

**AGENDA of the  
Mayoral Committee Meeting :  
24 April 2013**

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**SUPPLY CHAIN MANAGEMENT IMPLEMENTATION REPORT – 2012/2013: 3<sup>rd</sup>  
QUARTER: 01 JANUARY TO 31 MARCH 2013**

8/2/222

R la Cock  
12 April 2013

(028) 313 8080

Corporate Head Office

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**1. Executive Summary**

In terms of Clause 6(3) of Council's Supply Chain Management Policy, the Municipal Manager must, within 10 business days of each quarter, submit a report on the implementation of the Supply Chain Management Policy to the Executive Mayor.

The report contains schedules of awards made through the bid committee system in terms of delegated authority as well as deviations approved in terms of Clause 36 of the Supply Chain Management Policy, dated 25 June 2008 as amended. The reasons for the deviations incurred must be reported to Council in terms of Clause 36(2) of the Policy.

**2. Service Delivery and Budget Implementation Plan - IGNITE**

Directorate: Finance  
Department: Supply Chain Management

**3. Compliance with Strategic Priority/ies**

Provision of democratic and accountable governance  
Provision and maintenance of municipal services

**4. Delegated Authority**

None

**5. Legal Requirements**

Local Government: Municipal Finance Management Act 2003, (Act 56 of 2003)  
Local Government: Municipal Finance Management Act 2003, (Act 56 of 2003):  
Municipal Supply Chain Management Regulations  
Overstrand Municipality Supply Chain Management Policy dated 25 June 2008,  
as amended.

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**6. Background/Discussion/Evaluation/Conclusion**

**Background**

The purpose of this report is to ensure that Council maintains oversight over the implementation of the Supply Chain Management Policy, specifically regarding, the awards made through the bid committee system for the 3<sup>rd</sup> Quarter of the 2012/2013 financial year, 01 January to 31 March 2013, in order to comply with the requirements of Clause 6(3) of the Policy as well as deviations from the Policy in terms of Clause 36 the Policy (Annexure A).

**A Bid Awards**

Bids are awarded to the bidder scoring the highest points in terms of Council's Preferential Procurement Policy.

The Accounting Officer has duly delegated the power to award bids below R200, 000 to the respective Directors after consulting the Senior Manager: Supply Chain Management and all awards above R200, 000 up to R10 million were approved through the bid committee system.

Procurement transactions have been processed through the bid committee system within the following timeframes:

<b>Procurement Function</b>	<b>2012/2013 3<sup>rd</sup> Quarter</b>	<b>2012/2013 to date</b>	<b>2011/2012</b>
Bids Processed	27	94	96
Bids Processed- Average per Quarter	27	31	24
Bids Processed- Average days of procurement processes	91	74	82
Average days for evaluation of bids	57	40	42
Average days from evaluation to Bid Adjudication Committee	8	9	9
Average days from initiation to Bid Specification Committee	10	9	8
<b>Estimated Value of Awards (R)</b>	<b>49,781,310.16</b>	<b>219,299,471.39</b>	<b>240,643,347.35</b>

A schedule of these awards for the 3<sup>rd</sup> Quarter of 2012/2013 is attached as **Annexure B**.

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**B. Deviations- Clause 36(1)(a)**

Clause 36(1)(a) of the Policy (Annexure A) allows circumstances for deviations from the procurement processes. Furthermore, the policy requires in Clause 36(2), that the reasons for any deviations from the procurement processes must be recorded and be reported to Council at the ensuing Council meeting.

Deviations approved by the Accounting Officer or by the delegated officials were motivated in terms of the following categories and compares to applications approved for the 2012/2013 year to date and the 2011/2012 financial year as per the following schedule:

SCM Policy	Description	2012/2013 3 <sup>rd</sup> Quarter	2012/2013 to date	2011/2012
Clause 36(1)(a)(i)	Emergency	1	7	1
Clause 36(1)(a)(ii)	Sole Supplier	4	28	52
Clause 36(1)(a)(iii)	Special works of Art	0	3	1
Clause 36(1)(a)(v)	Impractical Impossible	14	84	212
		<b>19</b>	<b>122</b>	<b>266</b>

It is clear from the comparison that deviations have been reduced markedly and Council is progressively becoming more compliant to SCM Regulations.

A schedule of all Deviations approved by the Municipal Manager for the 3<sup>rd</sup> Quarter of 2012/2013 is attached as **Annexure C**.

**7. Financial Implications**

Bids are only awarded on condition that the required funds have been secured prior to the meeting of the Bid Adjudication Committee and prior to approval of deviations.

