	Special works of Art	4	1
Clause 36(1)(a)(v)	Impractical Impossible	105	212
		<b>149</b>	<b>266</b>

It is clear from the comparison that deviations have been reduced markedly and Council is progressively becoming more pro-active in terms of planning for procurement and thereby following the preferred due process.

### **6.16. Irregular Expenditure- Paragraphs 36(1)(c)**

In terms of Section 32(4) of the Local Government Municipal Finance Management Act (56 of 2003) Council must be made award of all possible irregular expenditure incurred by the municipality.

In May 2013 National Treasury issued MFMA Circular No. 68 which served to provide clarity on the procedures to be followed when dealing with unauthorised, irregular or fruitless and wasteful expenditure as defined in section 1 of the Municipal Finance Management Act (MFMA).

In terms of this, the following cases of irregular expenditure have been identified:

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SCMIE #	Date of payment	Description	Type of Prohibited Expenditure	Awarded to	Value of the Irregular Expenditure Incurred
2013/07	2012/08/30	The procurement of a conference venue for the SDF Forum held on 23 & 24 August 2012, award to a person in the service of the state: Zelpy 1776 (Pty) Ltd t/a Misty Waves: Councillor M. Lerm	SCM Regulation 44	Zelpy 1776 (Pty) Ltd	R15,600.00

### **6.17. Non-compliance to Legislation**

With regards to non-compliance, National Treasury MFMA Circular No. 68 reads as follows:

*“Although a transaction or an event may trigger irregular expenditure, a municipality or municipal entity will only identify irregular expenditure when a payment is made, in other words, the recognition of irregular expenditure will be linked to a financial transaction. If the possibility of irregular expenditure is determined prior to a payment being made, the transgression shall be regarded as a matter of non-compliance.”*

In terms of this, the following possible instances of irregular expenditure were identified before payment and are thereby declared as non-compliance:

SCMIE #	Date Identified	Date approved for payment	Description	Awarded to	Value of the Irregular Expenditure Incurred
2013/01	2013.01.28	2013.02.13	Leasing of Erf 4485 in Kleinmond for office accommodation without following a competitive bidding process in terms of Paragraph 19(a) of the Policy and awarding to a service provider whose tax matters are not in order	ACM Krige	R 40,960.00
2013/02	2012.07.27	2012.07.27	Repair of curtain rail in auditorium during the Kalfiefees in 2011 as a strip-and-quote prior to approval of a deviation	Anza Curtains	R 1,000.00
2013/03	2012.07.24	2012.10.15	Procurement of tow-in services from the only available service provider in Hermanus without obtaining three quotations and prior approval of the deviation	Hermanus Towing	R 550.00
2013/04	2012.12.05	2012.12.06	Procurement of tow-in services from the only service provider available at the time without obtaining either two quotations or prior approval of a deviation	Hermanus Towing	R 1,250.00
2013/05	2013.01.09	2013.01.11	Procurement of the services of an event co-ordinator to arrange the Mayoral Ball without obtaining either three quotations or prior approval of a deviation	Dieter Odendaal	R 5,000.00

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SCMIE #	Date Identified	Date approved for payment	Description	Awarded to	Value of the Irregular Expenditure Incurred
2013/06	2013.02.25	2013.03.12	The urgent programming and installation of a municipal radio repeater at Betty's Bay without obtaining either three quotations or prior approval of a deviation.	Estreaux Systems CC t/a Benliekor Communications	R 4,502.43

A directive aimed at prohibiting any procurement related expenditure other than through the Supply Chain Management processes has been issued in order to prevent a recurrence of such expenditure.

### **6.18. Logistics Management**

The SCM unit must provide an effective system to ensure the setting of inventory levels, placing of orders, receiving and distribution of goods, stores and warehouse management, expediting orders, redundant and obsolete stock. Such systems must also have in place mechanisms to identify, consider and avoid potential risks in the SCM system.

Overstrand Municipality operates 4 municipal stores, situated throughout the area of jurisdiction, with an estimated store item worth of R 7 million.

#### **Stock value for the different administrations as at 29 June 2013:**

	Store A (Hermanus General Store)	Store E (Electrical Store, Onrus)	Store G (Gansbaai Store)	Store K (Kleinmond Store)	Store R (Hermanus Cartridges & Printing Paper Store)	Total
Closing Balance	R1,261,000.73	R4,630,730.58	R853,274.05	R458,757.42	R 646,526.46	<b>R 7,850,289.24</b>

### **6.19. Conclusion**

The Overstrand Municipality has been implementing the Supply Chain Management Regulations diligently through the Supply Chain Management Policy.

During 28 January to 01 February 2013 Provincial Treasury undertook a compliance assessment on Supply Chain Management within Overstrand Municipality to assess whether or not the Municipality adheres to its SCM Policy and other statutory requirements governing supply chain management. The high level outcome and feedback on the assessment was one of good performance and structures/controls in place. Nevertheless, continuous improvement and recommendations were made to improve SCM to a higher level of compliance.

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Contract Management and Demand Management will once again be key focus areas in the implementation of supply chain management with the municipality.

The objective of the 2013/2014 financial year is to have a fully integrated SCM IT system that will enhance procedural controls, efficiency and legislative compliance, from a centralised platform.

Overstrand Municipality continually strives to not only ensure compliance to legislative frameworks, but also to improve administrative and procedural efficiency, thereby, giving effect to its Constitutional mandate in terms of Section 152 of the Constitution.

**7. Financial Implications**

Bids are only awarded on condition that the required funds have been secured prior to the meeting of the Bid Adjudication Committee.

The total value of bids, extensions of bids, deviations, minor breaches and irregular expenditure processed via the Supply Chain Management Unit for the period 01 July 2012 to 30 June 2013 are as follows:

	<b>Capital (Excluding VAT, where applicable)</b>	<b>Operational (Excluding VAT, where applicable)</b>	<b>VAT @ 14%</b>	<b>Total Value of Awards (Including VAT, where applicable)</b>
<b>Bid Awards</b>	104,220,879.99	110,684,081.49	29,502,070.44	244,407,031.92
<b>Deviations</b>	746,102.75	6,882,971.80	885,722.70	8,514,797.24
<b>Irregular Expenditure</b>	-	13,684.21	1,915.79	15,600.00
<b>Non-Compliance</b>	-	52,488.45	773.98	53,262.43
<b>TOTAL</b>	<b>104,966,982.74</b>	<b>117,633,225.95</b>	<b>30,390,482.91</b>	<b>252,990,691.59</b>

**8. Staff Implications**

None

**9. Comments from other Departments, Divisions and Administrations**

None

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**10. Annexures**

- Annexure A: Paragraphs 5, 6 & 36 of the SCM Policy
- Annexure B: Organogram: SCM Unit
- Annexure C: Schedule of awards made by the Bid Adjudication Committee
- Annexure D: Schedule of deviations from the procurement processes

**RECOMMENDATION TO THE COUNCIL:**

1. that **cognisance be taken** of the Supply Chain Management Implementation Report for the 2012/2013 financial year, in terms of Paragraph 6(2)(a) of the Policy;
2. that **cognisance be taken** of the implementation of a Contract Management System for the 2012/2013 financial year;
3. that **cognisance be taken** of the implementation of a Demand Management Plan for the 2012/2013 financial year;
4. that **the report be made public** in accordance with Section 21A of the Municipal Systems Act, in terms of Paragraph 6(4) of the Policy; and
5. That **the schedules of Deviations, Irregular Expenditure and cases of Non-Compliance to Legislation are disclosed as a note to the Annual Financial Statements** for the 2012/2013 financial year.

**RESPONSIBLE OFFICIAL**

**: R LA COCK**

**TARGET DATE FOR IMPLEMENTATION**

**: 31 JULY 2013**

- b) to maximize administrative and operational efficiency in the implementation of this Policy;
  - c) to enforce reasonable cost-effective measures for the prevention of fraud, corruption, favouritism and unfair and irregular practices in the implementation of this Policy; and
  - d) to comply with his or her responsibilities in terms of section 115 and other applicable provisions of the Act.
- 2) Section 79 of the Act applies to the sub delegation of powers and duties delegated to the accounting officer in terms of sub-clause (1).
  - 3) The accounting officer may not sub-delegate any supply chain management powers or duties to a person who is not an official of the Municipality or to a committee which is not exclusively composed of officials of the Municipality;
  - 4) This clause may not be read as permitting an official to whom the power to make final awards has been delegated, to make a final award in a competitive bidding process otherwise than through the committee system provided for in clause 26 of this Policy.

#### **5. Sub-delegations**

- 1) The accounting officer may in terms of section 79 of the Act sub-delegate any supply chain management powers and duties, including those delegated to the accounting officer in terms of this Policy, but any such sub-delegation must be consistent with sub-clause (2) of this clause and clause 4 of this Policy.
- 2) The power to make a final award –
  - a) above R10 million (VAT included) may not be sub-delegated by the accounting officer;
  - b) above R200 000 (VAT included), but not exceeding R10 million (VAT included), may be sub-delegated but only to a bid adjudication committee of which the chief financial officer or a senior manager is a member;
  - c) below R200 000 may be sub-delegated as per Council's delegations, attached as Annexure E, pertaining to the procurement of goods and services.
- 3) An official or bid adjudication committee to which the power to make final awards has been sub-delegated in accordance with sub-clause (2) must within three (3) business days of the end of each month submit to the official referred to in sub-clause (4) a written report containing particulars of each final award made by such official or committee during that month, including–
  - a) the amount of the award;
  - b) the name of the person to whom the award was made; and
  - c) the reason why the award was made to that person.

- 4) A written report referred to in sub-clause (3) must be submitted to the accounting officer, in the case of an award by a bid adjudication committee of which the chief financial officer or a senior manager is a member.
- 5) Sub-clauses (3) and (4) of this policy do not apply to procurement out of petty cash.
- 6) This clause may not be interpreted as permitting an official to whom the power to make final awards has been sub-delegated, to make a final award in a competitive bidding process otherwise than through the committee system provided for in clause 26 of this Policy. Also refer to clause 4(4) and 5(2)(a) of this Policy.
- 7) No supply chain management decision-making powers may be delegated to an advisor or consultant.

**6.Oversight role of council**

- 1) Council must maintain oversight over the implementation of this Policy.
- 2) For the purposes of such oversight the Accounting Officer must –
  - a) within 22 business days of the end of each financial year, submit a report on the implementation of this Policy and the supply chain management policy of any municipal entity under the sole or shared control of the municipality, to the council of the municipality; and
  - b) Whenever there are serious and material problems in the implementation of this Policy, immediately submit a report to Council.
- 3) The accounting officer must, within ten (10) business days of the end of each quarter, submit a report on the implementation of the supply chain management policy to the mayor of the municipality.
- 4) The availability of these reports must be made public in accordance with section 21A of the Local Government Municipal Systems Act 32, 2002

**7.Supply Chain Management Unit**

- 1) A supply chain management unit is hereby established to implement this Policy.
- 2) The supply chain management unit operates under the direct supervision of the chief financial officer or an official to whom this duty has been delegated in terms of section 82 of the Act.

**8.Training of supply chain management officials**

The training of officials involved in implementing this Policy should be in accordance with relevant legislation, including Treasury guidelines on supply chain management.

**33. Procurement of goods necessitating special safety arrangements**

- 1) The acquisition and storage of goods in bulk (other than water), which necessitate special safety arrangements, including gases and fuel, should be avoided where ever possible.
- 2) Where the storage of goods in bulk is justified, such justification must be based on sound reasons, including the total cost of ownership, cost advantages and environmental impact and must be approved by the employee duly authorised in terms of the Occupational Health and Safety Act, 1993 (Act No. 85 of 1993).

**34. Proudly SA Campaign**

The Municipality supports the Proudly SA Campaign to the extent that, as far as possible, preference is given to procuring local goods and services.

**35. Appointment of consultants**

- 1) The accounting officer may procure consulting services provided that any Treasury guidelines and CIDB requirements in respect of consulting services are taken into account when such procurements are made.
- 2) Consultancy services must be procured through competitive bids if
  - a) the value of the contract exceeds R200 000 (VAT included); or
  - b) the duration period of the contract exceeds one year.
- 3) In addition to any requirements prescribed by this policy for competitive bids, bidders must furnish particulars of –
  - a) all consultancy services provided to the municipality in the last five years; and
  - b) any similar consultancy services provided to the municipality in the last five years.
- 4) The accounting officer must ensure that copyright in any document produced, and the patent rights or ownership in any plant, machinery, thing, system or process designed or devised, by a consultant in the course of the consultancy service is vested in the Municipality.

**36. Deviation from, and ratification of minor breaches of, procurement processes**

- 1) The accounting officer may –
  - a) dispense with the official procurement processes established by this Policy and to procure any required goods or services through any convenient process, which may include direct negotiations, but only-
    - i) in an emergency;  
(aa) Circumstances that warrant emergency dispensation, includes but are not limited to -

- A. the possibility of human injury or death,
- B. the prevalence of human suffering or deprivation of rights,
- C. the possibility of damage to property, or suffering and death of livestock and animals,
- D. the interruption of essential services, including transportation and communication facilities or support services critical to the effective functioning of the municipality as a whole,
- E. the possibility of serious damage occurring to the natural environment,
- F. the possibility that failure to take necessary action may result in the municipality not being able to render an essential community service,
- G. the possibility that the security of the state could be compromised.

(ab) The prevailing situation, or imminent danger, should be of such a scale and nature that it could not readily be alleviated by interim measures, in order to allow time for the formal tender process.

(ac) Procurement in the case of emergencies must be tacitly approved by the relevant director or his delegatee prior to incurring the expenditure and must be reported to the Municipal Manager or delegated official on the ensuing business day.

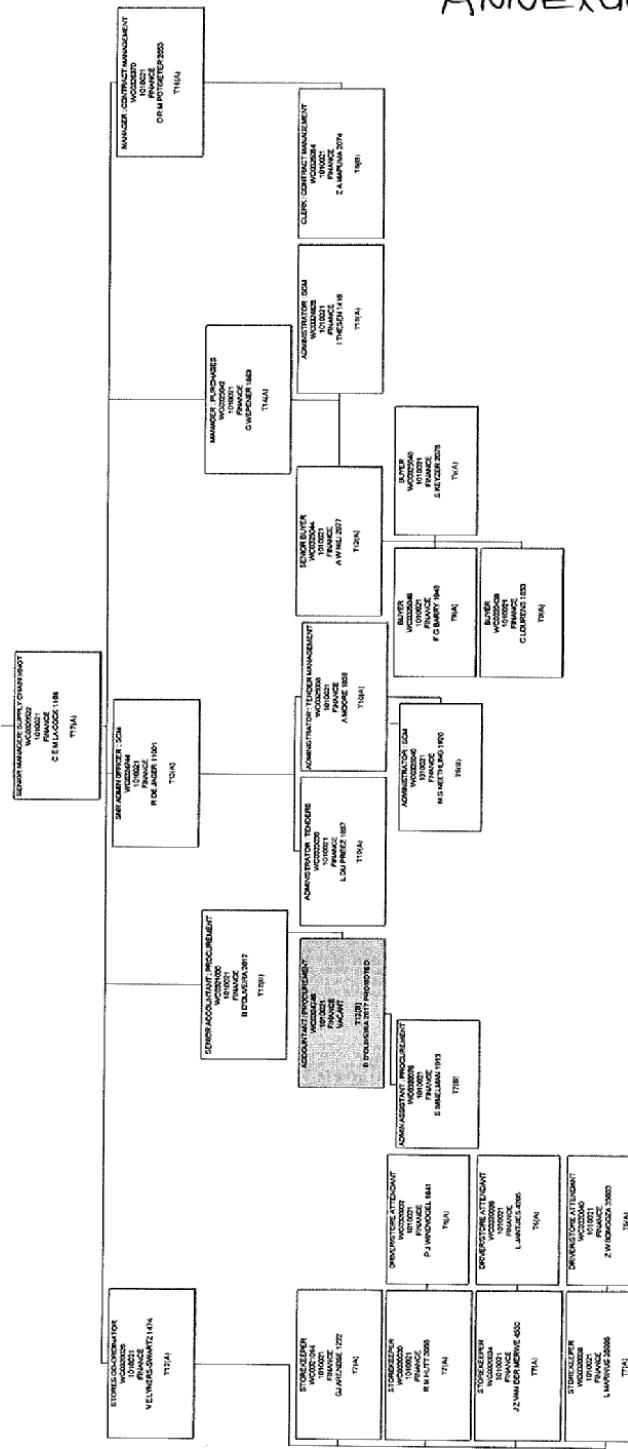
- ii) if such goods or services are produced or available from a single provider only;
  - iii) for the acquisition of special works of art or historical objects where specifications are difficult to compile;
  - iv) acquisition of animals for zoos and/or nature and game reserves; or
  - v) in any other exceptional case where it is impractical or impossible to follow the official procurement processes
- b) ratify any minor breaches of the procurement processes by an official or committee acting in terms of delegated powers or duties which are purely of a technical nature; and
  - c) may condone any irregular expenditure incurred in contravention of, or that is not in accordance with a requirement of this Policy, provided that such condonation and the reasons therefore shall be reported to Council at the next ensuing meeting.

- 2) The accounting officer must record the reasons for any deviations in terms of sub-clauses (1)(a) and (b) of this policy and report them to the next Council Meeting and include as a note to the annual financial statements.
- 3) Sub-clause (2) does not apply to the procurement of goods and services contemplated in clause 11(2) of this policy.

