

**AGENDA of the
Portfolio Committee: Finance & Management Services
19 April 2011
(Also the agenda for the Mayoral Committee Meeting:
28 April 2011**

REPORT ON THE ALLOCATIONS OF THE TENDER ADJUDICATION COMMITTEE

VERSLAG OOR DIE TOEKENNINGS VAN DIE TENDER TOEKENNINGSKOMITEE

8/2/2

R La Cock
28 March 2011

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Corporate Head Office

1. Executive Summary/Bestuursopsomming

The purpose of this report is to inform Council of awards made by the Bid Adjudication Committee in terms of delegated authority as well as deviations approved in terms of paragraphs 36 & 52 of the Municipal Supply Chain Management Policy, dated 25 June 2008 as amended.

Die doel van die verslag is om die Raad in te lig oor die toekennings wat deur die Tender Toekenningskomitee gemaak is, ingevolge gedelegeerde bevoegdheid asook afwykings goedgekeur ingevolge paragrawe 36 & 52 van die Voorsieningskanaal-bestuurbeleid, gedateer 25 Junie 2008 soos gewysig.

2. Service Delivery and Budget Implementation Plan – IGNITE

Directorate: Finance
Department: Supply Chain Management

3. Compliance with Strategic Priority/ies

Provision of democratic and accountable governance
Provision and maintenance of municipal services

4. Delegated Authority

None

5. Legal Requirements

Local Government: Municipal Finance Management Act 2003, (Act 56 of 2003)
Overstrand Municipality Supply Chain Management Policy dated 25 June 2008, as amended.

6. Background/Introduction/Discussion/Motivation/Proposal/Evaluation

In terms of paragraphs 36 & 52 of the Municipal Supply Chain Management Regulations, the reasons for any deviations from the procurement processes must be recorded and must be reported to Council.

This report covers:

- a) awards made during the period January, February and March 2011; and

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b) deviations from the procurement processes for the period January, February and March 2011.

7. Financial Implications

Tenders are only awarded on condition that the necessary funds are secured prior to the meeting of the Bid Adjudication Committee.

The total value (Excluding VAT) allocated from January to March 2011 is as follows:

	TENDERS	DEVIATIONS < R15,000	DEVIATIONS > R15,000
	JANUARY TO MARCH 2011	JANUARY TO MARCH 2011	JANUARY TO MARCH 2011
OPERATIONAL	R10,948,393.68	R204,008.32	R 420,746.38
CAPITAL 2010/2011	R7,618,137.34	R 5,378.58	R2,415,178.77
TOTAL	R18,566,531.02	R209,386.90	R2,835,925.15

8. Staff Implications

N/A

9. Comments from other Departments, Divisions and Administrations

N/A

10. Annexures

Annexure A: Paragraphs 36 & 52 of the Municipal Supply Chain Management Policy

Annexure B: Schedule of awards made by the Bid Adjudication Committee

Annexure C: Schedule of deviations from the procurement processes

RECOMMENDATION/AANBEVELING:

1. that **cognisance be taken** of the awards made by the Bid Adjudication Committee for the period January to March 2011 in terms of delegated authority and, deviations from the procurement processes.

1. *dat kennis geneem word van die toekennings wat deur die Tender Toekenningskomitee gemaak is vir die periode Januarie tot Maart 2011 ingevolge gedelegeerde bevoegdheid, asook die afwykings van die verkrygingsprosesse.*

RESPONSIBLE OFFICIAL: Ms. Rita La Cock

TARGET DATE FOR IMPLEMENTATION:

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Annexure A: Paragraphs 36 & 52 of the Municipal Supply Chain Management Policy

OVERSTRAND MUNICIPALITY

SUPPLY CHAIN MANAGEMENT POLICY – PART A

36. Deviation from, and ratification of minor breaches of, procurement processes

- 1) The accounting officer may –
 - a) dispense with the official procurement processes established by this Policy and to procure any required goods or services through any convenient process, which may include direct negotiations, but only-
 - i) in an emergency; (An emergency is an unforeseeable and sudden event with harmful or potentially harmful consequences for the municipality which requires urgent action to address.)
 - ii) if such goods or services are produced or available from a single provider only;
 - iii) for the acquisition of special works of art or historical objects where specifications are difficult to compile;
 - iv) acquisition of animals for zoos and/or nature and game reserves; or
 - v) in any other exceptional case where it is impractical or impossible to follow the official procurement processes.
 - b) ratify any minor breaches of the procurement processes by an official or committee acting in terms of delegated powers or duties which are purely of a technical nature; and
 - c) may condone any irregular expenditure incurred in contravention of, or that is not in accordance with a requirement of this Policy, provided that such condonation and the reasons therefore shall be reported to Council at the next ensuing meeting.
- 2) The accounting officer must record the reasons for any deviations in terms of subparagraphs (1)(a) and (b) of this policy and report them to the next Council Meeting and include as a note to the annual financial statements.
- 3) Subparagraph (2) does not apply to the procurement of goods and services contemplated in paragraph 11(2) of this policy.

52. Extending or varying a contract

Any increase in the approved contract sum or contract period that may become necessary due to exceptional circumstances during the contract period, must be considered by the delegated authority as referred to in paragraph 5(2) of this Policy, by way of a report from the responsible department reflecting the reasons therefore.