The total value of tenders awarded and deviations processed via the Supply Chain Management Unit for the 3<sup>rd</sup> Quarter of 2012/2013, are as follows:

	Operational Amount (Excluding VAT, where applicable)	Capital Amount (Excluding VAT, where applicable)	VAT @ 14%	Total Value of Awards (Including VAT, where applicable)
<b>Bid Awards (27)</b>	31,772,358.95	16,747,104.47	6,792,724.88	55,312,188.30
<b>Deviations (19)</b>	1,471,496.12	0.00	183,284.66	1,654,780.78
<b>TOTAL</b>	<b>33,243,855.07</b>	<b>16,747,104.47</b>	<b>6,976,009.54</b>	<b>56,966,969.08</b>

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**8. Staff Implications**

None

**9. Comments from other Departments, Divisions and Administrations**

None

**10. Annexures**

- Annexure A: Clause 6 & 36 of the Supply Chain Management Policy
- Annexure B: Schedule of Awards made through the Bid Committee system
- Annexure C: Schedule of Deviations from the procurement processes

**RECOMMENDATION TO COUNCIL:**

1. that **cognisance be taken** of the awards made through the bid committee system for the 3<sup>rd</sup> Quarter of 2012/2013;
2. that **cognisance be taken** of the deviations from the procurement processes for the 3<sup>rd</sup> Quarter of 2012/2013;

**RESPONSIBLE OFFICIAL : Ms. Rita La Cock**

**TARGET DATE FOR IMPLEMENTATION : Not Applicable**

- 3) An official or bid adjudication committee to which the power to make final awards has been sub-delegated in accordance with sub-clause (2) must within three (3) business days of the end of each month submit to the official referred to in sub-clause (4) a written report containing particulars of each final award made by such official or committee during that month, including–
    - a) the amount of the award;
    - b) the name of the person to whom the award was made; and
    - c) the reason why the award was made to that person.
  - 4) A written report referred to in sub-clause (3) must be submitted to the accounting officer, in the case of an award by a bid adjudication committee of which the chief financial officer or a senior manager is a member.
  - 5) Sub-clauses (3) and (4) of this policy do not apply to procurement out of petty cash.
  - 6) This clause may not be interpreted as permitting an official to whom the power to make final awards has been sub-delegated, to make a final award in a competitive bidding process otherwise than through the committee system provided for in clause 26 of this Policy. Also refer to clause 4(4) and 5(2)(a) of this Policy.
  - 7) No supply chain management decision-making powers may be delegated to an advisor or consultant.
- 6. Oversight role of council**
- 1) Council must maintain oversight over the implementation of this Policy.
  - 2) For the purposes of such oversight the Accounting Officer must –
    - a) within 22 business days of the end of each financial year, submit a report on the implementation of this Policy and the supply chain management policy of any municipal entity under the sole or shared control of the municipality, to the council of the municipality; and
    - b) Whenever there are serious and material problems in the implementation of this Policy, immediately submit a report to Council.
  - 3) The accounting officer must, within ten (10) business days of the end of each quarter, submit a report on the implementation of the supply chain management policy to the mayor of the municipality.
  - 4) The availability of these reports must be made public in accordance with section 21A of the Local Government Municipal Systems Act 32, 2002

**33. Procurement of goods necessitating special safety arrangements**

- 1) The acquisition and storage of goods in bulk (other than water), which necessitate special safety arrangements, including gases and fuel, should be avoided where ever possible.
- 2) Where the storage of goods in bulk is justified, such justification must be based on sound reasons, including the total cost of ownership, cost advantages and environmental impact and must be approved by the employee duly authorised in terms of the Occupational Health and Safety Act, 1993 (Act No. 85 of 1993).

**34. Proudly SA Campaign**

The Municipality supports the Proudly SA Campaign to the extent that, as far as possible, preference is given to procuring local goods and services.

**35. Appointment of consultants**

- 1) The accounting officer may procure consulting services provided that any Treasury guidelines and CIDB requirements in respect of consulting services are taken into account when such procurements are made.
- 2) Consultancy services must be procured through competitive bids if:
  - a) the value of the contract exceeds R200 000 (VAT included); or
  - b) the duration period of the contract exceeds one year.
- 3) In addition to any requirements prescribed by this policy for competitive bids, bidders must furnish particulars of –
  - a) all consultancy services provided to the municipality in the last five years; and
  - b) any similar consultancy services provided to the municipality in the last five years.
- 4) The accounting officer must ensure that copyright in any document produced, and the patent rights or ownership in any plant, machinery, thing, system or process designed or devised, by a consultant in the course of the consultancy service is vested in the Municipality.