**37. Unsolicited bids**

- 1) In accordance with section 113 of the Act there is no obligation to consider unsolicited bids received outside a normal bidding process.
- 2) The accounting officer may decide in terms of section 113(2) of the Act to consider an unsolicited bid, only if –
  - a) the product or service offered in terms of the bid is a demonstrably or proven unique innovative concept;
  - b) the product or service will be exceptionally beneficial to, or have exceptional cost advantages;
  - c) the person who made the bid is the sole provider of the product or service; and
  - d) the reasons for not going through the normal bidding processes are found to be sound by the accounting officer.
- 3) If the accounting officer decides to consider an unsolicited bid that complies with sub-clause (2) of this policy, the decision must be made public in accordance with section 21A of the Municipal Systems Act, together with –
  - a) reasons as to why the bid should not be open to other competitors;
  - b) an explanation of the potential benefits if the unsolicited bid was to be accepted; and
  - c) an invitation to the public or other potential suppliers to submit their comments within 22 business days of the notice.
- 4) The accounting officer must submit all written comments received pursuant to sub-clause (3), including any responses from the unsolicited bidder, to the National Treasury and the relevant provincial treasury for comment.
- 5) The adjudication committee must consider the unsolicited bid and may award the bid or make a recommendation to the accounting officer, depending on its delegations.
- 6) A meeting of the adjudication committee to consider an unsolicited bid must be open to the public.
- 7) When considering the matter, the adjudication committee must take into account –
  - a) any comments submitted by the public; and
  - b) any written comments and recommendations of the National Treasury or the relevant provincial treasury.

SUPPLY CHAIN MANAGEMENT & STORES



**SUPPLY CHAIN MANAGEMENT POLICY**  
**TENDER AWARDS TO THE BIDDER SCORING THE HIGHEST POINTS IN TERMS OF COUNCIL'S PREFERENTIAL PROCUREMENT POLICY**  
**TENDERS & FORMAL WRITTEN QUOTATIONS FOR THE 2012/2013 FINANCIAL YEAR**

#	Tender #	Description	Area	Date Awarded	Awarded to	B-BBEE Level	Completion Period	Unit Price	Amount Operational	Amount Capital	VAT @ 14%	Total Amount (Including VAT)
1	SC1190/2012	Substation 66/1kv Hermanus	Hermanus	2012.05.29	ABG South Africa (Pty) Ltd	60 Weeks			-	28,389,377.98	3,574,512.90	32,383,890.78
2	SC1198/2012	Supply and delivery of printing paper and ink cartridges	Overstrand	2012.07.06	Various Suppliers		2014.06.30	Escalation limited to CPI	-	-	-	-
2	SC1198/2012	Supply and delivery of printing paper and ink cartridges	Overstrand	2012.07.06	Bytes Technology Group SA (Pty) Ltd		2014.06.30	Estimated value of award	295,801.79	-	41,412.25	337,214.04
2	SC1198/2012	Supply and delivery of printing paper and ink cartridges	Overstrand	2012.07.06	Zenobia Trading 209 CC		2014.06.30	Estimated value of award	28,008.55	-	-	28,008.55
2	SC1198/2012	Supply and delivery of printing paper and ink cartridges	Overstrand	2012.07.06	Reys Graphic Print CC		2014.06.30	Estimated value of award	21,591.45	-	3,022.80	24,614.25
2	SC1198/2012	Supply and delivery of printing paper and ink cartridges	Overstrand	2012.07.06	Knusela Solutions (Pty) Ltd		2014.06.30	Estimated value of award	809,149.37	-	113,322.91	922,772.28
3	SC1209/2012	Supply, Delivery and Installation of office machines Hermanus	Hermanus	2012.07.13	Cape Office Machines (Pty) Ltd		2015.06.30	Various rates & estimated expenditure	504,938.52	-	70,891.39	575,629.91
4	SC1210/2012	Maintenance and Support Services for the RF network and PABX system	Overstrand	2012.07.06	Gijima Holdings (Pty) Ltd		2015.06.30	Monthly rate escalating @ CPIX annually R48417	1,849,684.00	-	258,955.76	2,108,639.76
5	SC1213/2012	Hermanus Parallel Road Project Phase 1 - Construction of Mbeki Street and Hermanus associated roads	Hermanus	2012.09.28	Peter Stark & Annev Construction JV	58 Weeks			-	13,684,210.52	1,915,788.47	15,599,989.99
6	SC1215/2012	Cash-in-transit Services	Overstrand	2012.07.06	G&S Cash Solutions SA (Pty) Ltd		2015.06.30	Monthly rate no escalation applicable R162573.33	452,640.00	-	63,369.60	516,009.60
7	SC1216/2012	Provision of Parking Management System for the Hermanus Central Business District	Hermanus	2012.07.13	Red Flare Technologies (Pty) Ltd	12 Months	17.5% incl VAT				48,510.00	385,010.00
8	SC1218/2012	The resurfacing and rehabilitation of roads in the Overstrand	Overstrand	2012.09.28	Zebra Surfacing (Pty) Ltd & Isidina Civils (Pty) Ltd JV	18 Months			34,900,679.38	-	4,886,095.11	39,786,774.48
9	SC1220/2012	Provision of a meter reading solution on a mobile device.	Overstrand	2012.08.17	Mota Consulting Engineers (Pty) Ltd		2015.06.30	Various fixed unit rates	492,000.00	-	68,880.00	560,880.00
10	SC1221/2012	Provision of an electricity vending system	Overstrand	2012.09.28	Syntell (Pty) Ltd		2015.06.30	Various fixed unit rates	8,380,643.00	-	1,173,290.02	9,553,933.02
11	SC1222/2012	Join of electricity and water meter reading services	Overstrand	2012.08.31	Various service providers		2015.06.30	Fixed for 3 years				
11	SC1222/2012	Provision of electricity and water meter reading services	Overstrand	2012.08.31	Kurthwela Emanzi Ventures CC		2015.06.30	3.74	1,413,637.72	-	197,908.28	1,611,547.00
11	SC1222/2012	Provision of electricity and water meter reading services	Overstrand	2012.08.31	RW Arendse		2015.06.30	2.80	2,005,146.60	-	2,005,146.60	285,762.60
11	SC1222/2012	Provision of electricity and water meter reading services	Overstrand	2012.08.31	Boies Contractors		2015.06.30	1.70	298,762.60	-	-	285,762.60
11	SC1222/2012	Provision of electricity and water meter reading services	Overstrand	2012.08.31	GK Cleaning Services		2015.06.30	2.20	36,352.80	-	-	36,352.80

**SUPPLY CHAIN MANAGEMENT POLICY**  
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**TENDERS & FORMAL WRITTEN QUOTATIONS FOR THE 2012/2013 FINANCIAL YEAR**

#	Tender #	Description	Area	Date Awarded	Awarded to	B-BBEE Level	Completion Period	Unit Price	Amount Operational	Amount Capital	VAT @ 14%	Total Amount (including VAT)
12	SC124/2012	Provision of GIS services in the Overstrand area	Overstrand	2012/08/31	Environmental Systems Research Institute SA (Pty) Ltd	2015/06/30	Various Unit Rates	551,250.00	-	-	77,175.00	628,425.00
13	SC128/2012	Supply & Delivery of Cement	Gansbaai	2012/08/17	Strand Paint & Hardware	2012/12/31	74.12	105,736.84	-	-	14,943.16	121,580.00
14	SC129/2012	Upgrading of Low Voltage Network in Franschhoek area	Gansbaai	2012/09/28	Aenco Construction (Pty) Ltd	20 Weeks			884,416.48	123,818.31	1,008,234.79	
15	SC123/2012	MV & LV Upgrading in Stanford Industrial area	Stanford	2012/09/28	Aenco Construction (Pty) Ltd	26 Weeks			3,777,474.31	528,846.40	4,306,320.71	
16	SC124/2012	New 11 Kv Cable Feeder in Kleinbaai (Phase 2)	Kleinbaai	2012/09/28	Aenco Construction (Pty) Ltd	28 Weeks			879,853.01	123,179.42	1,003,032.43	
17	SC125/2012	Rehabilitation Rugby Field, Protea Dorp Kleinmond	Kleinmond	2012/09/13	MEC Construction	5 Months			148,750.00	21,825.00	169,575.00	
18	SC126/2012	Chemical Control of weed on sport turf in Overstrand	Overstrand	2012/09/13	Henning & Henning t/a Henchem	2015/06/30	R750/ha/hectare, Bi-annual broadleaf weeds R950/ha/hectare, Escalation 6.5%	155,000.00		21,700.00	176,700.00	
19	SC129/2012	Compilation of Annual Report 2011/2012	Overstrand	2012/08/20	Ignite Advisory Services (Pty) Ltd				61,245.00	-	8,574.30	69,819.30
20	SC135/2007	Provision of Data Support and CT Advisory Services: Additional On-Site Technical Support Services for Desktops/Laptops; Amendment of Contract	Overstrand	2012/11/30	Lateral Dynamics (Pty) Ltd	None	2014/06/30	Fixed rates escalating @ 7% from 01/07/2013	121,520.00	-	17,012.80	138,532.80
21	SC885A/2009	Provision of Meter Reading Services. Extension in terms of Clause 53 within Overstrand 15% of initial award as per N1 Circular 62	Overstrand	2012/10/13	Various Suppliers	None	2012/09/30	Various Rates			-	-
21	SC685A/2009	Extension: Provision of Meter Reading Services	Overstrand	2012/10/13	Arendse RW	None	2012/09/30	Various Rates	36,565.00		-	38,565.00
21	SC685A/2009	Extension: Provision of Meter Reading Services	Overstrand	2012/10/13	Media Consulting Engineers	None	2012/09/30	Various Rates	35,087.72		4,912.28	40,000.00
21	SC685A/2009	Extension: Provision of Meter Reading Services	Overstrand	2012/10/13	Boites Contractors	None	2012/09/30	Various Rates	11,738.40		-	11,738.40
22	SC1219/2012	Supply & delivery of sludge thickening chemicals	Overstrand	2012/10/05	Bentech (Pty) Ltd	None	2014/06/30	R 47/kg, escalating @ 6%	877,192.98		122,807.02	1,000,000.00
23	SC1223/2012	Alteration to the existing kiddies swimming pool, pipe work and additional works in Hermanus Zwellie/Mount Pleasant, Hermanus	Hermanus	2012/10/05	Shamrock Plumbing CC	None	12 Weeks		1,004,106.07	140,574.85	1,144,680.92	
24	SC1225/2012	Supply & delivery of motor vehicles & equipment	Overstrand	2012/11/02	Various Suppliers				-	-	-	-

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#	Tender #	Description	Area	Date Awarded	Awarded to	B-BBEE Level	Completion Period	Unit Price	Amount Operational	Amount Capital	VAT @ 14%	Total Amount (Including VAT)
24	SC1225/2012	1 Tonner LDV, LWB- Nissan NP300- Canopy, tow-bar, roof rack	Overstrand	2012/11/02	UBS Trucks (Pty) Ltd	4		150,318.00	-	300,636.00	42,088.04	342,725.04
24	SC1225/2012	1 Tonner LDV, LWB- Nissan NP300- Canopy, tow-bar	Overstrand	2012/11/02	UBS Trucks (Pty) Ltd	4		144,418.00	-	433,254.00	60,655.56	493,909.56
24	SC1225/2012	1 Tonner LDV, LWB- Nissan NP300- Tow-bar	Overstrand	2012/11/02	UBS Trucks (Pty) Ltd	4		136,618.00	-	136,618.00	19,154.52	155,372.52
24	SC1225/2012	1 Tonner LDV, LWB- Nissan NP300- Tow-bar	Overstrand	2012/11/02	Jupibus (Pty) Ltd t/a Overberg Nissan	None		140,345.30	-	140,345.30	19,648.34	159,983.64
24	SC1225/2012	3 Ton- Flat Bed- UD Trucks- Canopy, tow-bar	Overstrand	2012/11/02	Associated Automotive Distributors (Pty) Ltd	None		275,585.00	-	551,170.00	77,163.80	628,333.80
24	SC1225/2012	3 ton- Flat Bed- UD Trucks- Galvanized rails	Overstrand	2012/11/02	Associated Automotive Distributors (Pty) Ltd	None		315,902.00	-	315,902.00	44,226.28	360,128.28
24	SC1225/2012	40Kw Tractor- John Deere Tractor- Half canopy, 3 point & PTO	Overstrand	2012/11/02	Chammerc Investments CC	3		195,000.00	-	585,000.00	81,900.00	666,900.00
24	SC1225/2012	Canopy- 1 Tonner- Beekman	Overstrand	2012/11/02	Cyber Trading CC t/a Hermanus Toyota	None		7,963.00	-	15,926.00	2,229.64	18,155.64
24	SC1225/2012	11,000 Litre, Sewer Tank Trailer	Overstrand	2012/11/02	Visser's Ingenieurswerke	4		370,300.00	-	370,300.00	51,912.00	422,712.00
24	SC1225/2012	Trailer for Pedestrian Roller	Overstrand	2012/11/02	Chammerc Investments CC	3		35,000.00	-	35,000.00	4,900.00	39,900.00
24	SC1225/2012	Sedan / Hatchback 1400- Ford Figo	Overstrand	2012/11/30	AVW Project Management (Pty) Ltd	1		119,287.61	-	119,287.61	-	119,287.61
25	SC1230/2012	Electricity of Mandela Square Informal Settlement in Hermanus	Hermanus	2012/01/02	Adenico Construction (Pty) Ltd	20 Weeks				848,782.47	118,823.55	967,612.02
26	SC1231/2012	Hermanus LV Electrical Network Upgrade	Hermanus	2012/01/02	Soethu Energy (Pty) Ltd	30 weeks				1,710,551.12	238,477.16	1,950,026.28
27	SC1232/2012	Upgrading of Low Voltage Network in Franskraal	Gansbaai	2012/01/05	Adenico Construction (Pty) Ltd	20 Weeks				804,014.98	112,562.10	916,577.08
28	SC1233/2012	MV & LV Upgrading in Stanford Industrial area	Stanford	2012/01/05	Adenico Construction (Pty) Ltd	26 Weeks				3,434,067.55	480,769.46	3,914,837.01
29	SC1234/2012	New 11 Kv Cable Feeder in Kleinbaai (Phase 2)	Kleinbaai	2012/01/05	Adenico Construction (Pty) Ltd	28 Weeks				879,053.01	123,179.42	1,003,032.43
30	SC1237/2012	Hiring of Sewerage Vacuum Tankers	Kleinmond	2012/01/12	LAZAR Civil Engineering CC	2013.04.30	R5 200 & R5 600	420,000.00		58,800.00	8,760.00	478,860.00
31	SC1238/2012	Construction of Bulk Storm water Line and Attenuation Ponds in Gansbaai	Gansbaai	2012/01/12	Burmarr Civils (Pty) Ltd	15 weeks				4,018,323.00	562,565.30	4,580,888.90
32	SC1240/2012	Accommodation for impounded Dogs and Cats	Overstrand	2012/01/12	Various Suppliers	2013.06.30	Various	808,988.00		113,259.86	-	922,258.86
32	SC1240/2012	Hermanus	Overstrand	2012/01/12	HAMS	2013.06.30	Various			-	-	-
32	SC1240/2012	Kleinmond	Overstrand	2012/01/12	KAWS	2013.06.30	Various			-	-	-
32	SC1240/2012	Gansbaai & Stanford	Overstrand	2012/01/26	BARC	2013.06.30	Various			-	-	-
33	SC1241/2012	Provision and maintenance of Fire Safety Equipment	Overstrand	2012/01/26	Hermanus Extinguisher Services CC	2015.06.30	Various	300,000.00		42,000.00	42,000.00	342,000.00

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**TENDERS & FORMAL WRITTEN QUOTATIONS FOR THE 2012/2013 FINANCIAL YEAR**

#	Tender #	Description	Area	Date Awarded	Awarded to	B-BBEE Level	Completion Period	Unit Price	Amount Operational	Amount Capital	VAT @ 14%	Total Amount (Including VAT)
34	SC1243/2012	Supply & Deliver Playround Equipment	Overstrand	2012/10/05	Various Suppliers		2013.09.30	Various	300,000.00	-	42,000.00	342,000.00
34	SC1243/2012	Supply & Deliver Playround Equipment	Overstrand	2012/10/05	CVC Gear Corporation CC	100	2013.09.30	Various			-	-
34	SC1243/2012	Supply & Deliver Playround Equipment	Overstrand	2012/10/05	Rhode Bros Steel Projects CC		2013.09.30	Various			-	-
34	SC1243/2012	Supply & Deliver Playround Equipment	Overstrand	2012/10/05	Rirk Link CC		2013.09.30	Various			-	-
35	SC1244/2012	Construction of a new cell at Gansbaai Landfill	Gansbaai	2012/12/04	RJ Mullins Civils CC	1	20 weeks		-	7,245,716.50	1,014,540.31	8,261,256.81
36	SC1245/2012	The Appointment of Professionals for Architectural Consulting Engineering Services (Structural) and Quantity Surveying for Building Projects for three years	Overstrand	2012/12/04	Various service providers		2015.06.30	Estimated expenditure at fixed rates	803,665.00	-	112,513.10	916,178.10
36	SC1245/2012	Engineers (Structural)	Overstrand	2012/12/04	Overberg Consulting Engineers	None	2015.06.30	Professional Fees less 15%			-	-
36	SC1245/2012	Engineers (Structural)	Overstrand	2012/12/04	Umvazi Consulting Engineers	None	2015.06.30	Professional Fees less 15%			-	-
36	SC1245/2012	Architects	Overstrand	2012/12/04	Andrew Greeff Architects	None	2015.06.30	Professional Fees less 15%			-	-
36	SC1245/2012	Quantity Surveyors	Overstrand	2012/12/04	Mike Georgale Enterprise t/a Geocom CC	None	2015.06.30	Professional Fees less 15%			-	-
36	SC1245/2012	Architectural Technologists	Overstrand	2012/12/04	Eggenbrecht Scogie	EME Level 4	2015.06.30	Professional Fees less 40%			-	-
37	SC1246/2012	Stanford Sewer Reticulation Upgrade Phase 5	Overstrand	2012/10/26	Burmar Civils (Pty) Ltd		9 weeks			1,161,945.00	163,062.30	1,325,037.30
38	SC1247/2012	Supply and deliver shipping containers	Overstrand	2012/10/02	Hermanus Recycling CC	None	Once-off	Stanford: R47 757.40/unit Gansbaai: R48 257.40/unit	168,447.02		23,582.58	192,029.60
39	SC1249/2012	Fertilising of Sports Fields	Overstrand	2012/10/02	Henning & Henning T/A Henchem		2013.06.30	Various				-
40	SC1250/2012	Supply & Erecting of fencing in the Overstrand Area	Overstrand	2012/11/30	Various Service Providers		As-and-When	Fixed rates until 30.06.2012	400,000.00		56,000.00	456,000.00
40	SC1250/2012	Supply & Erecting of fencing in the Overstrand Area	Overstrand	2012/11/30	FJD Builders	None	As-and-When					-
40	SC1250/2012	Supply & Erecting of fencing in the Overstrand Area	Overstrand	2012/11/30	Mr Spike Overberg	4	As-and-When					-
40	SC1250/2012	Supply & Erecting of fencing in the Overstrand Area	Overstrand	2012/11/30	Sharon Rose Trading	None	As-and-When					-
40	SC1250/2012	Supply & Erecting of fencing in the Overstrand Area	Overstrand	2012/11/30	Gateway Metal Works	3	As-and-When					-