TENDERS AND QUOTATIONS
AWARDS FOR THE PERIOD JANUARY 2011 TO MARCH 2011

TENDER NO	Date awarded	Director / Manager	Description	Area	Awarded to	Unit Price	Operational Amount	Capital Amount
SC977/2010	21/01/2011	G Coetzee	Altrations Kleinmond Finance Offices	Kleinmond	Proport Overberg Construction cc		368,242.11	
SC979/2010	22/12/2010	K Arendse	Vehicles : Light Delivery	Oversstrand	Overberg Nissan			458,262.39
SC979/2010	22/12/2010	K Arendse	Vehicles:Tractor	Oversstrand	Ottery Toyota			264,000.00
SC979/2010	22/12/2010	K Arendse	Vehicles: Sewer Tanker	Oversstrand	ADD Truck and Bus			543,047.36
SC979/2010	22/12/2010	K Arendse	Vehicles: Refuse Compactor	Oversstrand	Short's Cargo			907,590.00
SC979/2010	22/12/2010	K Arendse	Vehicles: Half Canopies	Oversstrand	Thorp Paarl			69,540.00
SC982/2010	18/02/2011	P Burger	Cleaning Ablution Facilities Zwelihle	Hermanus	Khuthala Painting Services & Contractors	19250.00 p.w.	319,000.00 est	
SC1011/2011	17/03/2011	R Frazer	Renovations Traffic Department Buildings	Hermanus	G & H Developments cc		87,375.90	
SC1014/2010	18/03/2011	S Madikhane	Upgrading Taxi Rank:Thembelihle, Stanford	Oversstrand	Alan Bailey Civil Engineering & Construction cc			1,708,386.90
SC1020/2010	11/03/2011	S Madikhane	Upgrading Taxi Rank:Hawston	Overstrand	Alan Bailey Civil Engineering & Construction cc			3,673,310.69
SC1024/2011	18/03/2011	H Blignaut	Replacement of Domestic Watermeters	Overstrand	T/A C.A.L. Konstruksie	Tariffs 30/6/2013	6,500,000.00 est	
SC1032/2011	10/03/2011	G Coetzee	Upgrading De Wet Hall Onrus	Hermanus	Umthi Umkhulu Trading cc		133,218.65	
SC1035/2011	11/03/2011	H Blignaut	Water leak repairs at Indigent Households	Overstrand	CAL Konstruksie	Tariffs 3 yrs	3,500,000.00	
SC1043/2011	10/03/2011	S v d Merwe	Office furniture & equipment Gansbaai Offices	Gansbaai	Bayside Discount Furnishers		40,557.02	
							10,948,393.68	7,618,137.34

TENDERS AND QUOTATIONS
 DEVIATIONS >R15 000.00 - JANUARY 2011 TO MARCH 2011

TENDER NO	Awarded	Deviations	Manager	Description	Area	Awarded to	Operational Amount	Capital Amount
SC621a/2009	04/03/2011	SCM Policy section 52	S Muller	Upgrade Dirkie Uys Str(Hermanus CBD Relief Road)	Hermanus	Kaulani Civlis South Edms Bpk		2,370,178.77
SC772f/2009	15/02/2011	SCM Policy section 52	D v Vuuren	Cleaning of Ablution Facilities	Zwelinle	LC Cleaning Services	15,800.00	
SC772g/2009	14/03/2011	SCM Policy section 52	D v Vuuren	Cleaning of Ablution Facilities	Zwelinle	LC Cleaning Services	3,950.00	
SC830a/2010	14/03/2011	SCM Reg 36(1)(a)(v) (ex)	S Muller	Supply of GIS services SQL setup & Training	Overstrand	ESRI South Africa	9,000.00	
SC911a/2010	21/01/2011	SCM Policy section 52	G Coetzee	Building works Gansbaai Offices	Gansbaai	Proport Overberg Construction CC		45,000.00
SC1042/2011	31/01/2011	SCM Reg 36(1)(a)(v)	K Arendse	Repair Engine CAM 9717	Kleinmond	Rola Motors	166,551.48	
SC1044/2011	09/02/2011	SCM Reg 36(1)(a)(v)	E Hoonenberg	Transit of Money	Overstrand	G4S Cash Solutions (Pty) Ltd	20,422.34	
SC1045/2011	09/02/2011	SCM Reg 36(1)(a)(v)	R Jacobs	Service of breathing apparatus sets	Overstrand	MSA Africa(Pty) Ltd	15,051.90	
SC1055/2011	01/03/2011	SCM Reg 36(1)(a)(v)	K Arendse	Repair Transmission & Converter CAM 9879	Kleinmond	Rola Motors	31,235.66	
SC1056/2011	02/03/2011	SCM Reg 36(1)(a)(v)	K du Plessis	Meter Audits & Energy Management	Overstrand	PJ Technologies(Cape) cc	50,940.00	
SC1059/2011	04/03/2011	SCM Reg 36(1)(a)(v)	K du Plessis	Purchase of Abus Alum Lock & Keys Electrical Department	Hermanus	Voltex Overstrand (Pty) Ltd	79,947.00	
SC1060/2011	14/03/2011	SCM Reg 36(1)(a)(ii)	K du Plessis	Purchasing of Triogen UV Lamps	Hermanus	Nine Kings CC	27,848.00	
							420,746.38	2,415,178.77