**36. Deviation from, and ratification of minor breaches of, procurement processes**

- 1) The accounting officer may –
  - a) dispense with the official procurement processes established by this Policy and to procure any required goods or services through any convenient process, which may include direct negotiations, but only –

- i) in an emergency;
    - aa) Circumstances that warrant emergency dispensation, includes but are not limited to -
      - a) the possibility of human injury or death;
      - b) the prevalence of human suffering or deprivation of rights;
      - c) the possibility of damage to property, or suffering and death of livestock and animals;
      - d) the interruption of essential services, including transportation and communication facilities or support services critical to the effective functioning of the municipality as a whole;
      - e) the possibility of serious damage occurring to the natural environment;
      - f) the possibility that failure to take necessary action may result in the municipality not being able to render an essential community service;
      - g) the possibility that the security of the state could be compromised.
    - ab) The prevailing situation, or imminent danger, should be of such a scale and nature that it could not readily be alleviated by interim measures, in order to allow time for the formal tender process.
    - ac) Procurement in the case of emergencies must be tacitly approved by the relevant director or his delegatee prior to incurring the expenditure and must be reported to the Municipal Manager or delegated official on the ensuing business day.
  - ii) if such goods or services are produced or available from a single provider only;
  - iii) for the acquisition of special works of art or historical objects where specifications are difficult to compile;
  - iv) acquisition of animals for zoos and/or nature and game reserves; or
  - v) in any other exceptional case where it is impractical or impossible to follow the official procurement processes.
- b) ratify any minor breaches of the procurement processes by an official or committee acting in terms of delegated powers or duties which are purely of a technical nature; and
  - c) may condone any irregular expenditure incurred in contravention of, or that is not in accordance with a requirement of this Policy, provided that such

condonation and the reasons therefore shall be reported to Council at the next ensuing meeting.

- 2) The accounting officer must record the reasons for any deviations in terms of sub-clauses (1)(a) and (b) of this policy and report them to the next Council Meeting and include as a note to the annual financial statements.
- 3) Sub-clause (2) does not apply to the procurement of goods and services contemplated in clause 11(2) of this policy.

**37. Unsolicited bids**

- 1) In accordance with section 113 of the Act there is no obligation to consider unsolicited bids received outside a normal bidding process.
- 2) The accounting officer may decide in terms of section 113(2) of the Act to consider an unsolicited bid, only if –
  - a) the product or service offered in terms of the bid is a demonstrably or proven unique innovative concept;
  - b) the product or service will be exceptionally beneficial to, or have exceptional cost advantages;
  - c) the person who made the bid is the sole provider of the product or service; and
  - d) the reasons for not going through the normal bidding processes are found to be sound by the accounting officer.
- 3) If the accounting officer decides to consider an unsolicited bid that complies with sub-clause (2) of this policy, the decision must be made public in accordance with section 21A of the Municipal Systems Act, together with –
  - a) reasons as to why the bid should not be open to other competitors;
  - b) an explanation of the potential benefits if the unsolicited bid was to be accepted; and
  - c) an invitation to the public or other potential suppliers to submit their comments within 22 business days of the notice.
- 4) The accounting officer must submit all written comments received pursuant to sub-clause (3), including any responses from the unsolicited bidder, to the National Treasury and the relevant provincial treasury for comment.
- 5) The adjudication committee must consider the unsolicited bid and may award the bid or make a recommendation to the accounting officer, depending on its delegations.
- 6) A meeting of the adjudication committee to consider an unsolicited bid must be open to the public.



**SUPPLY CHAIN MANAGEMENT REPORT**



**TENDERS & FORMAL WRITTEN QUOTATIONS AWARDED TO THE BIDDER SCORING THE HIGHEST POINTS AS WELL AS TENDERS CANCELLED IN TERMS OF COUNCIL'S PREFERENTIAL PROCUREMENT POLICY- 3rd QUARTER 2012/2013: January to March 2013**