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40	SC1250/2012	Supply & Erecting of fencing in the Overstrand	Overstrand Area	2012/11/30	CAF Contractor	None	As-and-When	-	-	-	-	-	
40	SC1250/2012	Supply & Erecting of fencing in the Overstrand	Overstrand Area	2012/11/30	Tee Gee Building Supplies	1	As-and-When	-	-	-	-	-	
41	SC1251/2012	Horses and training for mounted patrols	Hermanus	2012/10/17	Cosmic Gold Tracing 87CC		2013.06.30	Various	45 000.00		6 300.00	51 300.00	
42	SC1252/2012	Supply and delivery of High Pressure Steam Machine	Overstrand	2012/10/24	Charthmeric Investments CC	Once-off	R42 000/unit		42 000.00	5 860.00	47 860.00		
43	SC1253/2012	Supply and Delivery of Kanaffex suction hoses for sewer tankers	Overstrand	2012/10/24	Hudaco Trading (Pty) Ltd t/a BEP Bestchell Betting Supply Services and CC	Once-off	Various	21 730.00		3 042.20	24 772.20		
43	SC1253/2012	Supply and Delivery of Kanaffex suction hoses for sewer tankers	Overstrand	2012/10/24	Flex-it Engineering CC t/a Tuks-O-Flex	Once-off	Various	13 050.00		1 827.00	14 877.00		
44	SC1254/2012	Supply, deliver and installation of rubber safety matting around play equipment	Overstrand	2012/10/24	Park Boulevard Trading 35 CC	2013.06.30	Maximum of 450m <sup>2</sup> @ R 372.60/m <sup>2</sup>	167 670.00		23 473.80	191 143.80		
45	SC1255/2012	Supply and fit new tank for Fire Truck CEM 21652	Overstrand	2012/10/24	Fire Raiders (Pty) Ltd	Once-off		169 947.80		23 792.69	193 740.49		
46	SC1258/2012	Sale of erf 11436 (portion of erf 10896) Hermanus Western Cape	Hermanus	2012/12/04	Cancelled- No acceptable tender received	N/A		-	-	-	-	-	
47	SC1260/2012	Auditing of Electricity meters and connections	Overstrand	2012/12/04	Various Service Providers		2015.06.30	Estimated expenditure at fixed rates	875 000.00		122 500.00	997 500.00	
47	SC1260/2012	Gansbaai & Stanford	Overstrand	2012/12/04	Willowcon CC	4	2015.06.30	Maximum of 80 learners @ R1300 each	104 000.00		14 560.00	118 560.00	
47	SC1260/2012	Hermanus & Kleinmond	Overstrand	2012/12/04	KEV Accurate Measuring	None	2015.06.30	Fixed over the contract period	-	-	-	-	
48	SC1262/2012	Supply and installation of gas insulated 12 KV indoor switchgear for Kleinmond	Kleinmond	2012/12/04	Adanco Construction (Pty) Ltd	2	40 Weeks	-	4 521 598.31	633 022.50	5 154 611.81		
49	SC1264/2012	Training: Customer Care	Overstrand	2012/11/15	BDCE (Pty) Ltd	None	2013.06.30	Maximum of 80 learners @ R1300 each	2 141 103.00		299 754.42	2 440 857.42	
50	SC1267/2012	Upgrading of streets and sidewalks in the Overstrand Municipal Area	Overstrand	2012/11/09	Alan Bailey Civil Engineering and Construction CC	None	23 Weeks						
51	SC1268/2012	Maintenance of mechanical and electrical equipment at the material recovery facilities at Hermanus and Gansbaai.	Overstrand	2012/10/25	Akura Man. Eng. Co. (PTY) LTD	None	12 Months	Various	171 600.00	-	24 024.00	195 624.00	
52	SC1270/2012	Tow-in Services for Overstrand Area	Overstrand	2012/12/19	Hermanus Towing CC	None	2015.06.30	Estimated expenditure at fixed rates	101 734.20		14 242.79	115 976.99	
53	SC1275/2012	Supply and deliver Building Material	Overstrand	Cancelled- No acceptable tender received	N/A	None	20 Weeks	-	-	-	-	-	
54	SC1276/2012	Construction of a 500 kl reservoir in Roel Es	Kleinmond	2012/11/30	FCS Civils CC	None	-	3 560 209.73	498 429.36	4 058 639.09			

**SUPPLY CHAIN MANAGEMENT POLICY**  
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**TENDERS & FORMAL WRITTEN QUOTATIONS FOR THE 2012/2013 FINANCIAL YEAR**

#	Tender #	Description	Area	Date Awarded	Awarded to	B-BBEE Level	Completion Period	Unit Price	Amount Operational	Amount Capital	VAT @ 14%	Total Amount (including VAT)
55	SC1277/2012	Jet & Vacuum cleaning, CCTV and visual inspection of sewers and minor civil works in Zwelitsha, Hermanus	Hermanus	2012/12/04	Jervac South Africa (Pty) Ltd	None	1 Year	Various	1,850,608.10	-	259,085.13	2,109,693.23
56	SC1281/2012	Repair and maintenance of diesel boilers at Onrus Caravan Park	Hermanus	2012/12/06	Pro Heat & Energy Electrical CC	None	2015.06.30	Estimated expenditure with rates escalating at 6% from 2013.07.01	71,350.00	-	9,989.00	81,338.00
57	SC1282/2012	Cleaning of Sewage Pump stations	Overstrand	2012/12/04	Lazer Civil Engineering CC	2	2015.06.30	R 550 /Hour with annual escalation of 8%	794,076.42	-	111,170.70	905,247.12
58	SC1285/2012	Lease of refreshment kiosks at Palmiet, Hawston & Onrus Caravan parks and Zwelitsha swimming pool	Overstrand	2012/12/03	Various Tenants	N/A	2015.12.09	Leases over three years	-	-	-	-
58	SC1285/2012	Lease of refreshment kiosks at Palmiet	Overstrand	2012/12/03	Gert Tobias Lohner	N/A	2015.12.09	Monthly lease of R 330	11,880.00	-	-	11,880.00
58	SC1285/2012	Lease of refreshment kiosks at Hawston Caravan Park	Overstrand	2012/12/03	Tommy Gekkerblom	N/A	2015.12.09	Monthly lease of R 400	14,400.00	-	-	14,400.00
58	SC1285/2012	Lease of refreshment kiosks at Onrus Caravan Park	Overstrand	2012/12/03	Sydney Edward Wesso	N/A	2015.12.09	Monthly lease of R 300	10,800.00	-	-	10,800.00
58	SC1285/2012	Lease of refreshment kiosks at Zwelitsha swimming pool	Overstrand	2012/12/03	Cancelled - received tender	N/A	-	-	-	-	-	-
59	SC1286/2012	Supply and deliver Surge Wave Receiver	Gansbaai	2012/12/18	Flo Specialized Solutions	Product	None	Cost subject to fluctuations in Rate of Exchange.	-	-	-	-
60	SC1287/2012	Supply and deliver Computerised Engraver	Gansbaai	2012/12/18	Rubber Stamp & Engraving (Pty) Ltd	None	-	-	80,275.00	11,238.50	\$1,513.50	-
61	SC1289/2012	Construction of Display Room and toilet facilities Erf 639 Peony Beach	Gansbaai	2012/12/18	Castition Trading 1317	3	60 Days	-	-	-	-	-
62	SC1296/2012	Supply and deliver building material for boardwalk	Hermanus	2012/12/07	Cancelled- No acceptable tender received	N/A	-	-	-	-	-	-
63	SC1297/2012	Supply and deliver of gravel and pothole repair premix for maintenance of roads Overstrand Municipality	Overstrand	2012/11/21	Various Suppliers	-	-	-	175,438.60	-	24,561.40	200,000.00
63	SC1297/2012	Cold Asphalt		2012/11/21	Condoprops 1017 CC ta Asphalt King	4	2012.12.31	R 65 per 30kg bag	-	-	-	-
63	SC1297/2012	Gravel for Road Building		2012/11/21	IB Construction	3	2012.12.31	G5 Base Course- R 140/m <sup>2</sup> G6 Base Course- R 190/m <sup>2</sup> G4 Base Course- Gansbaai- R 370/m <sup>2</sup>	-	-	-	-

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#	Tender #	Description	Area	Date Awarded	Awarded to	B-BBEE Level	Completion Period	Unit Price	Amount Operational	Amount Capital	VAT @ 14%	Total Amount (Including VAT)
64	SC1085A/2011	Preekstoel Bio-Filtration Plant- Civil Works: Extension for Additional offices at the Preekstoel W/TW	Overstrand	2013/02/15	Inyangna Projects CC	N/A	18 Weeks	Total Contract Value	-	2,040,050.00	285,600.00	2,325,600.00
65	SC1246/2012	Mechanical, Electrical equipment for sludge dewatering WWTW works at Kleinmond & Gansbaai	Overstrand	2013/01/25	Inenzo Water	05	32 Weeks	Total Contract Value	-	7,517,455.49	1,052,443.77	8,569,899.26
66	SC1261/2012	Maintenance of water and wastewater infrastructure equipment	Overstrand	2013/01/25	Various Service Providers		2015.06.30 @ 6% / annum	Various rates escalating	-	-	-	-
66	SC1261/2012	Work package 1: Boreholes and Reservoirs	Overstrand	2013/01/25	Water & Sanitation Services South Africa (Pty) Ltd (WSSA)	None	2015.06.30	Estimated Value	1,840,428.43	-	257,659.98	2,098,088.41
66	SC1261/2012	Work package 2: Water Pump Stations	Overstrand	2013/01/25	Water & Sanitation Services South Africa (Pty) Ltd	None	2015.06.30	Estimated Value	568,549.14	-	134,336.88	1,093,886.02
66	SC1261/2012	Work package 3: Wastewater Pump Stations	Overstrand	2013/01/25	Hydro-Tech Systems (Pty) Ltd	None	2015.06.30	Estimated Value	3,232,425.00	-	452,539.50	3,684,964.50
66	SC1261/2012	Work package 4: Water Treatment Works	Overstrand	2013/01/25	Hydro-Tech Systems (Pty) Ltd	None	2015.06.30	Estimated Value	1,548,356.25	-	216,769.88	1,765,126.13
66	SC1261/2012	Work package 5: Wastewater Treatment Works	Overstrand	2013/01/25	Hydro-Tech Systems (Pty) Ltd	None	2015.06.30	Estimated Value	1,475,250.00	-	206,535.00	1,681,785.00
67	SC1265/2012	Sale of erf 109 Van Dykshai Gansbaai for commercial purposes	Gansbaai	2013/02/08	Exact Africa Project Management (Pty) Ltd	None	N/A	Total Contract Value	-	1,025,050.00	143,500.00	1,168,500.00
68	SC1278/2012	Transport of containerised Municipal Solid waste and chipping or garden waste	Hermanus	2013/01/25	Envirosway Waste Management (Pty) Ltd	None	28 Months	Various unit rates with Contract price Adjustment	17,171,883.59	-	2,404,035.70	19,575,719.28
69	SC1279/2012	Supply and delivery of chemicals for swimming pools in the Overstrand Area.	Hermanus	2013/02/15	Microzone Trading 529 CC	03	2014.06.30 Contract price Adjustment @ CPI from 16.02.2014	575,000.00	-	80,500.00	655,500.00	655,500.00
70	SC1280/2012	Server Hard Drive 450 GB FC 15 K HD EMC	Overstrand	2013/02/06	Storage Technology Services (Pty) Ltd	None	30 Days	4 @ R 17 816.25 each	-	71,265.00	9,977.10	81,242.10
71	SC1285/2012	Supply and deliver Bush Cutter, Chain Saw, Blower mowers, Slashers etc	Kleinmond	2013/03/26	Purple Rose Distributors CC t/a Premises	03	20 Days	Various unit costs	-	248,288.42	34,781.78	283,060.20
72	SC1288/2012	Electrification of low cost houses in Elandskloofeni, Peary Beach.	Gansbaai	2013/02/15	Vredendal Electric CC t/a WF Electric	02	25 Weeks	Tender amount includes 10% contingencies & 6% escalation	-	2,656,652.77	371,931.39	3,028,584.16
73	SC1289/2012	Supply and deliver building material for the change room and toilet facilities Stanford Sports Grounds.	Gansbaai	2013/03/01	Cancelled- Tender prices far exceeded the available market-related budget	N/A	N/A	-	-	-	-	-
74	SC1291/2012	Draw up a basic assessment report for the development potential of Piet se Bos (Grotto)	Hermanus	2013/02/11	Enviro Africa Overberg CC	04	2013.06.30	Total Contract Value	72,927.54	-	10,209.86	83,137.40

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**TENDERS & FORMAL WRITTEN QUOTATIONS FOR THE 2012/2013 FINANCIAL YEAR**

#	Tender #	Description	Area	Date Awarded	Awarded to	B-BBEE Level	Completion Period	Unit Price	Amount Operational	Amount Capital	VAT @ 14%	Total Amount (Including VAT)
75	SC1292/2012	Removal of blue gum trees in Hermanus Aarde Valley	Hermanus	2013/02/11	Moreson Groundskeeping CC	08	1 Month	Total Contract Value	42,550.00	-	5,957.00	48,507.00
76	SC1293/2012	Upgrading of pump stations (water and sewerage); mechanical and electrical works	Gansbaai	2013/03/01	HSM Amanzi Pump & Sewerage Engineers CC	03	10 Weeks	Total Contract Value	-	813,778.88	113,929.19	927,708.08
77	SC1294/2012	Supply and deliver construction material	Overstrand	2013/03/15	Various Items	N/A	N/A	Various Unit Rates 38-and-when required	-	-	-	-
77	SC1294/2012	Section A: Pipes & Fittings for Water Mains	Overstrand	2013/03/15	Ikapa Reticulation & Flow CC	03	N/A	Various Unit Rates 38-and-when required	-	-	-	-
77	SC1294/2012	Section B: Water Meters	Overstrand	2013/03/15	Ikapa Reticulation & Flow CC	03	N/A	Various Unit Rates 38-and-when required	-	-	-	-
77	SC1294/2012	Section B: Water Meters	Overstrand	2013/03/15	Ester Kent	None	N/A	Various Unit Rates 38-and-when required	-	-	-	-
77	SC1294/2012	Section B: Water Meters	Overstrand	2013/03/15	Balamanzi (Pty) Ltd	None	N/A	Various Unit Rates 38-and-when required	-	-	-	-
77	SC1294/2012	Section B: Water Meters	Overstrand	2013/03/15	Aqua-Loc SA (Pty) Ltd	02	N/A	Various Unit Rates 38-and-when required	-	-	-	-
77	SC1294/2012	Section C: Pipes & Fittings for Sewer Mains	Overstrand	2013/03/15	Ikapa Reticulation & Flow CC	03	N/A	Various Unit Rates 38-and-when required	-	-	-	-
77	SC1294/2012	Section D: Polymer Concrete Manhole Covers & Frames	Overstrand	2013/03/15	Maverick Trading 59 CC	01	N/A	Various Unit Rates 38-and-when required	-	-	-	-
77	SC1294/2012	Section E: Bituminous Products	Overstrand	2013/03/15	Condoprops 1017 CC ja Asphalt King	04	N/A	Various Unit Rates 38-and-when required	-	-	-	-
77	SC1294/2012	Section F: Bituminous Products	Overstrand	2013/03/15	Mervin's Transport CC	02	N/A	Various Unit Rates 38-and-when required	-	-	-	-
77	SC1294/2012	Section G: Crushed Stone, Dust, Sand, Gravel	Overstrand	2013/03/15	Mervin's Transport CC	02	N/A	Various Unit Rates 38-and-when required	-	-	-	-
77	SC1294/2012	Section H: Crushed Stone, Dust, Sand, Gravel	Overstrand	2013/03/15	FG Jacobs Transport CC	01	N/A	Various Unit Rates 38-and-when required	-	-	-	-
77	SC1294/2012	Section H: Crushed Stone, Dust, Sand, Gravel	Overstrand	2013/03/15	IB Construction CC	03	N/A	Various Unit Rates 38-and-when required	-	-	-	-
77	SC1294/2012	Section I: Pre-Cast Concrete Products	Overstrand	2013/03/15	IB Construction CC	03	N/A	Various Unit Rates 38-and-when required	-	-	-	-
77	SC1294/2012	Section J: Cement, Bricks Blocks, Pavers	Overstrand	2013/03/15	IB Construction CC	03	N/A	Various Unit Rates 38-and-when required	-	-	-	-
77	SC1294/2012	Section K: Hiring of Plant & Machinery	Overstrand	2013/03/15	Mervin's Transport CC	02	N/A	Various Unit Rates 38-and-when required	-	-	-	-
77	SC1294/2012	Section K: Hiring of Plant & Machinery	Overstrand	2013/03/15	FG Jacobs Transport CC	01	N/A	Various Unit Rates 38-and-when required	-	-	-	-
77	SC1294/2012	Section K: Hiring of Plant & Machinery	Overstrand	2013/03/15	IB Construction CC	03	N/A	Various Unit Rates 38-and-when required	-	-	-	-

