



Overstrand Munisipaliteit is 'n dinamiese sentrum van uitnemendheid met groot potensiaal binne 'n pragtige omgewing. Ons taak is om groei en ontwikkeling tot voordeel van al ons mense in hulle onderskeie gemeenskappe te bevorder, terwyl 'n balans met die natuur gehandhaaf word. Die Munisipaliteit sluit die areas van Hangklip/Kleinmond, Hermanus, Stanford en Gansbaai in.

Overstrand Munisipaliteit is 'n werkgewer met 'n beleid van gelyke geleenthede wat daarna streef om 'n dinamiese en effektiewe diens aan sy gemeenskap te lewer. Bevoegde en selfgemotiveerde mense wat uitdagings geniet, word genooi om deel van dié topspan te word en vir die volgende pos aansoek te doen:

Regsadviseur (Hermanus)

- **Direktoraat: Bestuursdienste (Verw.: WC0326362) • Salaris R306 288 per jaar plus deelname aan die “Perk”-vervoerskema**

Minimum vereistes: • 'n B.Proc- of LLB-grad • 5 jaar toepaslike ervaring in 'n regsomgewing • kommunikasievaardigheid in ten minste twee van die drie amptelike tale van die Wes-Kaap.

Aanbeveling: • 'n Sertifikaat in Munisipale Finansiële Bestuur (SAKO-kwalifikasie ID Nr 48965), soos bepaal in Regulasie 493 gedateer 15 Junie 2007, of bewys van registrasie vir hierdie kursus.

Hooffunksies: Verantwoordelik vir: • vervolging van oortredings van verordeninge en ander tersaaklike wetgewing • ontleding en vertolking van tersaaklike Munisipale wetgewing en voorbereiding van regsopinie daarop • optrede as voorsitter by dissiplinêre verhore en appél-tribunale namens die Raad • verteenwoordig die Raad as sy regsadviseur by vergaderings vir tenderevaluasies • analiseer en interpreteer wetgewing en regspraak • opstel van ooreenkomste, verklarings, aanmaningskrywes en ondernemings • tree op as hulplyn tot voordeel van lede van die publiek aangaande Munisipale regsangeleenthede • verteenwoordig die Raad as regsadviseur by die Adviserende Komitee en Artikel 62-komiteevergaderings • skakel met die Raad se regsverteenwoordigers.

Spesiale voorwaarde: Toelating as Prokureur.

Meer inligting kan verkry word deur Direkteur D. Arrison by 028 313 8001 te skakel.

Benewens die bovermelde salaris bied hierdie pos mededingende voordele wat 'n 13de tjem, mediese bystand, pensioenvoordele, 'n behuisingssubsidie/-toelaag asook verhuisingskoste onder bepaalde voorwaardes insluit.

Rig asseblief 'n omvattende CV met 'n dekbrief aan die Senior Bestuurder: Menslike Hulpbronne, Munisipaliteit Overstrand, Posbus 20, Hermanus 7200.

Let wel: Gewaarmerkte afskrifte van kwalifikasies en u rybewys word vir keuring vereis en moet u CV vergesel. Kandidate wie nie al die ondersteunende dokumentasie indien nie, sal nie vir hierdie pos oorweeg word nie. Meld asseblief die verwysingsnommer van die pos waarom u aansoek doen. Die ontvangs van aansoeke sal nie erken word nie en geen stawende dokumentasie sal terugbesorg word nie.

Overstrand Munisipaliteit is 'n Gelyke Geleenthede-werkgewer. Kandidate vanuit die aangewese groepe word aangemoedig om aansoek te doen.

Sluitingsdatum: Maandag, 26 Mei 2014 om 15:00.

Indien u nie binne ses weke ná die sluitingsdatum van ons verneem het nie, kan u aanvaar dat u aansoek onsuksesvol was. Die Raad behou die reg om geen aanstellings te doen nie.



Overstrand Municipality is a dynamic centre of excellence combining great potential with a beautiful setting. Our task is to bring about growth and development to the benefit of all our people, in their different communities, whilst maintaining a balance with nature. The Municipality includes the areas of Hangklip/Kleinmond, Hermanus, Stanford and Gansbaai.

Overstrand Municipality, an Equal Opportunity employer, strives to render a dynamic and effective service to the community. Competent and self-motivated people who enjoy challenges are invited to join our leading team and to apply for the following post:

Legal Advisor (Hermanus)

• Directorate: Management Services (Ref.: WC0326362) • Salary: R306 288 per annum plus participation in the "Perk" car allowance scheme

Minimum requirements: • a B.Proc or LLB degree • 5 years' related experience in a legal environment • communication skills in at least two of the three official languages of the Western Cape.

Recommendation: A Certificate in Municipal Financial Management (SAQA Qualification ID No. 48965) as provided for in Regulation 493 dated 15 June 2007, or proof of registration for this course.

Main functions: Responsible for: • prosecuting violations of enactments and other relevant legislation • analysing and interpreting relevant Municipal legislation and preparing legal opinion thereon • acting as chairman at disciplinary and appeal hearings on behalf of the Council • representing the Council as its legal advisor at tender evaluations meetings • analysing and interpreting legislation and case law • drafting of agreements, statements, letters of demand and undertakings • acting as helpline for the benefit of members of the public regarding Municipal legal matters • representing the Council as legal advisor to the Advisory Committee and Section 62 committee meetings • liaising with the Council's legal representatives.

Special conditions: Admission as attorney.

More information may be obtained by contacting Director D. Arrison on 028 313 8001

In addition to the abovementioned salary, this position offers competitive benefits which include a 13th cheque, medical aid, pension, housing subsidy/allowance and relocation costs under certain conditions.

To apply, please forward a comprehensive CV with a covering letter to the Senior Manager: Human Resources, Overstrand Municipality, PO Box 20, Hermanus 7200.

Please note: Certified proof of your qualification/s and driver's licence is a requirement for selection and must be attached to your CV. Candidates who do not submit all the supporting documentation as requested, will not be considered for this position. Please quote the reference number of the position for which you are applying. Receipt of applications will not be acknowledged and no supporting documentation will be returned.

Closing date: Monday, 26 May 2014 at 15:00.

If you do not hear from us within six weeks of the closing date, please regard your application as unsuccessful. The Council reserves the right not to make any appointments.