#	Tender #	Description	Area	Date Awarded / Cancelled	Awarded to	B-BBEE Status Level	Completion Period	Unit Price	Amount Operational	Amount Capital	VAT @ 14%	Total Amount (Including VAT)
1	SC1085A/2011	Preekstoel Bio-Filtration Plant-Civil Works: Extension for Additional offices at the Preekstoel WTW	Overstrand	2013/02/15	Inyanga Projects CC	N/A	18 Weeks	Total Contract Value	-	2,040,000.00	285,600.00	2,325,600.00
2	SC1248/2012	Mechanical, Electrical equipment for sludge dewatering WWTW works at Kleinmond & Gansbaai	Overstrand	2013/01/25	Inenzo Water	05	32 Weeks	Total Contract Value	-	7,517,455.49	1,052,443.77	8,569,899.26
3	SC1261/2012	Maintenance of water and wastewater infrastructure equipment	Overstrand	2013/01/25	Various Service Providers		2015.06.30	Various rates escalating @ 6% / annum	-	-	-	-
3	SC1261/2012	Work package 1: Boreholes and Reservoirs	Overstrand	2013/01/25	Water & Sanitation Services South Africa (Pty) Ltd (WSSA)	None	2015.06.30	Estimated Value	1,840,428.43	-	257,659.98	2,098,088.41
3	SC1261/2012	Work package 2: Water Pump Stations	Overstrand	2013/01/25	Water & Sanitation Services South Africa (Pty) Ltd (WSSA)	None	2015.06.30	Estimated Value	959,549.14	-	134,336.88	1,093,886.02
3	SC1261/2012	Work package 3: Wastewater Pump Stations	Overstrand	2013/01/25	Hydro-Tech Systems (Pty) Ltd	None	2015.06.30	Estimated Value	3,232,425.00	-	452,539.50	3,684,964.50
3	SC1261/2012	Work package 4: Water Treatment Works	Overstrand	2013/01/25	Hydro-Tech Systems (Pty) Ltd	None	2015.06.30	Estimated Value	1,548,356.25	-	216,769.88	1,765,126.13
3	SC1261/2012	Work package 5: Wastewater Treatment Works	Overstrand	2013/01/25	Hydro-Tech Systems (Pty) Ltd	None	2015.06.30	Estimated Value	1,475,250.00	-	206,535.00	1,681,785.00
4	SC1265/2012	Sale of erf 109 Van Dyksbaai Gansbaai for commercial purposes	Gansbaai	2013/02/08	Exact Africa Project Management (Pty) Ltd	None	N/A	Total Contract Value	-	1,025,000.00	143,500.00	1,168,500.00
5	SC1278/2012	Transport of containerised Municipal Solid waste and chipping of garden waste	Hermanus	2013/01/25	Enviroserv Waste Management (Pty) Ltd	None	28 Months	Various unit rates with Contract price Adjustment	17,171,683.59	-	2,404,035.70	19,575,719.29
6	SC1279/2012	Supply and delivery of chemicals for swimming pools in the Overstrand Area.	Hermanus	2013/02/15	Microzone Trading 529 CC	03	2014.06.30	Various unit rates with Contract price Adjustment @ CPI from 16.02.2014	575,000.00	-	80,500.00	655,500.00
7	SC1280/2012	Server Hard Drive 450 GB FC 15 K HD EMC	Overstrand	2013/02/05	Storage Technology Services (Pty) Ltd	None	30 Days	4 @ R 17 816.25 each	-	71,265.00	9,977.10	81,242.10
8	SC1283/2012	Supply and deliver Brush Cutter, Chain Saw, Blower mowers, Slashers etc	Kleinmond	2013/03/26	Purple Rose Distributors CC t/a Premises	03	20 Days	Various unit costs	-	248,298.42	34,761.78	283,060.20
9	SC1288/2012	Electrification of low cost houses in Eluxolweni, Pearly Beach.	Gansbaai	2013/02/15	Vredendal Electric CC t/a WP Electric	02	25 Weeks	Tender amount includes 10% contingencies & 6% escalation	-	2,656,652.77	371,931.39	3,028,584.16
10	SC1290/2012	Supply and deliver building material for the change room and toilet facilities Stanford Sports grounds.	Gansbaai	2013/03/01	Cancelled- Tender prices far exceeded the available market-related budget	N/A	N/A		-	-	-	0.00

Annexure B1

**SUPPLY CHAIN MANAGEMENT REPORT**



**TENDERS & FORMAL WRITTEN QUOTATIONS AWARDED TO THE BIDDER SCORING THE HIGHEST POINTS AS WELL AS TENDERS CANCELLED IN TERMS OF COUNCIL'S PREFERENTIAL PROCUREMENT POLICY- 3rd QUARTER 2012/2013: January to March 2013**