ANNEXURE C9/16

**SUPPLY CHAIN MANAGEMENT POLICY**  
**TENDER AWARDS TO THE BIDDER SCORING THE HIGHEST POINTS IN TERMS OF COUNCIL'S PREFERENTIAL PROCUREMENT POLICY**  
**TENDERS & FORMAL WRITTEN QUOTATIONS FOR THE 2012/2013 FINANCIAL YEAR**

#	Tender #	Description	Area	Date Awarded	Awarded to	B-BBEE Level	Completion Period	Unit Price	Amount Operational	Amount Capital	VAT @ 14%	Total Amount (Including VAT)
77	SC1294/2012	Various Items: A, C, E, F, G, I & J	Overstrand	2013/03/15	Cancelled- No acceptable or no bids received	N/A	N/A	Various Unit Rates 25- and when required	-	-	-	-
78	SC1295/2012	Supply and delivery of tissue paper products, plastic bags and automotive lubricants	Overstrand	2013/01/18	Various Suppliers		2015/06/30	Estimated total value at various unit prices, escalating @ 6% per annum	3,389,323.00	-	474,505.22	3,863,828.22
78	SC1295/2012	Tissue Paper Products	Overstrand	2013/01/18	T Roberts via Itruba Uniforms & Thomas Car Wash	None	2015/06/30	Various unit prices, escalating @ 6% per annum	-	-	-	-
78	SC1295/2012	Plastic Bags	Overstrand	2013/01/18	AWV Project Management	1	2015/06/30	Various unit prices, escalating @ 6% per annum	-	-	-	-
78	SC1295/2012	Plastic Bags	Overstrand	2013/01/18	Outeniqua Plastics (Pty) Ltd	03	2015/06/30	Various unit prices, escalating @ 6% per annum	-	-	-	-
78	SC1295/2012	Automotive Lubricants	Overstrand	2013/01/18	Leisure Rides Oil Distributors (Pty) Ltd	03	2015/06/30	Various unit prices, escalating @ 6% per annum	-	-	-	-
78	SC1295/2012	Automotive Lubricants	Overstrand	2013/01/18	Loots Lubricants CC t/a Agrilubes & Fuel	None	2015/06/30	Various unit prices, escalating @ 6% per annum	-	-	-	-
78	SC1295/2012	Kitchen Towels, Centre Feed Towel Rolls & Infantfold Towels	Overstrand	2013/01/18	Cancelled- No acceptable or no bids received	N/A	N/A	-	-	-	-	-
79	SC1296/2012	Supply & Delivery of an Outboard Engine for a Rubber duck	Overstrand	2013/02/08	Masterclass Trading 214 CC	None	Once off	36,900.00	-	36,900.00	5,166.00	42,066.00
80	SC1300/2012	Upgrading of Access road to WWTW Hermanus	Hermanus	2013/03/01	Burnar Civils CC	02	12 Weeks	Total Contract Value	-	1,508,560.90	211,198.53	1,719,759.43
81	SC1301/2012	Supply & Delivery of Vehicles	Overstrand	2013/03/15	Various Suppliers			Various unit rates	-	-	-	-
81	SC1301/2012	Honda CBF 1000FA Motor Cycles x 3	Overstrand	2013/03/15	Chantimarc Investments CC	03	60 Days	120,000.00	-	360,000.00	50,400.00	410,400.00
81	SC1301/2012	Nissan NP200 1.6i Bv Base x 4	Overstrand	2013/03/15	Seventh Avenue Trading 612 CC	03	60 Days	117,298.00	-	459,192.00	65,686.88	534,878.88
82	SC1302/2012	Supply and deliver Building Material	Overstrand	2013/03/01	Cancelled- Validity period expired	N/A	N/A	-	-	-	-	-
83	SC1304/2013	Maintenance of Toilets in the Previously Disadvantaged Areas in the Overstrand Municipal Area for the period ending 30 June 2013	Overstrand	2013/03/11	Absolute Plumbing (Pty) Ltd (name changed from Clorpique 254 (Pty) Ltd)	None	2013/06/30	Hermanus, Stanford & Gansbaai- R320 Pearly Beach- R350	150,000.00	-	21,000.00	171,000.00
84	SC1305/2013	The Application of Road Markings on the Overstrand Road Network for the period ending 30 June 2015	Overstrand	2013/03/08	Coalition Trading 606 CC	None	2015/06/30	Various unit rates	450,000.00	-	63,000.00	513,000.00

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**TERMINAL & FORMAL WRITTEN QUOTATIONS FOR THE 2012/2013 FINANCIAL YEAR**

#	Tender #	Description	Area	Date Awarded	Awarded to	B-BBEE Level	Completion Period	Unit Price	Amount Operational	Amount Capital	VAT @ 14%	Total Amount (Including VAT)
85	SC1306/2013	Provision of Training: First Aid Level 3	Overstrand	2013/03/20	Imperial Crown Trading 495 (Pty) Ltd	None	2013/06/30	R 795 per Learner	45,000.00	-	6,300.00	51,300.00
86	SC1307A/2013	Provision of Asset Maintenance Management Systems: emIS, PlantMan, Buildman & TpMan: Extension of SC25/12/2013, SC17/02/2007, SC817/22/2010 & SC833/2010	Overstrand	2013/01/18	Water Management Services CC	No	2013/06/30	Various rates	412,783.54	-	57,789.70	470,573.24
87	SC1309/2013	Supply & Delivery of Herbicide for the Control of Invasive Alien Plants	Overstrand	2013/03/15	Sukuma Distributors (Pty) Ltd	01	2013/03/31	Various Unit Rates	347,100.00	-	48,594.00	395,694.00
88	SC1310/2013	Provision of Medical Examination Services for 130 Beneficiaries of the Works-for-Water project	Overstrand	2013/03/27	Cancelled - No acceptable bid received	N/A	N/A	-	-	-	-	-
89	SC1315/2013	Replacement of fence at the Kleinmond Tennis Club	Kleinmond	2013/03/27	Aburec Fencing	None	2 Weeks	Total Contract Value	47,982.46	-	6,717.54	54,700.00
90	SC1323A/2013	Amendment of Contract No. SCD 2144/2011: The Rental of Additional Office Accommodation for the Department of Local Economic Development, at 3 Myrtle Street, Hermanus	Hermanus	2013/03/15	Arvesco 100 (Pty) Ltd	N/A	2013/06/30	Monthly rental of R 4000	12,000.00	-	1,680.00	13,680.00
91	SC1230A/2012	Amendment of Contract No. SC Square Informal Settlement in Hermanus	Hermanus	2013/04/12	Adenco Construction (Pty) Ltd	N/A	2013/06/30	-	-	128,277.46	17,958.84	146,236.30
92	SC1314/2013	Citizen satisfaction survey research service	Overstrand	2013/04/11	Prestige Ignite NPC	None	10 Weeks	-	70,700.00	-	9,898.00	80,598.00
93	SC1322/2013	Cleaning of invasive alien plants in high altitude areas in the Fennelkloof Nature Reserve, Hermanus	Overstrand	2013/04/12	Cancelled - All tenders non-responsive	N/A	N/A	-	-	-	-	-
94	SC1324/2013	Repair of segmented paving at the Harbour Road & Luckhoff Street intersection Kleinmond	Kleinmond	2013/04/11	Coalition Trading 1317	None	4 Weeks	Various unit rates	79,637.50	-	-	79,637.50
95	SC1326/2013	Development of a Service Delivery and Budget Implementation plan SDBIP Alteration and Additions to Milkwood Toilets at Onrusriver	Overstrand	2013/04/15	Ignite Advisory Services (Pty) Ltd	None	1 Month	-	52,537.00	-	7,355.18	59,892.18
96	SC1344/2013	Extension: Construction of Zwelinchwele Commercial Precinct & Recreational Facilities	Hermanus	2013/04/26	Cancelled - Prices not market related	N/A	N/A	-	-	-	-	-
97	SC1170A/2011	Protective clothing and uniforms for Protection Services	Hermanus	2013/05/03	Cape Asphalt CC	None	8 Weeks	-	-	384,945.12	53,892.32	438,837.44
98	SC1259/2012	Sale of erf 1115a Hermanus for establishing an oncology unit and related facilities.	Overstrand	2013/05/31	Cancelled- No Responses	N/A	N/A	-	-	-	-	-
99	SC1266/2012	Sale of erf 1115a Hermanus for establishing an oncology unit and related facilities.	Hermanus	2013/05/31	Cancelled- No Responses	N/A	N/A	-	-	-	-	-

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**TENDERS & FORMAL WRITTEN QUOTATIONS FOR THE 2012/2013 FINANCIAL YEAR**

#	Tender #	Description	Area	Date Awarded	Awarded to	B-BBEE Level	Completion Period	Unit Price	Amount Operational	Amount Capital	VAT @ 14%	Total Amount (Including VAT)
100	SC1289/2012	Sale of erf 484 Gansbaai for single residential purposes.	Gansbaai	2013/05/31	Cancelled - No responses	N/A	N/A	-	-	-	-	-
101	SC1272/2012	Sale of Erf 305, Gansbaai (Blompark) for commercial purposes	Gansbaai	2013/05/31	Cancelled - No responses	N/A	N/A	-	-	-	-	-
102	SC1284/2012	Sale of erf 11440 Hermanus	Hermanus	2013/05/31	Cancelled - No responses	N/A	N/A	-	-	-	-	-
103	SC1289/2012	Provision of Medical Examination Services for 130 beneficiaries of the Work-for-Water project.	Overstrand	2013/05/31	Cancelled- No Responses	N/A	N/A	-	-	-	-	-
104	SC1308/2013	Electrification of Asazzani Square Informal Settlement	Stanford	2013/05/10	Solentru Energy (Pty) Ltd	3	16-18 Weeks	-	-	451,754.38	63,245.61	514,999.99
105	SC1312/2013	Supply & Delivery of an Ozone Generator and activated carbon for Pearly Beach WTW	Gansbaai	2013/05/10	Quality Filtration Systems CC	None	2013/06/30	-	34,890.00	141,650.00	24,703.00	201,153.00
106	SC1320/2013	Supply and / or application of fertiliser on sports fields in the Overstrand.	Overstrand	2013/05/31	Hening and Hening C/Cta Henchem	None	2014/06/30	Various unit rates	199,520.16	-	27,932.82	227,452.98
107	SC1321/2013	RFP- Management and facilitation of stakeholder participation process for coastal setback-lines	Overstrand	2013/05/28	Cancelled- Bidder non-responsive	N/A	N/A	-	-	-	-	-
108	SC1325/2013	Garden maintenance services Hermanus	Hermanus	2013/05/31	Eco Environmental Services (Pty) Ltd t/a Eco Creations	None	2016/06/30	Various unit rates	933,826.94	-	133,535.77	1,087,362.71
108	SC1326/2013	Garden maintenance services Hermanus	Hermanus	2013/06/01	MEC Landscapes (Pty) Ltd	None	2016/06/30	Various unit rates	318,996.72	-	44,689.54	363,686.26
109	SC1326/2013	Construction of Cloakroom, Stanford Sports Ground	Gansbaai	2013/05/26	FK Maintenance	None	8 Weeks	-	-	483,660.00	67,712.40	551,372.40
110	SC1327B/2013	Amendment of Contract: Provision of USQL Licences for integration of GeoDect collection system into the SAMRAS Financial Management System	Overstrand	2013/05/06	Bytes Systems Integrated (Pty) Ltd	N/A	12 Months	-	93,346.18	-	13,908.47	113,254.65
111	SC1340/2013	Supply & Delivery of Symantec Anti-Virus Software	Overstrand	2013/05/13	Krusella Solutions(Pty) Ltd	3	2014/05/16	-	53,400.00	-	7,476.00	60,876.00
112	SC1343/2013	Construction of Carparks at Overstrand Municipality Head Offices, Hermanus	Hermanus	2013/05/28	Take Note Trading 233 CC t/a Shade and Steel Solution	None	2013/06/21	-	-	167,072.10	23,380.09	190,462.19
113	SC1347/2013	Supply and Delivery of Toilet Paper	Overstrand	2013/05/21	Epping Industrial Suppliers	3	2013/06/30	116.00	98,500.00	-	13,804.00	112,404.00
114	SC1350/2013	Storeroom at Auditorium at Overstrand Municipality	Hermanus	2013/05/28	Coastline Trading 1317 CC	3	2013/06/21	-	-	108,560.00	-	108,560.00
115	SC1351/2013	Hawston Library roof alterations and replacement	Hermanus	2013/05/28	Coastline Trading 1317 CC	3	2013/06/21	-	163,000.00	-	-	163,000.00

**SUPPLY CHAIN MANAGEMENT POLICY**  
**TENDER AWARDS TO THE BIDDER SCORING THE HIGHEST POINTS IN TERMS OF COUNCIL'S PREFERENTIAL PROCUREMENT POLICY**  
**TENDERS & FORMAL WRITTEN QUOTATIONS FOR THE 2012/2013 FINANCIAL YEAR**

#	Tender #	Description	Area	Date Awarded	Awarded to	B-BBEE Level	Completion Period	Unit Price	Amount Operational	Amount Capital	VAT @ 14%	Total Amount (including VAT)
116	SC1354/2013	Supply and deliver Stormwater Pipes	Overstrand	2013/05/21	Cancelled - No responses	N/A	N/A	-	-	-	-	-
117	SC1355/2013	Alteration and Additions to Milkwood Toilets at Onrusriver	Hermanus	2013/05/28	Catillion Trading	1317 CC	3	2013/06/21	-	113,400.00	-	113,400.00
118	SC1350a/2011	Amendment of the lease agreement for the Onrus/Hawston radio mast site.	Hermanus	2013/05/17	RFG Electronics CC	None	2013/10/31	-	28,591.45	-	4,142.80	33,734.25
119	SC1359a/2010	The extension of the contract period for the Management of Informal Settlements within the Overstrand area	Overstrand	2013/05/31	Metro Urban Management Support Services (Pty) Ltd	None	2013/06/30	Various unit rates	300,000.00	-	42,000.00	342,000.00
120	SC1316/2013	Mechanical, Electrical & Civil works for new Works Gansbaai	Gansbaai	2013/06/14	Ikususa Chemicals (Pty) Ltd	3	32 weeks	-	-	5,388,935.00	754,450.90	6,143,385.90
121	SC1318/2013	Supply and delivery of protective clothing and uniform:	Overstrand Protection Services	2013/06/14	Inuyani Safety CC	3	2015/06/30	Various unit rates	31,600.00	-	4,424.00	36,024.00
121	SC1318/2013	Supply and delivery of protective clothing and uniform:	Overstrand Protection Services	2013/06/14	FG Uniforms CC	1	2015/06/30	Various unit rates	744,954.85	-	104,239.68	849,248.53
121	SC1318/2013	Supply and delivery of protective clothing and uniform:	Overstrand Protection Services	2013/06/14	TR Supply CC t/a TRF Sport	1	2015/06/30	Various unit rates	73,840.00	-	10,337.60	84,177.60
121	SC1318/2013	Supply and delivery of protective clothing and uniform:	Overstrand Protection Services	2013/06/14	Marce Projects (Pty) Ltd	4	2015/06/30	Various unit rates	32,700.00	-	4,578.00	37,278.00
122	SC1323B/2011	Amendment of Contract No. SCD 2144/2011: The Rental of Office Accommodation for the Department of Local Economic Development, at 3 Myrtle Street, Hermanus for an additional three years from 01 July 2013 to 30 June 2016	Hermanus	2013/06/28	Arvesco 100 (Pty) Ltd	N/A	2016/06/30	R 12,497.87 per month excluding municipal service accounts	491,631.21	-	68,828.37	560,459.58
123	SC1323C/2011	Amendment of Contract No. SCD 2143/2011: The Rental of Office Accommodation for the Department of Human Resources in MQ House: 96 Brinkie Lys Street, Hermanus for an additional three years from 01 July 2013 to 30 June 2016.	Hermanus	2013/06/28	MLC Trust t/a MLC Trading	N/A	2016/06/30	R 23,877.98 per month excluding municipal service accounts	912,215.25	-	127,710.14	1,039,925.39

**SUPPLY CHAIN MANAGEMENT POLICY**  
**TENDER AWARDS TO THE BIDDER SCORING THE HIGHEST POINTS IN TERMS OF COUNCIL'S PREFERENTIAL PROCUREMENT POLICY**  
**TENDERS & FORMAL WRITTEN QUOTATIONS FOR THE 2012/2013 FINANCIAL YEAR**

#	Tender #	Description	Area	Date Awarded	Awarded to	B-BEE Level	Completion Period	Unit Price	Amount Operational	Amount Capital	VAT @ 14%	Total Amount (including VAT)
124	SC 1323D/2013	Amendment of Contract No. SCD 2142/2011: The Rental of Office Accommodation for the Departments of Legal & Internal Audit Services in the PSG Building: Cnr Drise, Lys & Magnolia Streets, Hermanus for an additional three years from 01 July 2013 to 30 June 2015	Hermanus	2013/06/28	Liberty Lane Trading 197 (Pty) Ltd	N/A	2015/06/30	R 13 842.74 per month excluding municipal service accounts	348 837.05	-	48 837.19	397 674.24
125	SC1327A/2013	Amendment of Contract: Provision of SAMBAS Financial Management System per NMRA Section 16(3) 2013-2016	Overstrand	2013/06/27	Bytes Systems Integrated (Pty) Ltd	N/A	2016/06/30	Various unit rates	3 719 032.92	-	520 684.61	4 239 697.53
126	SC1327C/2013	Amendment of contract: SCD 2510 & 2489 for license agreements for the use of the Innskeeper booking service at various Municipal caravan parks.	Overstrand	2013/06/27	PSD Distribution Africa (Pty) Ltd	N/A	2016/06/30	Various unit rates	172 925.92	-	24 209.63	197 135.55
127	SC1327D/2013	Amendment of contract SCD 2512/2012 for the license and support services of EnviroPlanman and Buildman for a period of three years.	Overstrand	2013/06/27	Water Management Services CC	N/A	2016/06/30	Various unit rates	1 351 703.01	-	189 238.42	1 540 941.43
128	SC1327F/2013	Amendment of contracts SC 787, 7128 and 1299 for the provision of Performance management, and SDIP support and assistance in the completion of the annual report.	Overstrand	2013/06/27	Grite Advisory Services (Pty) Ltd	N/A	2016/06/30	Various unit rates	806 150.50	-	112 861.07	919 011.57
129	SC1327G/2013	Amendment of contract SCD 2274 for the provision of the Collaborator Foundation System for a period of three years.	Overstrand	2013/06/27	Business Engineering (Pty) Ltd	N/A	2016/06/30	Various unit rates	564 259.50	-	77 596.33	631 855.83
130	SC1327H/2013	Amendment of contract SC 969/2010 for the providing of a credit control and debt collection system as a mechanism to recover debt, for a period of three years.	Overstrand	2013/06/27	Geodect Solutions CC	N/A	2016/06/30	Various unit rates	408 520.20	-	57 192.83	465 713.03
131	SC1327I/2013	Amendment of contract for the provision of Payroll and Human Resources business Software for a period of 3 years.	Overstrand	2013/06/28	Pay-Day Software Solutions Pty (Ltd)	N/A	2016/06/30	Various unit rates	524 818.58	-	73 474.60	598 293.18
132	SC1330/2013	Services, maintenance and replacement of Server Room Air Conditioners for a period ending 30 June 2016.	Overstrand	2013/06/27	Gansbaai Aircan & Refrigeration CC	4	2016/06/30	Various unit rates	496 500.00	-	69 510.00	566 010.00
133	SC1331/2013	Installation & Maintenance of ICT Network Infrastructure	Overstrand	2013/06/27	Cables Cabling CC	3	2016/06/30	Various unit rates	343 644.00	-	48 110.16	391 754.16

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**SUPPLY CHAIN MANAGEMENT POLICY**  
**TENDER AWARDS TO THE BIDDER SCORING THE HIGHEST POINTS IN TERMS OF COUNCIL'S PREFERENTIAL PROCUREMENT POLICY**  
**TENDERS & FORMAL WRITTEN QUOTATIONS FOR THE 2012/2013 FINANCIAL YEAR**

#	Tender#	Description	Area	Date Awarded	Awarded to	B-BBEE Level	Completion Period	Unit Price	Amount Operational	Amount Capital	VAT @ 14%	Total Amount (including VAT)
134	SC1334/2013	Appointment of Consultants for Various Engineering and Groundwater Projects in Overstrand the Overstrand Area		2013/06/27	Royal Haskoning DHI/V	3	2016/06/30	Based on ECSA guideline fees	-	As per the approved annual budget	-	-
134	SC1334/2013	Appointment of Consultants for Various Engineering and Groundwater Projects in Overstrand the Overstrand Area		2013/06/27	ICE Boland	None	2016/06/30	Based on ECSA guideline fees	-	As per the approved annual budget	-	-
134	SC1334/2013	Appointment of Consultants for Various Engineering and Groundwater Projects in Overstrand the Overstrand Area		2013/06/27	Daveng Consulting Engineers	1	2016/06/30	Based on ECSA guideline fees	-	As per the approved annual budget	-	-
134	SC1334/2013	Appointment of Consultants for Various Engineering and Groundwater Projects in Overstrand the Overstrand Area		2013/06/27	Jan Palm Consulting Engineers	2	2016/06/30	Based on ECSA guideline fees	-	As per the approved annual budget	-	-
134	SC1334/2013	Appointment of Consultants for Various Engineering and Groundwater Projects in Overstrand the Overstrand Area		2013/06/27	V&V Consulting Engineers (Pty) Ltd	4	2016/06/30	Based on ECSA guideline fees	-	As per the approved annual budget	-	-
134	SC1334/2013	Appointment of Consultants for Various Engineering and Groundwater Projects in Overstrand the Overstrand Area		2013/06/27	Grib Pty (Ltd)	2	2016/06/30	Based on ECSA guideline fees	-	As per the approved annual budget	-	-
134	SC1334/2013	Appointment of Consultants for Various Engineering and Groundwater Projects in Overstrand the Overstrand Area		2013/06/27	Qunu Consulting (Pty) Ltd	2	2016/06/30	Based on ECSA guideline fees	-	As per the approved annual budget	-	-
134	SC1334/2013	Appointment of Consultants for Various Engineering and Groundwater Projects in Overstrand the Overstrand Area		2013/06/27	Neil Lyners & Associates CC	4	2016/06/30	Based on ECSA guideline fees	-	As per the approved annual budget	-	-
134	SC1334/2013	Appointment of Consultants for Various Engineering and Groundwater Projects in Overstrand the Overstrand Area		2013/06/27	Worley Parsons (Pty) Ltd	2	2016/06/30	Based on ECSA guideline fees	-	As per the approved annual budget	-	-
134	SC1334/2013	Appointment of Consultants for Various Engineering and Groundwater Projects in Overstrand the Overstrand Area		2013/06/27	Jeffares & Green	3	2016/06/30	Based on ECSA guideline fees	-	As per the approved annual budget	-	-
134	SC1334/2013	Appointment of Consultants for Various Engineering and Groundwater Projects in Overstrand the Overstrand Area		2013/06/27	Aurecon Joint Africa (Pty) Ltd	3	2016/06/30	Based on ECSA guideline fees	-	As per the approved annual budget	-	-
134	SC1334/2013	Appointment of Consultants for Various Engineering and Groundwater Projects in Overstrand the Overstrand Area		2013/06/27	Aecom SA (Pty) Ltd	2	2016/06/30	Based on ECSA guideline fees	-	As per the approved annual budget	-	-
134	SC1334/2013	Appointment of Consultants for Various Engineering and Groundwater Projects in Overstrand the Overstrand Area		2013/06/27	SRK Consulting	3	2016/06/30	Based on ECSA guideline fees	-	As per the approved annual budget	-	-
134	SC1334/2013	Appointment of Consultants for Various Engineering and Groundwater Projects in Overstrand the Overstrand Area		2013/06/27	SMEC South Africa (Pty) Ltd	3	2016/06/30	Based on ECSA guideline fees	-	As per the approved annual budget	-	-

**SUPPLY CHAIN MANAGEMENT POLICY**  
**TENDER AWARDS TO THE BIDDER SCORING THE HIGHEST POINTS IN TERMS OF COUNCIL'S PREFERENTIAL PROCUREMENT POLICY**  
**TENDERS & FORMAL WRITTEN QUOTATIONS FOR THE 2012/2013 FINANCIAL YEAR**

#	Tender #	Description	Area	Date Awarded	Awarded to	B-BBEE Level	Completion Period	Unit Price	Amount Operational	Amount Capital	VAT @ 14%	Total Amount (Including VAT)	
134	SC1334/2013	Appointment of Consultants for Various Engineering and Groundwater Projects in Overstrand the Overstrand Area	Overstrand	2013/06/27	Element Consulting Engineers	3	2016/06/30	Based on ECSCA guideline fees	-	As per the approved annual budget	-	-	
134	SC1334/2013	Appointment of Consultants for Various Engineering and Groundwater Projects in Overstrand the Overstrand Area	Overstrand	2013/06/27	Water & Waste Water Engineering	None	2016/06/30	Based on ECSCA guideline fees	-	As per the approved annual budget	-	-	
134	SC1334/2013	Appointment of Consultants for Various Engineering and Groundwater Projects in Overstrand the Overstrand Area	Overstrand	2013/06/27	GLS Consulting (Pty) Ltd	4	2016/06/30	Based on ECSCA guideline fees	-	As per the approved annual budget	-	-	
134	SC1334/2013	Appointment of Consultants for Various Engineering and Groundwater Projects in Overstrand the Overstrand Area	Overstrand	2013/06/27	AVDM Consulting Engineers	4	2016/06/30	Based on ECSCA guideline fees	-	As per the approved annual budget	-	-	
134	SC1334/2013	Appointment of Consultants for Various Engineering and Groundwater Projects in Overstrand the Overstrand Area	Overstrand	2013/06/27	Hatch Goba	4	2016/06/30	Based on ECSCA guideline fees	-	As per the approved annual budget	-	-	
134	SC1334/2013	Appointment of Consultants for Various Engineering and Groundwater Projects in Overstrand the Overstrand Area	Overstrand	2013/06/27	Umitco Africa	1	2016/06/30	Based on ECSCA guideline fees	-	As per the approved annual budget	-	-	
135	SC1339/2013	Operation of Hermanus Material Recovery Facility	Hermanus	2013/06/25	Cancelled - Prices not market related	N/A	-	-	-	As per the approved annual budget	-	-	
136	SC1341/2013	Supply & Delivery of a Tsunami QB 8100 Link	Hermanus	2013/06/25	Gijima Holdings (Pty) Ltd	2	2013/06/27	-	-	57,600.00	8,054.00	65,664.00	
137	SC1352/2013	Supply & Delivery of Synsort Maintenance Renewal Software	Overstrand	2013/05/13	Lateral Dynamics (Pty) Ltd	None	2016/05/31	-	91,083.00	-	12,751.62	103,834.62	
138	SC1353/2013	Supply and deliver cement pavers	Overstrand	2013/05/13	AW Project Management	1	2013/06/30	-	1,70	44,324.28	-	6,205.40	50,529.68
139	SC1358/2013	Financial services support	Overstrand	2013/06/03	Ductarime Consulting (Pty) Ltd	None	2014/05/31	Various unit rates	175,458.60	-	24,561.40	200,020.00	
140	SC1366/2013	Management services for Gansbaai Caravan Park	Gansbaai	2013/06/06	Cancelled - Non-compliance	N/A	-	-	-	-	-	-	
141	SC1101a/2011	Amendment of contract agreement for the provision of Cleaning services, Hermanus, Hermanus extended for up to 12 weeks	Hermanus	2013/06/26	Nicodemus Gardiner	N/A	11 weeks	6,000.00	78,600.06	-	-	78,600.06	
141	SC1101a/2011	Amendment of contract agreement for the provision of Cleaning services, Hermanus, Hermanus extended for up to 12 weeks	Hermanus	2013/06/26	Nicky's Cleaning Services	N/A	12 weeks	3,240.00	43,685.52	-	-	43,685.52	
141	SC1101a/2011	Amendment of contract agreement for the provision of Cleaning services, Hermanus, Hermanus extended for up to 12 weeks	Hermanus	2013/05/26	Nobile Construction Services	N/A	12 weeks	8,912.31	120,156.44	-	-	120,166.44	
141	SC1101a/2011	Amendment of contract agreement for the provision of Cleaning services, Hermanus, Hermanus extended for up to 12 weeks	Hermanus	2013/06/26	Lobi Landscaping & Projects	N/A	12 weeks	8,613.73	116,140.56	-	-	116,140.56	

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**SUPPLY CHAIN MANAGEMENT POLICY**  
**TENDER AWARDS TO THE BIDDER SCORING THE HIGHEST POINTS IN TERMS OF COUNCIL'S PREFERENTIAL PROCUREMENT POLICY**  
**TENDERS & FORMAL WRITTEN QUOTATIONS FOR THE 2012/2013 FINANCIAL YEAR**

#	Tender #	Description	Area	Date Awarded	Awarded to	B-BBEE Level	Completion Period	Unit Price	Amount Operational	Amount Capital	VAT @ 14%	Total Amount (including VAT)
141	SC1101a/2011	Amendment of contract agreement for the provision of Cleaning services, Hermanus, Hermanus, Hermanus Amendment of contract agreement for the provision of Cleaning services, Hermanus, Hermanus, Hermanus	Hermanus	2013/06/26	Bennet Construction	N/A	12 weeks	7,837.51	106,674.76	-	-	106,674.76
141	SC1101a/2011	Amendment of contract agreement for the provision of Cleaning services, Hermanus, Hermanus, Hermanus	Hermanus	2013/06/26	Bennet Construction	N/A	12 weeks	8,379.33	112,880.24	-	-	112,880.24
141	SC1101a/2011	Amendment of contract agreement for the provision of Cleaning services, Hermanus, Hermanus, Hermanus Amendment of contract agreement for the provision of Cleaning services, Hermanus, Hermanus, Hermanus	Hermanus	2013/06/26	Bennet Construction	N/A	12 weeks	7,889.33	106,373.28	-	-	106,373.28
142	SC1140a/2011	Amendment of contract agreement for the provision of Cleaning services in Sandbaai, Hermanus, Onrus and Vermont extended for up to 10 weeks	Hermanus	2013/06/26	Dean Louis	N/A	10 weeks	10,621.74	119,346.00	-	-	119,346.00
143	SC1370/2013	Management services for Gansbaai Caraval Gansbaai	Gansbaai	2013/06/28	P. Nowers	N/A	24 Months	8,200.00	196,800.00	-	-	196,800.00
								<b>10,684,081.49</b>	<b>104,220,879.99</b>	<b>29,502,070.44</b>	<b>244,407,031.92</b>	

*ANNEXURE D* // 18

**Supply Chain Management Policy  
DEVIATIONS FROM THE POLICY APPROVED IN TERMS OF CLAUSE 36(1)(a) FOR THE 2012/2013 FINANCIAL YEAR**

#	Deviation #	Approved	Deviation in terms of Clause 36(1)(a)	Description	Responsible Official	Awarded to	Amount Operational	Amount Capital	VAT @ 14%	Value of the Deviation
1	SCD2533	2012.09.10	Clause 36(1)(a)(i)- Emergencies	Emergency assessment of industrial switching gear after an explosion at the Industrial Switching Station – Hermanus via a strip-and-quote process	Deputy Director: Electrotechnical Services, Louw D	ABB SA (Pty) Ltd	6,917.74			968.48 7,886.22
2	SCD2537	2012.09.18	Clause 36(1)(a)(i)- Sole suppliers	Emergency repair of industrial switching gear after an explosion at the Industrial Switching Station – Hermanus via a strip-and-quote process	Deputy Director: Electrotechnical Services, Louw D	ABB SA (Pty) Ltd	135,773.73		19,008.32	154,782.05
3	SCD2492	2012.07.12	Clause 36(1)(a)(ii)- Sole suppliers	Calibration of Truvelo speed law enforcement equipment by the sole supplier of the equipment	Isaacs LR	Truvelo Manufacturers (Pty) Ltd	9,809.04		1,373.27	11,182.31
4	SCD2508	2012.08.03	Clause 36(1)(a)(iii)- Sole suppliers	The provision of training, by the exclusively accredited service provider, to ensure that the nominated employees achieve the required full accreditation.	Senior Manager: Human Resources L Buchanefi	NOSA (Pty) Ltd	11,394.74	-	1,595.26	12,890.00
5	SCD2517	2012.08.17	Clause 36(1)(a)(iv)- Sole suppliers	Procurement of credits for a postage franking machine for Hermanus from the sole service provider for this specific equipment.	Manager: Council Support Services, Van Tonger H	Earlyworx 282 (Pty) Ltd	17,543.86	-	2,456.14	20,000.00
6	SCD2521	2012.08.22	Clause 36(1)(a)(v)- Sole suppliers	The evaluation and grading of Kleinmond Beach in terms of the Blue Flag status programme, by the sole organisation authorised by the International Foundation for Environmental Education (FEE) to implement FEE programmes in South Africa.	Principal Technician: Operational, C Harding	WESSA	17,500.00	-	2,450.00	19,950.00
7	SCD2523	2012.08.22	Clause 36(1)(a)(vi)- Sole suppliers	The evaluation and grading of Hermanus Beaches in terms of the Blue Flag status programme, by the sole organisation authorised by the International Foundation for Environmental Education (FEE) to implement FEE programmes in South Africa.	Area Manager: Hermanus: D Kearney	WESSA	35,000.00	-	4,900.00	39,900.00
8	SCD2525	2012.08.28	Clause 36(1)(a)(vii)- Sole suppliers	The repair and calibration of Drager breathalyzer equipment, by the sole importer, supplier and service company of Drager equipment in South Africa.	Chief: Traffic Services: R Fraser	Drager South Africa (Pty) Ltd	975.00	-	136.50	1,111.50

**Supply Chain Management Policy  
DEVIATIONS FROM THE POLICY, APPROVED IN TERMS OF CLAUSE 36(1)(a) FOR THE 2012/2013 FINANCIAL YEAR**