#	Tender #	Description	Area	Date Awarded / Cancelled	Awarded to	B-BBEE Status Level	Completion Period	Unit Price	Amount Operational	Amount Capital	VAT @ 14%	Total Amount (Including VAT)
11	SC1291/2012	Draw up a basic assessment report for the development potential of Piet se Bos (Grotto)	Hermanus	2013/02/11	Enviro Africa Overberg CC	04	2013.06.30	Total Contract Value	72,927.54	-	10,209.86	83,137.40
12	SC1292/2012	Removal of blue gum trees in Hemel en Aarde Valley	Hermanus	2013/02/11	Moreson Grondverskuiwing CC	08	1 Month	Total Contract Value	42,550.00	-	5,957.00	48,507.00
13	SC1293/2012	Upgrading of pump stations (water and sewerage): mechanical and electrical works	Gansbaai	2013/03/01	HSM Amanzi Pump & Sewerage Engineers CC	03	10 Weeks	Total Contract Value	-	813,779.89	113,929.19	927,709.08
14	SC1294/2012	Supply and deliver construction material	Overstrand	2013/03/15	Various Items	N/A	N/A	Various Unit Rates as-and-when required	-	-	-	0.00
14	SC1294/2012	Section A: Pipes & Fittings for Water Mains	Overstrand	2013/03/15	Ikapa Reticulation & Flow CC	03	N/A	Various Unit Rates as-and-when required	-	-	-	0.00
14	SC1294/2012	Section B: Water Meters	Overstrand	2013/03/15	Ikapa Reticulation & Flow CC	03	N/A	Various Unit Rates as-and-when required	-	-	-	0.00
14	SC1294/2012	Section B: Water Meters	Overstrand	2013/03/15	Elster Kent	None	N/A	Various Unit Rates as-and-when required	-	-	-	0.00
14	SC1294/2012	Section B: Water Meters	Overstrand	2013/03/15	Balamanzi (Pty) Ltd	None	N/A	Various Unit Rates as-and-when required	-	-	-	0.00
14	SC1294/2012	Section B: Water Meters	Overstrand	2013/03/15	Aqua-Loc SA (Pty) Ltd	02	N/A	Various Unit Rates as-and-when required	-	-	-	0.00
14	SC1294/2012	Section C: Pipes & Fittings for Sewer Mains	Overstrand	2013/03/15	Ikapa Reticulation & Flow CC	03	N/A	Various Unit Rates as-and-when required	-	-	-	0.00
14	SC1294/2012	Section D: Polymer Concrete Manhole Covers & Frames	Overstrand	2013/03/15	Maverick Trading 59 CC	01	N/A	Various Unit Rates as-and-when required	-	-	-	0.00
14	SC1294/2012	Section G: Bituminous Products	Overstrand	2013/03/15	Condoprops 1017 CC t/a Asphalt King	04	N/A	Various Unit Rates as-and-when required	-	-	-	0.00
14	SC1294/2012	Section G: Bituminous Products	Overstrand	2013/03/15	Melvin's Transport CC	02	N/A	Various Unit Rates as-and-when required	-	-	-	0.00
14	SC1294/2012	Section H: Crushed Stone, Dust, Sand, Gravel	Overstrand	2013/03/15	Melvin's Transport CC	02	N/A	Various Unit Rates as-and-when required	-	-	-	0.00
14	SC1294/2012	Section H: Crushed Stone, Dust, Sand, Gravel	Overstrand	2013/03/15	FG Jacobs Transport CC	01	N/A	Various Unit Rates as-and-when required	-	-	-	0.00
14	SC1294/2012	Section H: Crushed Stone, Dust, Sand, Gravel	Overstrand	2013/03/15	IB Construction CC	03	N/A	Various Unit Rates as-and-when required	-	-	-	0.00
14	SC1294/2012	Section I: Pre-Cast Concrete Products	Overstrand	2013/03/15	IB Construction CC	03	N/A	Various Unit Rates as-and-when required	-	-	-	0.00
14	SC1294/2012	Section J: Cement, Bricks Blocks, Pavers	Overstrand	2013/03/15	IB Construction CC	03	N/A	Various Unit Rates as-and-when required	-	-	-	0.00

Annexure B2

**SUPPLY CHAIN MANAGEMENT REPORT**



**TENDERS & FORMAL WRITTEN QUOTATIONS AWARDED TO THE BIDDER SCORING THE HIGHEST POINTS AS WELL AS TENDERS CANCELLED IN TERMS OF COUNCIL'S PREFERENTIAL PROCUREMENT POLICY- 3rd QUARTER 2012/2013: January to March 2013**