#	Deviation #	Approved	Deviation in terms of Clause 36(1)(a)	Description	Responsible Official	Awarded to	Amount Operational	Amount Capital	VAT @ 14%	Value of the Deviation
9	SCD2528	2012.09.05	Clause 36(1)(a)(ii)- Sole suppliers	The repair of the damaged H-Frame and buckets of Caterpillar 422E Backhoe Loader, by the authorized dealer of Caterpillar branded products, including parts, for the Southern African region.	Manager: Corporate Projects: JJ Arendse	Bartworld Equipment	50,675.52		7,094.57	57,770.09
10	SCD2536	2012.09.14	Clause 36(1)(a)(ii)- Sole suppliers	The Calibration of the BW Technologies Gas Alert Microclip Detector of the Fire Services Department, by the sole Authorised Agent within the Western Cape.	Chief: Fire & Disaster, Jacobs A	Invuyani Safety	600.00		84.00	684.00
11	SCD2538	2012.09.17	Clause 36(1)(a)(ii)- Sole suppliers	The procurement of mouthpieces for Drager Alcotest 6810 breathalyzer by the sole importer, supplier and service company for Drager equipment in South Africa.	Chief: Traffic Services: R Fraser	Drager South Africa (Pty) Ltd	520.00		72.80	592.80
12	SCD2541	2012.09.21	Clause 36(1)(a)(v)- Sole suppliers	The identification and repair of fault with a ProvoGraph meter, used to monitor the quality of electrical power, by the sole manufacturer and supplier of the specific meter.	Superintendent: Electro Technical Services, Lourens D	CT Lab (Pty) Ltd	3,796.00		531.44	4,327.44
13	SCD2486	2012.07.10	Clause 36(1)(a)(v)- Impractical or impossible	Procurement of credits for a postage franking machine for Gansbaai from the sole services provider for this specific equipment	Myburgh F	Earlywork 282 (Pty) Ltd	40,000.00		5,600.00	45,600.00
14	SCD2487	2012.07.10	Clause 36(1)(a)(v)- Impractical or impossible	Repair of a storm damaged communications dish at the Hawston Library & Thusong Centre by the approved service provider.	Van Staden J	Gijima Holdings (Pty) Ltd	5,925.00		828.50	6,754.50
15	SCD2488	2012.08.03	Clause 36(1)(a)(v)- Impractical or impossible	License fees for the use of the Traffic Contravention System software by the owner of the software for the 2012/13 financial year.	Fraser R	Total Client Services (Pty) Ltd	48,800.00		6,832.00	55,632.00
16	SCD2489	2012.07.10	Clause 36(1)(a)(v)- Impractical or impossible	License fees for the use of the Innkeeper software for caravan park reservations by the owner of the software for the 2012/13 financial year	Kearney D	PSD Distribution Africa (Pty) Ltd	5,239.46		733.52	5,972.98
17	SCD2490	2012.07.10	Clause 36(1)(a)(v)- Impractical or impossible	Maintenance of bulk sewage tanks by the sole service provider approved and authorised to do so	Franken H	Flotron Instrumentation Services (Pty) Ltd	4,475.00		626.50	5,101.50
18	SCD2491	2012.07.10	Clause 36(1)(a)(v)- Impractical or impossible	Maintenance charges per copy of leased multi-functional office machines on a month-to-month basis for an interim period during the procurement of replacement equipment for June 2012	Van Staden J	Cape Office Machines (Pty) Ltd	977.07		136.79	1,113.86

ANNEXURE D<sup>3</sup> / 18

**Supply Chain Management Policy,  
APPROVED IN TERMS OF CLAUSE 36(1)(a) FOR THE 2012/2013 FINANCIAL YEAR**

#	Deviation #	Approved	Deviation in terms of Clause 36(1)(a)	Description	Responsible Official	Awarded to	Amount Operational	Amount Capital	VAT @ 14%	Value of the Deviation
19	SCD2493	2012.07.16	Cause 36(1)(a)(v)- Impractical or impossible	Repair of roller door cupboard by the supplier of the furniture	Muller S	All Office Equipment (Pty) Ltd	1,132.00		158.48	1,290.48
20	SCD2494	2012.07.13	Cause 36(1)(a)(v)- Impractical or impossible	Provision of web-based monitoring of electricity power distribution network by the sole provider of the system for the period 01 July to 31 December 2012	Du Plessis JH	CT Lab (Pty) Ltd	60,000.00		8,400.00	68,400.00
21	SCD2495	2012.09.05	Cause 36(1)(a)(v)- Impractical or impossible	Construction of sewer line in Harbour Road north of the Circle (Kleinmond Harbour Development) by the contractor appointed by the developer of the site, who is already established on the site and following an official procurement process might cause undue delays and have additional cost implications for the completion of the development	Senior Manager: Engineering Services, Hendrik D	Wharfside Development Kleinmond (Pty) Ltd	-	371,018.75	51,942.63	422,961.38
22	SCD2496	2012.07.20	Cause 36(1)(a)(v)- Impractical or impossible	Design & manufacture of unique history boards at Hermanus Pietersfontein by a specialist service provider	Kearney D	Inspirations @ Home Work Play	5,440.00		-	5,440.00
23	SCD2497	2012.07.20	Cause 36(1)(a)(v)- Impractical or impossible	Provision of TCS Software maintenance license for ID & License scanners for 2012/13 by the sole supplier	Fraser R	Total Client Services Ltd	5,400.00		756.00	6,156.00
24	SCD2498	2012.07.20	Cause 36(1)(a)(v)- Impractical or impossible	Strip-and-quote repair of hinges for the sweeper blades of a refuse compactor truck	Arendse JJ	Transitech	23,780.48		3,329.27	27,109.75
25	SCD2499	2012.07.20	Cause 36(1)(a)(v)- Impractical or impossible	Re-condition of engine of backhoe loader after three quotations were obtained without advertising on Council's website and notice boards	Arendse JJ	Worcester Engine Centre	35,928.00		5,028.92	40,957.92
26	SCD2500	2012.07.26	Cause 36(1)(a)(v)- Impractical or impossible	Re-condition of engine of fire engine truck after three quotations were obtained without advertising on Council's website and notice boards	Arendse JJ	Automotive Dynamix	41,202.45		5,768.34	46,970.79
27	SCD2502	2012.07.27	Cause 36(1)(a)(v)- Impractical or impossible	Repair of curtain rail in auditorium during the Kalliefees in 2011 as a strip-and-quote prior to approval of a deviation	Area Manager: Hermannus D Kearney	Anza Curtains	1,000.00	-	-	1,000.00

**Supply Chain Management Policy**  
**DEVIATIONS FROM THE POLICY, APPROVED IN TERMS OF CLAUSE 36(1)(a) FOR THE 2012/2013 FINANCIAL YEAR**

#	Deviation #	Approved	Deviation in terms of Clause 36(1)(a)	Description	Responsible Official	Awarded to	Amount Operational	Amount Capital	VAT @ 14%	Value of the Deviation
28	SCD2503	2012.07.31	Clause 36(1)(a)(v)-Impractical or impossible	Provision of Parking Management Services by the existing supplier, from the 1st to the 31st of August 2012, to ensure continued service delivery and a smooth transition to the new service provider (SC12/6/2012).	Director : Protection Services: N Michaels	Buyambo Holdings	9,377.89	-	1,312.90	10,690.79
29	SCD2504	2012.08.01	Clause 36(1)(a)(v)-Impractical or impossible	Stop-and-quote repair of fault with two-way handheld radio, which failed to power on, by the approved service provider.	The Acting Manager: ICT J van Staden	Bentiekor Communications CC	1,783.40	-	249.88	2,033.08
30	SCD2505	2012.08.01	Clause 36(1)(a)(v)-Impractical or impossible	The identification and repair of fault with four municipal vacuum cleaners, via a strip-and-quote process.	Area Manager: Hermanus: D Kearney	Op-Sy-Kop Vac Shop	1,050.00	-	-	1,050.00
31	SCD2506	2012.08.30	Clause 36(1)(a)(v)-Impractical or impossible	Mining of gravel for road maintenance on Portian 40 of the Farm Uilenkraal no. 695, per a permit, without following the standard procurement process, due to the large cost saving resulting from this special agreement.	Manager: Operational Services, D Crafond	Groenewald CS	300,000.00	-	42,000.00	342,000.00
32	SCD2507	2012.08.01	Clause 36(1)(a)(v)-Impractical or impossible	The identification and repair of faults with fountain festival lights, via a strip-and-quote process, by the original supplier/importer.	Senior Manager: Electro Technical Services: D Maree	Candi-Lite Cables CC	10,250.00	-	1,435.00	11,685.00
33	SCD2509	2012.08.06	Clause 36(1)(a)(v)-Impractical or impossible	The identification and repair of fault with the municipal trailer's (CAM22845) wiring and lighting, which had eroded, via a strip-and-quote process.	Manager: Corporate Projects: JJ Arendse	Supa Quick Kleinmond	487.67	-	68.27	555.94
34	SCD2510	2012.08.06	Clause 36(1)(a)(v)-Impractical or impossible	License fees for the use of the Innkeeper software at the Palmiet / Kleinmond caravan park, by the owner of the software for the 2012/13 financial year.	The Area Manager: Kleinmond Administration: Jonkheld C	PSD Distribution Africa (Pty) Ltd	6,725.47	-	941.57	7,667.04
35	SCD2511	2012.08.08	Clause 36(1)(a)(v)-Impractical or impossible	Procurement of a submersible solids handling pump for the Zweilijn Main Pump Station by the sole authorised agent and distributor.	Principle Technician: Operational, D Nel	HSM Amanzi CC	-	75,756.00	10,635.84	86,361.84
36	SCD2512	2012.08.30	Clause 36(1)(a)(v)-Impractical or impossible	Extension of the eMIS license and support agreement for a period of four months, ending 31 January 2013, to coincide with the termination of the PlantMan agreement, and thereby mitigate any potential operational risks.	Acting Manager: IT Communication & Technology, Van Staden JJ	Water Management Services CC	135,675.03	-	18,934.50	154,669.53

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DEVIATIONS FROM THE POLICY, APPROVED IN TERMS OF CLAUSE 36(1)(a) FOR THE 2012/2013 FINANCIAL YEAR									
#	Deviation #	Approved	Deviation in terms of Clause 36(1)(a)	Description	Responsible Official	Awarded to	Amount Operational	Amount Capital	VAT @ 14% Value of the Deviation
37	SCD2513	2012.08.08	Clause 36(1)(a)(v)-Impractical or impossible	Maintenance charges per copy of leased multi-functional office machines on a month-to-month basis for an interim period during the procurement of replacement equipment for June 2012	Acting Manager: IT Communication & Technology, Van Staden JJ	Cape Office Machines (Pty) Ltd	29,158.42	-	4,082.18 33,240.60
38	SCD2514	2012.08.10	Clause 36(1)(a)(v)-Impractical or impossible	The expansion of security alarm monitoring services at the buildings of the Traffic and Housing departments by the current service provider, while remaining within the original contract period.	ADT Security (Pty) Ltd, D Esau	ADT Security (Pty) Ltd	2,796.73	-	391.54 3,188.27
39	SCD2515	2012.08.20	Clause 36(1)(a)(v)-Impractical or impossible	The extension of a lease agreement of a container, for the purpose of storage, at the Hawston sports field in order to save on costs and time, relating to delivery and collection.	Area Manager: Hermannus: D Kearney	Rent A Container	2,420.00	-	338.80 2,758.80
40	SCD2516	2012.08.17	Clause 36(1)(a)(v)-Impractical or impossible	The identification and repair of faults with the municipal grader's (CEM2445) diesel pump, which was heavily worn, via a strip-and-quote process.	Manager: Corporate Projects: JJ Arendse	Worcester Engine Centre	16,659.00	-	2,332.26 18,991.26
41	SCD2518	2012.08.17	Clause 36(1)(a)(v)-Impractical or impossible	Strip-and-quote repair of fault with two-way handheld radio, which had faulty antenna's and volume knobs, by the approved service provider.	Acting Manager: IT Communication & Technology, Van Staden JJ	Benilekor Communications CC	1,798.00	-	251.72 2,049.72
42	SCD2519	2012.08.20	Clause 36(1)(a)(v)-Impractical or impossible	Renewal of agreement for the setting up of municipal tariffs & training for the period ending June 2013 by the original implementer and developer of the current system...	Senior Manager: Chief Electrical Services, Du Plessis JH	PJ Technologies Cape CC	7,976.00	-	1,116.64 9,092.84
43	SCD2520	2012.08.17	Clause 36(1)(a)(v)-Impractical or impossible	The supply and installation of an insertion flow meter by manufacturer and implementer of the 'My City Municipality' flow monitoring system for the Overstrand Municipality.	Deputy Director: Community Services, M Bartman	Flotron Instrumentation Services (Pty) Ltd	26,191.00	-	3,666.74 29,857.74
44	SCD2522	2012.08.24	Clause 36(1)(a)(v)-Impractical or impossible	The identification and repair of fault with a Dell MFP 1815DN printer, which needed to be serviced and have a sensor repaired, via a strip-and-quote process.	Acting Manager: IT Communication & Technology, Van Staden JJ	CompuSup.com	895.00	-	125.30 1,020.30
45	SCD2526	2012.09.05	Clause 36(1)(a)(v)-Impractical or impossible	The calibration and repair of Endress & Hauser transmitter and sensor at Pringle Bay by the original supplier and installer of the product, due to the product still being under warranty.	Principal Technician: Hennelch Operational, C Harding	Hennelch	3,720.00	520.80	4,240.80

ANNEXURE D 6/18

**Supply Chain Management Policy  
DEVIATIONS FROM THE POLICY, APPROVED IN TERMS OF CLAUSE 36(1)(a) FOR THE 2012/2013 FINANCIAL YEAR**

#	Deviation #	Approved	Deviation in terms of Clause 36(1)(a)	Description	Responsible Official	Awarded to	Amount Operational	Amount Capital	VAT @ 14%	Value of the Deviation
46	SCD2527	2012.08.31	Clause 36(1)(a)(v)- Impractical or impossible	The identification and repair of fault with vehicle CAM1655 gearbox, which needs to have bearing replaced, and vehicle CEM26284's differential, which needs to be shimmed and have bearings replaced, via a strip-and-quote process.	Manager: Corporate Projects: J.J. Arendse	Worcester Gearbox Centre	8,422.35	-	1,179.13	9,601.48
47	SCD2529	2012.09.05	Clause 36(1)(a)(v)- Impractical or impossible	Strip-and-quote repair of fault with two-way handheld radio, which either could not charge, had no reception, or required parts to be replaced, by the approved service provider.	Acting Manager: IT Communication & Technology, Van Staden J.J.	Benliekor Communications	1,514.00		211.96	1,725.96
48	SCD2530	2012.09.05	Clause 36(1)(a)(v)- Impractical or impossible	Appointment of a service provider for the development of Spatial Development Frameworks over a period of a year as a natural continuation of the appointment in terms of SC429/2008 for work already commenced in terms of the contract.	Senior Manager: Planning & Property Administration, Kuchar R	Urban Dynamics (Pty) Ltd	1,206,440.35		168,901.65	1,375,342.00
49	SCD2531	2012.09.07	Clause 36(1)(a)(v)- Impractical or impossible	The identification and repair of faults with Tiger NX3F breaker, which is needed to safely handle overcurrent situations, via a strip-and-quote process.	Superintendent: Electro Technical Services, Lourens D	De Kock & Cronje CC	23,830.00		3,336.20	27,166.20
50	SCD2532	2012.09.10	Clause 36(1)(a)(v)- Impractical or impossible	Strip-and-quote repair of fault with two-way handheld radio, which would not turn on, by the approved service provider.	Acting Manager: IT Communication & Technology, Van Staden J.J.	Benliekor Communications	629.00		88.06	717.06
51	SCD2534	2012.09.12	Clause 36(1)(a)(v)- Impractical or impossible	The identification and repair of fault with a HP M2727 printer, which needed to have a formatter and scanner motor repaired, via a strip-and-quote process.	Acting Manager: IT Communication & Technology, Van Staden J.J.	Heidertech	1,210.00		168.40	1,379.40
52	SCD2535	2012.09.12	Clause 36(1)(a)(v)- Impractical or impossible	The identification and repair of a diesel boiler at the Onrus Caravan Park via a strip-and-quote process.	Senior Resort Manager, Potgieter R	Pro Heat & Energy Electrical CC	877.19		122.81	1,000.00
53	SCD2539	2012.09.14	Clause 36(1)(a)(v)- Impractical or impossible	The repair of specialised fire protective clothing, which must meet specific NFPA and SABS standards, by the company authorised to repair LYMAE clothing and who is the sole distributor of LYMAE products in the Western Cape.	Chief: Fire & Disaster, Jacobs A	Invuyani Safety	592.10		82.89	674.99

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DEVIATIONS FROM THE POLICY, APPROVED IN TERMS OF CLAUSE 36(1)(a) FOR THE 2012/2013 FINANCIAL YEAR**

#	Deviation #	Approved	Deviation in terms of Clause 36(1)(a)(i)- Clause 36(1)(a)(v)- Impractical or impossible	Description	Responsible Official	Awarded to	Amount Operational	Amount Capital	VAT @ 14%	Value of the Deviation	
54	SCD2540	2012.09.19	Clause 36(1)(a)(v)- Clause 36(1)(a)(v)- Impractical or impossible	The assessment and repair of a storm water manhole in Hermanus main road, which has begun collapsing, via a strip-and-quote process.	Principal Technician, Nel D	Alan Bailey Civils CC	6,877.19			962.81	7,840.00
55	SCD2543	2012.09.28	Clause 36(1)(a)(v)- Impractical or impossible	The identification and repair of faults with high-pressure steam machines, which are out of warranty, via a strip-and-quote process.	Manager: Corporate Projects: J. Averend	Boland Hoëdrukspuite (Pty) Ltd	9,163.95			1,282.95	10,446.90
56	SCD2554	2012.10.12	Clause 36(1)(a)(i)- Emergencies	The emergency repair of a 630kVA mini-substation in Kleinmond which began leaking oil, via a strip-and-quote	Senior Manager: Chief Electro Technical Services: K du Plessis	Power Transformers (Pty) Ltd	9,300.00			1,302.00	10,602.00
57	SCD2556	2012.10.18	Clause 36(1)(a)(i)- Emergencies	The emergency/urgent procurement of food and refreshments for community members affected after a fire at the Overhills informal settlement on 21 September 2012	Manager: Housing Administration: F. Frans	Kleinmond SPAR	1,133.62			76.27	1,209.89
58	SCD2560	2012.10.18	Clause 36(1)(a)(i)- Emergencies	The urgent procurement and delivery of 25x4 and 70x4 SWA electrical cables from an alternate supplier due to non-performance of the successful bidder of SC1180/2012, to ensure continued service delivery by the electrical department.	Storekeeper: Garsbaai: J. Van der Merwe	Siyaphambili Electrical & Industrial Supplies CC	120,320.00			16,844.80	137,164.80
59	SCD2545	2012.10.05	Clause 36(1)(a)(ii)- Sole suppliers	The supply and delivery of 6kw UV lamps and fittings for Triogen UV-System from the sole agents for all UV systems manufactured by Triogen for South Africa.	Principle Technician: Operational: C. Harding	Nine Kings CC	54,470.00			7,625.80	62,095.80
60	SCD2550	2012.10.04	Clause 36(1)(a)(ii)- Sole suppliers	Procurement of credits for a postage franking machine for Hermanus Administration from the sole service provider for this specific equipment, for the period ending 30 June 2013 and not exceeding a total cost of R120,000.00, exclusive of VAT.	Manager: Council Support Services: H. van Tonder	Earlywork 282 (Pty) Ltd	120,000.00			16,800.00	136,800.00
61	SCD2551	2012.10.09	Clause 36(1)(a)(ii)- Sole suppliers	The identification and repair of fault (strip-and-quote) of SebakMT Teleflex T3050 by the authorized agent within the Western Cape, as confirmed by the sole importenagent for SebakMT in southern Africa.	Senior Superintendent Electrical: Nigrini J	Flo Specialized Product Solutions CC	1,430.00			230.20	1,630.20

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62	SCD2555	2012.10.12	Clause 36(1)(a)(ii)-Sole suppliers	The provision of training, by the only accredited service provider within the Western Cape, to ensure that the nominated employees achieve the required full accreditation.	Environmental Officer: K Van der Merwe	The Nature College Wild Life Training	24,000.00		3,360.00	27,360.00
63	SCD2568	2012.11.09	Clause 36(1)(a)(ii)-Sole suppliers	The Servicing and repair of Caterpillar equipment (CWM18700 & CEM119317) by the sole authorised agent for Southern Africa.	Manager: Corporate Projects: J.J Arendse	Banworld Equipment	24,833.74		3,476.72	28,310.46
64	SCD2570	2012.11.16	Clause 36(1)(a)(ii)-Sole suppliers	The identification and repair of fault (strip-and-quote) of an Ursus 4512 tractor via a strip-and-quote process, by the authorized agent of Ursus tractors in South Africa.	Manager: Corporate Projects: J.J Arendse	Ursus S.A. (Pty) Ltd	1,791.73		250.84	2,042.57
65	SCD2571	2012.11.12	Clause 36(1)(a)(ii)-Sole suppliers	The identification and repair of faults with the compacto truck (CEM16932) by the accredited agent within the greater cape area (Northern, Western & Eastern) via a strip-and-quote process.	Manager: Corporate Projects: J.J Arendse	Transtech	66,177.63		9,264.87	75,442.50
66	SCD2573	2012.11.16	Clause 36(1)(a)(ii)-Sole suppliers	Procurement of credits for a postage franking machine for Kleinmond Administration from the sole service provider for this specific equipment, for the period ending 30 June 2013 and not exceeding a total cost of R58 320.00, exclusive of VAT.	Senior Manager: Kleinmond: C Jonkheld	Earlyworx 282 (Pty) Ltd	58,320.00		8,164.80	66,484.80
67	SCD2574	2012.11.22	Clause 36(1)(a)(ii)-Sole suppliers	The repair and service of Bauer Air Compressors by the sole authorised South African agent.	Divisional Commander: Ganbaai & Stanford: B Lobb	High Pressure Systems	5,513.90		771.95	6,285.85
68	SCD2577	2012.11.26	Clause 36(1)(a)(ii)-Sole suppliers	The supply and delivery of SPI-Yel Quick Seals, from the sole authorised suppliers of NIC products for the African region.	Senior Manager: Chief Electro Technical Services: K du Plessis	Power Measurement & Distribution CC	19,250.00		2,685.00	21,945.00
69	SCD2578	2012.11.28	Clause 36(1)(a)(ii)-Sole suppliers	Procurement and Installation of 100w Heaters for the Hermanus Industrial Switching Station by the sole manufacturer of the product which adheres to required specifications	Senior Manager: Chief Electro Technical Services: K du Plessis	ABB SA (Pty) Ltd	38,814.76		5,434.07	44,248.83

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70	SCD2552	2012.10.09	Clause 36(1)(a)(vii) Special works of Art	The procurement of music services for the purpose of entertainment at the National Blue Flag Campaign, held at Grotto Beach, without obtaining three quotations as it is too difficult to develop specifications for the procurement of works of art related to the procurement of works of art	Manager: Communications: F Krije	The Zweilie Marimba Band	800.00	-	-	800.00
71	SCD2562	2012.10.23	Clause 36(1)(a)(viii) Special works of Art	The procurement of music services for the purpose of entertainment at the Mayoral Cup Tournament 2012, held in Gansbaai, without obtaining three quotations due to the uniqueness/individuality related to the procurement of works of art	Senior Manager: Gansbaai/Stanford: F Myburgh	S.S. Jacobs	3,000.00	-	-	3,000.00
72	SCD2542	2012.10.01	Clause 36(1)(a)(v)- Impractical or impossible	The identification and repair of fault as well as service of Jonway scooters by the authorised agent within the Overstrand Area	Manager: Corporate Projects: JJ Arendse	Hermanus Mower Centre	2,488.60	348.40	2,837.00	
73	SCD2544	2012.10.01	Clause 36(1)(a)(v)- Impractical or impossible	The identification and repair of fault with the electrical roller door at the Hermanus Transfer Station, which cannot open and has loose brackets, via a strip-and-quote process	Manager: Solid Waste Planning: J van Taak	Amoroc Doors	2,543.86	356.14	2,900.00	
74	SCD2546	2012.10.05	Clause 36(1)(a)(v)- Impractical or impossible	The payment of Overstrand Municipality's obligation towards the Kraalbosch Dam safety inspection, as required in terms of the original binding contract	Deputy Director: Engineering Services: H Blignaut	Lamond Wine Estate (Pty) Ltd	7,982.84	1,117.60	9,100.44	
75	SCD2547	2012.10.19	Clause 36(1)(a)(v)- Impractical or impossible	The identification of fault and service of Hanna HI 9146 DO Meter, via a strip-and-quote process, as it is required that the supplier first investigate the equipment before providing a reliable quote.	Senior Manager: Environmental Services: Bezuidenhout,L	Hanna Instruments	1,062.63	147.37	1,200.00	
76	SCD2548	2012.10.01	Clause 36(1)(a)(v)- Impractical or impossible	The identification and repair of fault with the Cherry Picker of truck CEM15338, which includes moving the hydraulic pipes to the outside of the boom for easier access and fault-finding in the future	Manager: Corporate Projects: JJ Arendse	Hyco Hydraulics & Pneumatics CC	15,600.00	2,184.00	17,784.00	
77	SCD2557	2012.10.18	Clause 36(1)(a)(v)- Impractical or impossible	The identification and repair of fault with a Samsung SCX-4720FN printer, which needed to have its main board replaced, via a strip-and-quote process	Acting Manager: IT Communication & Technology: Van Staden,JJ	Heldentech	2,370.00	331.80	2,701.80	

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78	SCD2558	2012.10.18	Clause 36(1)(a)(v)- Impractical or impossible	The identification of fault and subsequent replacement of the fish pond pump at the Hermanus head office, via a strip-and-quote process	Horticulturist: L Rainbird	Louis Havenga	2,390.00	-	-	2,390.00
79	SCD2559	2012.10.18	Clause 36(1)(a)(v)- Impractical or impossible	The booking of a space at the Cape Getaway show without requesting quotations from other show organizers due to the uniqueness of the show and the Municipality's intended target market	Manager: Tourism: S Greiff	Ramsey Media (Pty) Ltd	10,361.00	1,450.54	11,811.54	
80	SCD2561	2012.10.25	Clause 36(1)(a)(v)- Impractical or impossible	The Calibration of vehicle testing equipment without obtaining three quotations, as only two prospective bidders could be identified which met the municipality's technical requirements.	Chief: Traffic Services: R Fraser	Workshop Electronics CC	7,010.00		981.40	7,991.40
81	SCD2563	2012.10.23	Clause 36(1)(a)(v)- Impractical or impossible	The repair to a leaking water pipe at Hermanus Primary School by the supplier who identified the cause of the leak, after it was found that responsibility for the repair lies with the municipality.	Principal Technician: D Nel	Flo-Right Irrigation	1,003.46		140.48	1,143.94
82	SCD2564	2012.10.19	Clause 36(1)(a)(v)- Impractical or impossible	The urgent procurement of tow-in services from the only available service provider in immediate Hermanus area, as the occupants of the towed vehicle were not in a state to drive.	Chief: Traffic Services: R Fraser	Hermanus Towing	482.46		67.54	550.00
83	SCD2565	2012.10.23	Clause 36(1)(a)(v)- Impractical or impossible	The part payment for the installation of a new repeater in Gansbaai, due to the original unit being vandalized, as per the agreement reached between the respective parties.	Acting Manager: IT Communication & Technology, Van Staden J.J	Beniekor Communications	15,696.67		2,193.33	17,880.00
84	SCD2566	2012.10.26	Clause 36(1)(a)(v)- Impractical or impossible	The provision of on-site support services for the Collaboration Foundation System for a period of 8 months ending 30 June 2013, from the primary owner of the system.	Manager: Council Support Services: H van Tonger	Business Engineering (Pty) Ltd	232,560.00		32,558.40	265,118.40
85	SCD2567	2012.10.29	Clause 36(1)(a)(v)- Impractical or impossible	The inspection of fault with and subsequent replacement of a manifold for vehicle CEM 14827, which needs to specially measured and moulded to fit the vehicle.	Manager: Corporate Projects: J.J Arendse	Gamco Services	2,776.85		388.76	3,165.61
86	SCD2549	2012.11.16	Clause 36(1)(a)(v)- Impractical or impossible	The reimbursement of Mediclinic for the repair of a sewerage pipeline which was identified afterwards to have been the responsibility of Overstrand Municipality.	Principal Technician, Nel D	Mediclinic	3,333.34	466.67	3,800.01	

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#	Deviation #	Approved	Deviation in terms of Clause 36(1)(a)	Description	Responsible Official	Awarded to	Amount Operational	Amount Capital	VAT @ 14%	Value of the Deviation
87	DD2218A/20	2012.11.19	Clause 36(1)(a)(v)- Impractical or impossible	The amendment of the final contract value of SCD2218/2012: Acquisition of Microsoft Software Licenses, which was initially incorrectly quoted due to human error.	Acting Manager: IT Communication & Technology, Van Staden J.J.	First Technology (Pty) Ltd	211,312.79		29,563.79	240,886.58
88	SCD2569	2012.11.02	Clause 36(1)(a)(v)- Impractical or impossible	The identification and repair of fault with the "Cherry Picker" of truck CEM15338, which need to have its hydraulic cylinder and main arm replaced.	Manager: Corporate Projects: J.J Arendse	Hycro Hydraulics & Pneumatics CC	5,130.00		718.20	5,848.20
89	SCD2575	2012.11.22	Clause 36(1)(a)(v)- Impractical or impossible	The identification and repair of fault with multiple Motorola handheld radios (i.e. broken antennas and alignment of internals), via a strip-and-quote process.	Acting Manager: IT Communication & Technology, Van Staden J.J.	Benilekor Communications	2,149.00		300.86	2,449.86
90	SCD2576	2012.11.21	Clause 36(1)(a)(v)- Impractical or impossible	The maintenance of My City flow metering system in Gansbaai by the manufacturer and implementer of the system for the Overstrand Municipality.	Superintendent: Water & Sanitation: Franken H	Flotron Instrumentation Services (Pty) Ltd	14,750.00		2,065.00	16,815.00
91	SCD2586	2012.12.21	Clause 36(1)(a)(v)- Impractical or impossible	The urgent (emergency) procurement of pumping services for the emptying of 6 overflowing sludge-settling dams in Gansbaai without following the required procurement processes due to the incident occurring over the weekend. The overflow was caused by increased consumption due to influx of visitors and high temperatures.	Superintendent: Water & Sanitation: Franken H	Fred de Pauw Commercial Diving Services	12,000.00		-	12,000.00
92	SCD2582	2012.12.10	Clause 36(1)(a)(v)- Impractical or impossible	Identification and repair of fault with a chemical lime dosing pump at the Preekstoel water treatment plant by the official agents of Milton Roy equipment in the Western Cape.	Principal Technician, D Nel	Maxal Projects SA (Pty) Ltd	12,753.00		1,785.42	14,538.42
93	SCD2583	2012.12.14	Clause 36(1)(a)(v)- Impractical or impossible	Servicing and/or repair of Fire Services breathing apparatus, to ensure compliance with the OHSA Act of 1993, by the sole authorised South African agent through the strip-and-quote process	Acting Chief Fire Officer: MD Rust	SAMSAC Africa (Pty) Ltd	6,619.27		926.70	7,545.97
94	SCD2584	2012.12.14	Clause 36(1)(a)(v)- Impractical or impossible	Procurement and installation of a new ejector cylinder for refuse truck CEM 6832 from the sole accredited agent within the greater Cape area (Northern, Western and Eastern).	Manager: Corporate Projects: J.J Arendse	Transtech	10,170.95		1,423.93	11,594.88

*ANNEXURE D<sup>12</sup>/18*

Supply Chain Management Policy DEVIATIONS FROM THE POLICY, APPROVED IN TERMS OF CLAUSE 36(1)(a) FOR THE 2012/2013 FINANCIAL YEAR						
#	Deviation #	Approved	Deviation in terms of Clause 36(1)(a)(v)- Clause 36(1)(a)(v)- Impractical or impossible	Description	Responsible Official	Awarded to
95	SCD2590	2012.12.21	Clause 36(1)(a)(v)- Reservoir by the approved sole service provider after being damage by vandals	The repair of the telemetry system of the Hawston Reservoir by the approved sole service provider after being damage by vandals	Principal Technician, Nel D	Spectrum Communications (Pty) Ltd
96	SCD2579	2012.12.05	Clause 36(1)(a)(v)- Impractical or impossible	Procurement of 200 specialised calendars for use as a marketing tool and gift, without obtaining 3 quotations due to the uniqueness/individuality as procurement of works of art.	Manager: Communications: F Krige	Northcliff House College
97	SCD2580	2012.12.05	Clause 36(1)(a)(v)- Impractical or impossible	Procurement of 11kv bundle conductor for the replacement of a faulty line in Zweifel without obtaining 3 formal written quotations due to the specialised nature and long lead times for procuring 11kv conductor cable, after it was found that the conductor kept on inventory per the stock tender, is not suitable for the project.	Senior Manager: Chief Electro Technical Services: K du Plessis	Universal Cables CC
98	SCD2581	2012.12.10	Clause 36(1)(a)(v)- Impractical or impossible	Inspection of fault with, and subsequent repair of, the differential for vehicle CEM 26226, via a strip-and-quote process	Manager: Corporate Projects: J.J Arendse	Worcester Gearbox Centre
99	SCD2585	2012.12.18	Clause 36(1)(a)(v)- Impractical or impossible	Provision of electricity power quality monitoring services for a six month period by the manufacturer and supplier of the system employed by the municipality, with the provision that S116(3) of the MFMA will be adhered to by 30 June 2013.	Senior Manager: Chief Electro Technical Services: K du Plessis	CT Lab (Pty) Ltd
100	SCD2587	2012.12.19	Clause 36(1)(a)(v)- Impractical or impossible	The booking of a space at the Beeld Holiday Show without requesting quotations from other show organizers due to the uniqueness of the show and the Municipality's intended target market	Manager: Tourism: S Greeff	Interactive Trading 498 (Pty) Ltd
101	SCD2588	2012.12.20	Clause 36(1)(a)(v)- Impractical or impossible	Strip-and-quote repair of fault with two-way hand-held radio, which had faulty microphones and fuses, by the approved services provider	Acting Manager: IT Communication & Technology, Van Staden,J.J	Benilekor Communications CC
102	SCD2589	2012.12.21	Clause 36(1)(a)(v)- Impractical or impossible	The removal, identification and repair of two-way communication repeaters at Waterkop & Salmonsdam in Gansbaai by the approved service provider via a strip-and-quote processes after the theft of equipment and damage to the installations.	Acting Manager: IT Communication & Technology, Van Staden,J.J	Benilekor Communications CC