#	Tender #	Description	Area	Date Awarded / Cancelled	Awarded to	B-BBEE Status Level	Completion Period	Unit Price	Amount Operational	Amount Capital	VAT @ 14%	Total Amount (Including VAT)
14	SC1294/2012	Section K: Hiring of Plant & Machinery	Overstrand	2013/03/15	Melvin's Transport CC	02	N/A	Various Unit Rates as-and-when required	-	-	-	0.00
14	SC1294/2012	Section K: Hiring of Plant & Machinery	Overstrand	2013/03/15	FG Jacobs Transport CC	01	N/A	Various Unit Rates as-and-when required	-	-	-	0.00
14	SC1294/2012	Section K: Hiring of Plant & Machinery	Overstrand	2013/03/15	IB Construction CC	03	N/A	Various Unit Rates as-and-when required	-	-	-	0.00
14	SC1294/2012	Various Items: A, C, E, F, G, I & J	Overstrand	2013/03/15	Cancelled- No acceptable or no bids received	N/A	N/A	Various Unit Rates as-and-when required	-	-	-	0.00
15	SC1295/2012	Supply and delivery of tissue paper products, plastic bags and automotive lubricants	Overstrand	2013/01/18	Various Suppliers		2015.06.30	Estimated total value at various unit prices, escalating @ 6% per annum	3,389,323.00	-	474,505.22	3,863,828.22
15	SC1295/2012	Tissue Paper Products	Overstrand	2013/01/18	T Roberts t/a Ithuba Uniforms & Thomas Car Wash	None	2015.06.30	Various unit prices, escalating @ 6% per annum	-	-	-	0.00
15	SC1295/2012	Plastic Bags	Overstrand	2013/01/18	AWV Project Management	1	2015.06.30	Various unit prices, escalating @ 6% per annum	-	-	-	0.00
15	SC1295/2012	Plastic Bags	Overstrand	2013/01/18	Outeniqua Plastics (Pty) Ltd	03	2015.06.30	Various unit prices, escalating @ 6% per annum	-	-	-	0.00
15	SC1295/2012	Automotive Lubricants	Overstrand	2013/01/18	Leisure Rides Oil Distributors (Pty) Ltd	03	2015.06.30	Various unit prices, escalating @ 6% per annum	-	-	-	0.00
15	SC1295/2012	Automotive Lubricants	Overstrand	2013/01/18	Loots lubricants CC t/a Agri Lubes & Fuel	None	2015.06.30	Various unit prices, escalating @ 6% per annum	-	-	-	0.00
15	SC1295/2012	Kitchen Towels, Centre Feed Towel Rolls & Interfold Towels	Overstrand	2013/01/18	Cancelled- No acceptable or no bids received	N/A	N/A		-	-	-	0.00
16	SC1298/2012	Supply & Delivery of an Outboard Engine for a Rubber duck	Overstrand	2013/02/08	Masterclass Trading 214 CC	None	Once off	36,900.00	0.00	36,900.00	5,166.00	42,066.00
17	SC1300/2012	Upgrading of Access road to WWTW Hermanus	Hermanus	2013/03/01	Burmar Civils CC	02	12 Weeks	Total Contract Value	-	1,508,560.90	211,198.53	1,719,759.43
18	SC1301/2012	Supply & Delivery of Vehicles	Overstrand	2013/03/15	Various Suppliers			Various unit rates	-	-	-	0.00
18	SC1301/2012	Honda CBF 1000FA Motor Cycles x 3	Overstrand	2013/03/15	Chantmerc Investments CC	03	60 Days	120,000.00	-	360,000.00	50,400.00	410,400.00
18	SC1301/2012	Nissan NP200 1.6i 8v Base x 4	Overstrand	2013/03/15	Seventh Avenue Trading 612 CC	03	60 Days	117,298.00	-	469,192.00	65,686.88	534,878.88
19	SC1302/2012	Supply and deliver Building Material	Overstrand	2013/03/01	Cancelled- Validity period expired	N/A	N/A		-	-	-	0.00
20	SC1304/2013	Maintenance of Toilets in the Previously Disadvantaged Areas in the Overstrand Municipal Area for the period ending 30 June 2013	Overstrand	2013/03/11	Absolute Plumbing (Pty) Ltd (name changed from Clorpique 254 (Pty) Ltd)	None	2013/06/30	Kleinmond- R 380 Hermanus, Stanford & Gansbaai- R 320 Pearly Beach- R 350	150,000.00	-	21,000.00	171,000.00

Annexure B3

**SUPPLY CHAIN MANAGEMENT REPORT**



**TENDERS & FORMAL WRITTEN QUOTATIONS AWARDED TO THE BIDDER SCORING THE HIGHEST POINTS AS WELL AS TENDERS CANCELLED IN TERMS OF COUNCIL'S PREFERENTIAL PROCUREMENT POLICY- 3rd QUARTER 2012/2013: January to March 2013**

#	Tender #	Description	Area	Date Awarded / Cancelled	Awarded to	B-BBEE Status Level	Completion Period	Unit Price	Amount Operational	Amount Capital	VAT @ 14%	Total Amount (Including VAT)
21	SC1305/2013	The Application of Road Markings on the Overstrand Road Network for the period ending 30 June 2015	Overstrand	2013/03/08	Coalition Trading 606 CC	None	2015/06/30	Various unit rates	450,000.00	-	63,000.00	513,000.00
22	SC1306/2013	Provision of Training: First Aid Level 3	Overstrand	2013/03/20	Imperial Crown Trading 485 (Pty) Ltd	None	2013/06/30	R 795 per Learner	45,000.00	-	6,300.00	51,300.00
23	SC1307A/2013	Provision of Asset Maintenance Management Systems: eMIS, PlantMan, Buildman & TpMan: Extension of SCD2512/2013, SC170/2007, SC817/2010 & SC833/2010	Overstrand	2013/01/18	Water Management Services CC	No	2013/06/30	Various rates	412,783.54	-	57,789.70	470,573.24
24	SC1309/2013	Supply & Delivery of Herbicide for the Control of Invasive Alien Plants	Overstrand	2013/03/15	Sukuma Distributors (Pty) Ltd	01	2013/03/31	Various Unit Rates	347,100.00	-	48,594.00	395,694.00
25	SC1310/2013	Provision of Medical Examination Services for 130 beneficiaries of the Work-for-Water project	Overstrand	2013/03/27	Cancelled- No acceptable bid received	N/A	N/A		-	-	-	0.00
26	SC1315/2013	Replacement of fence at the Kleinmond Tennis Club	Kleinmond	2013/03/27	Aburec Fencing	None	2 Weeks	Total Contract Value	47,982.46	-	6,717.54	54,700.00
27	SC1323A/2013	Amendment of Contract No. SCD 2144/2011: The Rental of Additional Office Accommodation for the Department of Local Economic Development, at 3 Myrtle Street, Hermanus	Hermanus	2013/03/15	Arvesco 100 (Pty) Ltd	N/A	2013/06/30	Monthly rental of R 4000	12,000.00	-	1,680.00	13,680.00
									<b>31,772,358.95</b>	<b>16,747,104.47</b>	<b>6,792,724.88</b>	<b>55,312,188.30</b>

## Supply Chain Management Report



### Deviations from the Policy, Approved in terms of Clause 36(1)(a) for the 3rd Quarter of 2012/2013- January to March 2013

#	Deviation #	Date approved	Deviation in terms of Clause 36(1)(a)	Description	Responsible Official	Awarded to	Amount Operational	VAT @ 14%	Value of the Deviation
1	SCD2605	2013/03/08	Clause 36(1)(a)(i)	The procurement of emergency fire fighting services for the period 24/12/2012 – 29/01/2013 as the magnitude of situation exceeded the municipality's own resources.	Acting Chief: Fire & Disaster, Rust M.	FFA Aviation (Pty) Ltd	R 1,188,533.51	R 166,394.69	R 1,354,928.20
2	SCD2596	2013/01/22	Clause 36(1)(a)(ii)	Calibration of Truvelo speed law enforcement equipment by the sole supplier of the equipment	Chief: Traffic Services: R Fraser	Truvelo Manufacturers (Pty) Ltd	R 9,809.04	R 1,373.27	R 11,182.31
3	SCD2598	2013/02/05	Clause 36(1)(a)(ii)	Procurement of services for the repair and servicing of a pump at the Hermanus Waste Water Treatment Works by the sole authorised agent	Principal Technician, Nel D	Maxal Projects (SA) (Pty) Ltd	R 12,022.00	R 1,683.08	R 13,705.08
4	SCD2600	2013/02/07	Clause 36(1)(a)(ii)	The testing and service of Drager Self-Contained Breathing equipment, by the sole importer, supplier and service company of Drager equipment in South Africa.	Station Commander: Hermanus, Aplon A	Drager South Africa (Pty) Ltd	R 3,635.00	R 508.90	R 4,143.90
5	SCD2610	2013/03/14	Clause 36(1)(a)(ii)	Identification and repair of fault with a chemical lime dosing pump feeder at the Preekstoel water treatment plant by the official agents of Milton Roy equipment in the Western Cape	Principal Technician, Nel D	Maxal Projects (SA) (Pty) Ltd	R 7,686.00	R 1,076.04	R 8,762.04
6	SCD2593	2013/01/10	Clause 36(1)(a)(v)	The procurement of system specific Payroll IRP5 training, for two municipal employees, by current service provider of the municipality's personnel and payroll system.	Senior Manager: Human Resources L Bucchianeri	Pay-Day Software Systems	R 7,543.86	R 1,056.14	R 8,600.00
7	SCD2594	2013/01/10	Clause 36(1)(a)(v)	The identification and repair of a leak in the south-west corner office at the Hermanus head office via a strip-and-quote process.	Principal Technician, Nel D	Waterworks CC	R 7,400.00	R 1,036.00	R 8,436.00
8	SCD2595	2013/01/11	Clause 36(1)(a)(v)	The relocation and testing of the Server for the Innkeeper Booking System used at the Onrus Caravan Park to the Hermanus Data Centre, in order to identify whether or not the system is able to operate via the network from a centralized point, by the current service provider of the system to	Acting Manager: IT Communication & Technology, Van Staden JJ	PSD Distribution Africa (Pty) Ltd	R 2,920.00	R 408.80	R 3,328.80
9	SCD2597	2013/02/01	Clause 36(1)(a)(v)	Strip-and-quote repair of fault with two-way hand-held radio, which had faulty microphones and fuses, by the approved service provider.	Acting Manager: IT Communication & Technology	Benliekor Communications CC	R 8,488.00	R 1,188.32	R 9,676.32
10	SCD2599	2013/02/04	Clause 36(1)(a)(v)	The inspection of fault with, and subsequent repair of, the "Pinion Shaft" for vehicle CEM 8154 by the sole dealer/agent for the Western and Eastern Cape, via a strip-and-quote process.	Manager: Corporate Projects: JJ Arendse	Kemach Cape (Pty) Ltd	R 2,839.34	R 397.51	R 3,236.85