## **Supply Chain Management Policy**

#	Deviation #	Approved	Deviation in terms of Clause 36(1)(a)	Description	Responsible Official	Awarded to	Amount Operational	Amount Capital	VAT @ 14%	Value of the Deviation
103	SCD2591	2012/12/21	Clause 36(1)(a)(v)-Impractical or impossible	The repair of VHF Repeaters at Hermanus & Garibdal Fire Fighting services as a strip-and-quote process as the damages are impossible to establish and it is impractical to have another service provider perform the same.	Acting Manager: IT Communication & Technology, Van Staden JJ	Benilektor Communications CC	2,212.00		309.68	2,521.68
104	SCD2605	2013/03/08	Clause 36(1)(a)(i)	The procurement of emergency fire fighting services for the period 24/12/2012 – 28/01/2013 as the magnitude of situation exceeded the municipality's own resources.	Acting Chief: Fire & Disaster, Rust M.	FFA Aviation (Pty) Ltd	1,188,533.51		166,394.69	1,354,928.20
105	SCD2596	2013/01/22	Clause 36(1)(a)(ii)	Calibration of Truvelo speed law enforcement equipment by the sole supplier of the equipment	Chief: Traffic Services: R Fraser	Truvelo Manufacturers (Pty) Ltd	9,809.04		1,373.27	11,182.31
106	SCD2598	2013/02/05	Clause 36(1)(a)(ii)	Procurement of services for the repair and servicing of a pump at the Hermanus Waste Water Treatment Works by the sole authorised agent:	Principal Technician, Nel D	Maxal Projects (SA) (Pty) Ltd	12,022.00		1,683.08	13,705.08
107	SCD2600	2013/02/07	Clause 36(1)(a)(ii)	The testing and service of Drager Self-Contained Breathing equipment, by the sole importer, supplier and service company of Drager equipment in South Africa.	Station Commander: Hermanus, Aplon A	Drager South Africa (Pty) Ltd	3,635.00		508.90	4,143.90
108	SCD2610	2013/03/14	Clause 36(1)(a)(i)	Identification and repair of fault with a chemical lime dosing pump feeder at the Preekstoel water treatment plant by the official agents of Milton Roy equipment in the Western Cape	Principal Technician, Nel D	Maxal Projects (SA) (Pty) Ltd	7,686.00		1,076.04	8,762.04
109	SCD2593	2013/01/10	Clause 36(1)(a)(v)	The procurement of system specific Payroll IRP5 training, for two municipal employees, by current service provider of the municipality's personnel and payroll system.	Senior Manager: Human Resources L. Bucchianeri	Pay-Day Software Systems	7,543.86		1,056.14	8,600.00
110	SCD2594	2013/01/10	Clause 36(1)(a)(v)	The identification and repair of a leak in the south-west corner office at the Hermanus head office via a strip-and-quote process.	Principal Technician, Nel D	Watertools CC	7,400.00		1,036.00	8,436.00
111	SCD2595	2013/01/11	Clause 36(1)(a)(v)	The relocation and testing of the Server for the Innkeeper Booking System used at the Onrus Caravan Park to the Hermanus Data Centre, in order to identify whether or not the system is able to operate via the network from a centralized point, by the current service provider of the system to Overstrand Municipality, (Phase 1)	Acting Manager: IT Communication & Technology, Van Staden JJ	PSD Distribution Africa (Pty) Ltd	2,920.00		408.80	3,328.80

## Annexure D<sup>13)</sup>/18

**Supply Chain Management Policy**  
**DEVIATIONS FROM THE POLICY, APPROVED IN TERMS OF CLAUSE 36(1)(a) FOR THE 2012/2013 FINANCIAL YEAR**

#	Deviation #	Approved	Deviation in terms of Clause 36(1)(a)	Description	Responsible Official	Awarded to	Amount Operational	Amount Capital	VAT @ 14%	Value of the Deviation
112	SCD2597	2013/02/01	Clause 36(1)(a)(v)	Strip-and-quote repair of fault with two-way hand-held radio, which had faulty microphones and fuses, by the approved service provider.	Acting Manager: IT Communication & Technology	Beniekor Communications CC Ltd	8,488.00		1,188.32	9,676.32
113	SCD2599	2013/02/04	Clause 36(1)(a)(v)	The inspection of fault with, and subsequent repair of, the 'Pinion Shaft' for vehicle CEM 8154 by the sole dealer/agent for the Western and Eastern Cape, via a strip-and-quote process.	Manager: Corporate Projects: JJ Arendse	Kernach Cape (Pty) Ltd	2,339.34		337.51	3,236.85
114	SCD2601	2013/02/13	Clause 36(1)(a)(v)	The continued leasing of office space at 37 5th Avenue, Kleinmond, due to the current shortage of municipal office space for Town Planning personnel in the Kleinmond area, for the period 1 July 2012 to 30 June 2015, effective as of 1 March 2013	Senior Manager: Town Planning & Property Administration	Alida Bekker	162,320.00		-	162,320.00
115	SCD2602	2013/02/19	Clause 36(1)(a)(v)	The relocation of the server for Innkeeper booking system used at the Onrus and Kleinmond Caravan Parks, to the Hermanus Data Centre, in order to operate the system via the network from a centralized point, by the current service provider of the system (Phase 2).	Acting Manager: IT Communication & Technology, Van Staden J.J	PSD Distribution Africa (Pty) Ltd	3,120.00		436.80	3,556.80
116	SCD2603	2013/02/19	Clause 36(1)(a)(v)	The identification and repair of fault with the gearbox for vehicle CAM 31017 via a strip-and-quote process.	Manager: Corporate Projects: JJ Arendse	Autotech & CEO Hydraulic Engineering	3,066.67		429.33	3,496.00
117	SCD2604	2013/02/25	Clause 36(1)(a)(v)	The procurement of REK staples for Nashua MP5000 printer from the current Lessor of the machine, in terms of the service agreement, which stipulates that a lessee may only use consumables supplied by Nashua.	Acting Manager: IT Communication & Technology, Van Staden J.J	Nashua Breedek Valley - (Hybriode (Pty) Ltd)	1,950.00		273.00	2,223.00
118	SCD2606	2013/03/12	Clause 36(1)(a)(v)	The identification of fault with Unicat fire truck via a strip-and-quote process, which includes engine inspection, chassis checked for obstructions and replacement of lubricants and fuel.	Acting Chief: Fire & Disaster, Rust M.	Fire Raider (Pty) Ltd	20,000.00		2,800.00	22,800.00
119	SCD2607	2013/03/28	Clause 36(1)(a)(v)	The identification of fault with, and subsequent replacement of, VHF and UHF radio repeaters and antenna at Dangerpoint, Gansbeek, via a strip-and-quote process.	Acting Manager: IT Communication & Technology, Van Staden J.J	Beniekor Communications CC Ltd	15,640.00		2,189.60	17,829.60

**Supply Chain Management Policy  
APPROVED IN TERMS OF CLAUSE 36(1)(a) FOR THE 2012/2013 FINANCIAL YEAR**

#	Deviation #	Approved	Deviation in terms of Clause 36(1)(a)	Description	Responsible Official	Awarded to	Amount Operational	Amount Capital	VAT @ 14%	Value of the Deviation
120	SCD2608	2013/03/13	Cause 36(1)(a)(v)	The procurement of catering services for day 1 (2013/03/14) of the Annual Traffic Chiefs' Forum hosted by Overstrand Municipality from 14 to 15 March 2013.	Chief: Traffic Services: R Fraser	PJ Hendriksz t/a EAT Hermanus	4,649.12		650.88	5,300.00
121	SCD2609	2013/03/14	Cause 36(1)(a)(v)	The identification and repair of fault with the clutch for vehicle CAM 9402 via a strip-and-quote process, as the vehicles gearbox needs to first be removed and opened in order to identify the fault.	Manager: Corporate Projects: JJ Arendse	Ursus S.A. (Pty) Ltd	6,251.98		875.28	7,127.26
122	SCD2611	2013/03/18	Cause 36(1)(a)(v)	The repair of unforeseen faults identified during the replacement of bolts on a raw water pump at Palmiet River, as it was identified that certain components cannot be repair and need to be replaced.	Principal Technician, Harding C	Equisale 115 CC t/a Pump Service Centre	3,621.60		507.02	4,128.62
123	SCD2612	2013/04/02	Cause 36(1)(a)(ii)	The testing and service of 21 units of Drager Self Containing Breathing Apparatus equipment, by the sole importer, supplier and service company of Drager equipment in South Africa.	Station Commander: Hermanus, A. Aplon	Drager South Africa (Pty) Ltd	10,885.00	-	1,525.30	12,420.30
124	SCD2613	2013/04/17	Cause 36(1)(a)(v)	The payment of costs related to the continued development and improvement of Overstrand Municipality's Financial Management System (SAMRAS), as per the municipality's SLA with the contractor.	System Administrator: Finance, Loubser JT	Bytes System Integration (Pty) Ltd	276,903.15	-	38,766.44	315,669.59
125	SCD2614	2013/04/05	Cause 36(1)(a)(v)	The auditing of bulk meters by a specialist service provider, with the needed equipment, and experience, who is also the original implementer and developer of the current system, with the provision that S118(3) of the MFMA will be adhered to by 30 June 2013.	Senior Manager: Chief Electrical Services, K. du Plessis	PJ Technologies Cape CC	22,100.25	-	3,094.04	25,194.29
126	SCD2615	2013/04/05	Cause 36(1)(a)(v)	The identification and repair of fault with the APC Smart UPS used at the Kleinmond ICT Data Centre, which needed to have its batteries replaced, via a strip-and-quote process.	Acting Manager: IT Communication & Technology , J. Van Staden	UPS Cape CC t/a AC Digital Energy	2,265.00	-	317.24	2,583.24
127	SCD2616	2013/04/05	Cause 36(1)(a)(v)	The Provision of Professional Services for the establishment of market-related remuneration for top management	Municipal Manager, C. Goenewald	Work Dynamics (Pty) Ltd	17,543.86	-	2,456.14	20,000.00

**Supply Chain Management Policy**  
**DEVIATIONS FROM THE POLICY, APPROVED IN TERMS OF CLAUSE 36(1)(a) FOR THE 2012/2013 FINANCIAL YEAR**

#	Deviation #	Approved	Deviation in terms of Clause 36(1)(a)	Description	Responsible Official	Awarded to	Amount Operational	Amount Capital	VAT @ 14%	Value of the Deviation
128	SCD2617	2013/04/10	Clause 36(1)(a)(v)	The procurement and implementation of Phase 1 of the SAMRASplus system as well as the required Bytes Operating Software for the said system (once-off), from the developer of the system and whom is the current supplier of the municipality's Financial Management System.	Acting Manager: IT Communication & Technology , J. Van Staden	Bytes System Integration (Pty) Ltd	256,768.00	35,947.52	292,715.52	
129	SCD2618	2013/04/10	Clause 36(1)(a)(v)	The identification and repair of fault with the gearbox for tractor CEM 26581 via a strip-and-quote process, as the municipal workshop does not have the needed equipment to remove the gears in order to perform a full inspection.	Manager: Corporate Services, Arendse J.F	Ursus S.A. (Pty) Ltd	18,460.00	-	2,584.40	21,044.40
130	SCD2619	2013/04/10	Clause 36(1)(a)(v)	The identification and repair of faults within the Hermanus electrical telemetry network, by the original implementer of the system, who is also the only service provider with the required capacity and equipment needed to accurately identify the fault.	Senior Manager: Chief Electro Technical Services, du Plessis, K. Ltd	Spectrum Communications (Pty) Ltd	4,860.00	-	680.40	5,540.40
131	SCD2620	2013/04/11	Clause 36(1)(a)(ii)	The supply and delivery of SPI-Yel Quick Seals, from the sole authorised suppliers of N/C products for the African region.	Senior Manager: Chief Electro Technical Services, du Plessis, K	Power Measurement & Distribution CC	12,320.00	-	1,724.80	14,044.80
132	SCD2621	2013/04/12	Clause 36(1)(a)(ii)	The testing and service of Drager Self Containing Breathing Apparatus equipment, by the sole importer, supplier and service company of Drager equipment in South Africa.	Station Commander: Hermanus, Aplon A.	Drager South Africa (Pty) Ltd	4,134.50	-	578.83	4,713.33
133	SCD2622	2013/04/15	Clause 36(1)(a)(ii)	The testing and calibration of BW Gas Alert Microclip detectors, by the sole approved representative for BW Technology products in the Western Cape.	Station Commander: Hermanus, Aplon A.	Invuyani Safety CC	1,767.00	-	247.38	2,014.38
134	SCD2623	2013/04/16	Clause 36(1)(a)(v)	The renewal and hosting of Overstrand Municipality's tourism website ( <a href="http://www.whalecoast.info">www.whalecoast.info</a> ), originally controlled by the Cape Whale Coast DMO, until 30 April 2013, by the company who original developed and currently maintains the site.	Manager: Tourism, Graef S.	Studio 137	2,845.00	-	-	2,845.00

**Supply Chain Management Policy**  
**DEVIATIONS FROM THE POLICY, APPROVED IN TERMS OF CLAUSE 36(1)(a) FOR THE 2012/2013 FINANCIAL YEAR**

#	Deviation #	Approved	Deviation in terms of Clause 36(1)(a)	Description	Responsible Official	Awarded to	Amount Operational	Amount Capital	VAT @ 14%	Value of the Deviation
135	SCD2624	2013/04/25	Clause 36(1)(a)(v)	The 6 monthly preventative maintenance service of Riello Aros Multistandard UPS system by the sole AROS distributor and service centre for Riello Aros Systems in Western and Eastern Cape provinces.	Acting Manager: IT Communication & Technology , J. Van Staden	UPS Cape CC t/a AC Digital Energy	3,990.00	-	558.60	4,548.60
136	SCD2626	2013/04/29	Clause 36(1)(a)(v)	The identification and repair of fault with HP Colour Laserjet printer, which needed to have its formatter and fax module replaced, via a strip-and-quote process.	Acting Manager: IT Communication & Technology , J. Van Staden	Heldertech CC	3,270.00	-	457.80	3,727.80
137	SCD2617a	2013/05/30	Clause 36(1)(a)(v)	The technical setup and commissioning of the VM Server environment to host SAMIRASPlus, as part of the implementation of Phase 1 of the SAMIRASPlus system, by the developer of the system and whom is the current supplier of the municipality's Financial Management System.	Acting Manager: IT Communication & Technology , J. Van Staden	Bytes System Integration (Pty) Ltd	42,560.00	5,958.40	48,518.40	
138	SCD2625	2013/05/03	Clause 36(1)(a)(i)	The emergency procurement of tow-in services for the towing of municipal truck CEM 20030 by the nearest available service provider without being able to obtain three quotations due to the incident occurring outside office hours (03 April 2013 @ 18:53).	Manager: Corporate Services, Arendse JF	De Kock Panel beaters & Spraypainters CC	6,800.00	-	952.00	7,752.00
139	SCD2627	2013/05/23	Clause 36(1)(a)(v)	Provision of the Municipal Finance Management Development Programme for Group 4 to ensure compliance with the MFMA.	Senior Manager: Human Resources L. Buchananer	Stellenbosch University - School of Public Leadership	1,087,500.00	-	-	1,087,500.00
140	SCD2628	2013/05/17	Clause 36(1)(a)(v)	A presentation on the expected future economic trends within South Africa, and its impact on local government, by a specialist.	Municipal Manager: Gronewald C	Mr. Mike Schüssler via his corporation: Rain CC	24,561.40	-	3,438.60	28,000.00
141	SCD2629	2013/05/20	Clause 36(1)(a)(v)	The identification and repair of fault with the final drive for tractor CEM 21823 via a strip-and-quote process, as the municipal workshop does not have the needed equipment to perform a full inspection.	Manager: Corporate Services, Arendse JF	Ursus S.A. (Pty) Ltd	3,473.93	-	486.35	3,960.28
142	SCD2630	2013/05/22	Clause 36(1)(a)(v)	The identification and repair of fault with the cylinder head of vehicle CEM 22015, which had been damaged after the timing-belt snapped, via a strip-and-quote process.	Manager: Corporate Services, Arendse JF	Worcester Enjinsentrum	2,895.00	-	405.30	3,300.30

*ANNEXUE D*

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**Supply Chain Management Policy  
DEVIATIONS FROM THE POLICY, APPROVED IN TERMS OF CLAUSE 36(1)(a) FOR THE 2012/2013 FINANCIAL YEAR**

#	Deviation #	Approved	Deviation in terms of Clause 36(1)(a)	Description	Responsible Official	Awarded to	Amount Operational	Amount Capital	VAT @ 14%	Value of the Deviation
143	SCD2631	2013/05/23	Clause 36(1)(a)(iii)	The manufacture and erection of a specially designed sun dial to be used as an attraction at Swallow Park, Hermanus	Senior Manager: Hermanus, Kearney D	Hermanus Astronomy Centre	11,750.00	-	-	11,750.00
144	SCD2632	2013/06/27	Clause 36(1)(a)(v)	The provision of Intellicash bank reconciliation software from originally designer and developer of the system and who also owns sole copyright, as the risk of implementing an alternative system during the financial year would have an impact on the reconciliations, financial statements and external audit of the municipality.	Senior Manager: Financial Services, King B	Pricewaterhouse Coopers Inc.	70,443.37	-	-	9,862.07
145	SCD2633	2013/06/19	Clause 36(1)(a)(v)	The identification and repair of fault with Caterpillar Grader, which first had to have its blades inspected in order to identify the extent of repairs required, via a strip-and-quote process and by the authorized dealer for Caterpillar equipment in the Republic of South Africa.	Manager: Corporate Services, Arendse J.J.F	Barloworld Equipment, a division of Barloworld South Africa (Pty) Ltd	32,176.79	-	4,504.75	36,681.54
146	SCD2634	2013/06/24	Clause 36(1)(a)(v)	The identification and repair of fault with the hydraulic pump for Grade CEM 2445 via a strip-and-quote process, as the municipal workshop does not have the needed equipment and / or capacity to perform a full inspection.	Manager: Corporate Services, Arendse J.J.F	Hycro Hydraulics & Pneumatics CC	28,250.00	-	-	3,955.00
147	SCD2635	2013/06/19	Clause 36(1)(a)(v)	The identification of fault with the fuel pump of vehicle CEM 24211, which had a faulty safety switch, via a strip-and-quote process. Subsequent to the investigation it was decided that the repairs will be done in-house in order to minimize costs.	Manager: Corporate Services, Arendse J.J.F	Barloworld Equipment, a division of Barloworld South Africa (Pty) Ltd	4,380.00	-	-	32,205.00
148	SCD2636	2013/06/28	Clause 36(1)(a)(v)	The identification of fault with the radio repeater site at Simonstad, which had been vandalised, via a strip-and-quote process. Subsequent to the investigation it was decided that the site will not be repaired and that an alternate solution will be investigated.	Manager: IT Communication & Technology, van Staden J	Estreux Systems CC t/a Benelkor Communications	2,606.00	-	-	613.20
149	SCD2637	2013/06/28	Clause 36(1)(a)(v)	The provision of support services regarding the back-up procedures on the SAMRAS DB4 server by the sole developer, supplier and implementer on the system.	System Administrator: Finance, Loubsar, J.T	Bytes Systems Integration (Pty) Ltd	3,040.00	-	425.60	3,465.60
							<b>6,882,971.80</b>	<b>746,102.75</b>	<b>885,722.70</b>	<b>8,514,797.24</b>