## Supply Chain Management Report



### Deviations from the Policy, Approved in terms of Clause 36(1)(a) for the 3rd Quarter of 2012/2013- January to March 2013

#	Deviation #	Date approved	Deviation in terms of Clause 36(1)(a)	Description	Responsible Official	Awarded to	Amount Operational	VAT @ 14%	Value of the Deviation
11	SCD2601	2013/02/13	Clause 36(1)(a)(v)	The continued leasing of office space at 37 5th Avenue, Kleinmond, due to the current shortage of municipal office space for Town Planning personnel in the Kleinmond area, for the period 1 July 2012 to 30 June 2015, effective as of 1 March 2013	Senior Manager: Town Planning & Property Administration	Alida Bekker	R 162,320.00	-	R 162,320.00
12	SCD2602	2013/02/19	Clause 36(1)(a)(v)	The relocation of the server for Innkeeper booking system used at the Onrus and Kleinmond Caravan Parks, to the Hermanus Data Centre, in order to operate the system via the network from a centralized point, by the current service provider of the system (Phase 2).	Acting Manager: IT Communication & Technology, Van Staden JJ	PSD Distribution Africa (Pty) Ltd	R 3,120.00	R 436.80	R 3,556.80
13	SCD2603	2013/02/19	Clause 36(1)(a)(v)	The identification and repair of fault with the gearbox for vehicle CAM 31017 via a strip-and-quote process.	Manager: Corporate Projects: JJ Arendse	Autotech & CEO Hydraulic Engineering	R 3,066.67	R 429.33	R 3,496.00
14	SCD2604	2013/02/25	Clause 36(1)(a)(v)	The procurement of REK staples for Nashua MP5000 printer from the current Lessor of the machine, in terms of the service agreement which stipulates that a lessee may only use consumables supplied by Nashua.	Acting Manager: IT Communication & Technology, Van Staden JJ	Nashua Breede Valley – (Hybricode (Pty) Ltd)	R 1,950.00	R 273.00	R 2,223.00
15	SCD2606	2013/03/12	Clause 36(1)(a)(v)	The identification of fault with Unicab fire truck via a strip-and-quote process, which includes engine inspection, chassis checked for obstructions and replacement of lubricants and fuel	Acting Chief: Fire & Disaster, Rust M.	Fire Raider (Pty) Ltd	R 20,000.00	R 2,800.00	R 22,800.00
16	SCD2607	2013/03/28	Clause 36(1)(a)(v)	The identification of fault with, and subsequent replacement of, VHF and UHF radio repeaters and antenna at Dangerpoint, Gansbaai, via a strip-and-quote process.	Acting Manager: IT Communication & Technology, Van Staden JJ	Benliekor Communications CC	R 15,640.00	R 2,189.60	R 17,829.60
17	SCD2608	2013/03/13	Clause 36(1)(a)(v)	The procurement of catering services for day 1 (2013/03/14) of the Annual Traffic Chiefs' Form hosted by Overstrand Municipality from 14 to 15 March 2013.	Chief: Traffic Services: R Fraser	PJ Hendriksz t/a EAT Hermanus	R 4,649.12	R 650.88	R 5,300.00
18	SCD2609	2013/03/14	Clause 36(1)(a)(v)	The identification and repair of fault with the clutch for vehicle CAM 9402 via a strip-and-quote process, as the vehicles gearbox needs to first be removed and opened in order to identify the fault.	Manager: Corporate Projects: JJ Arendse	Ursus S.A. (Pty) Ltd	R 6,251.98	R 875.28	R 7,127.26
19	SCD2611	2013/03/18	Clause 36(1)(a)(v)	The repair of unforeseen faults identified during the replacement of bolts on a raw water sump at Palmiet River, as it was identified that certain components cannot be repair and need to be replaced.	Principal Technician, Harding C	Equisale 115 CC t/a Pump Service Centre	R 3,621.60	R 507.02	R 4,128.62
							<b>R 1,471,496.12</b>	<b>R 183,284.66</b>	<b>R 1,654,780.78</b>