



TENDER NO.: SC 1094/2011

SUPPLY AND DELIVERY OF UNIFORMS AND PROTECTIVE CLOTHING, FOR THE DIRECTORATE PROTECTION SERVICES

PROCUREMENT DOCUMENT

PREPARED AND ISSUED BY:

DIRECTORATE: FINANCE
OVERSTRAND MUNICIPALITY

PO BOX 20
HERMANUS
7200

CONTACT:

NAME: YNANDA LEMMER
TELEPHONE: 028 313 8989

NAME OF TENDERER:	
Total Bid Offer:	<u>As per Pricing Schedule (Page 64-72)</u>

JUNE 2011

KLEINMOND Private Bag X3 Kleinmond; 7195 Tel: 028 271 8100 Fax: 028 271 4678	HERMANUS PO Box 20 Hermanus; 7200 Tel: 028 313 8000 Fax: 028 313 8048	STANFORD PO Box 84 Stanford; 7210 Tel: 028 341 0640 Fax: 028 341 0445	GANSBAAI PO Box 26 Gansbaai; 7220 Tel: 028 384 0111 Fax: 028 384 0241
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TENDER DETAILS			
TENDER NUMBER:	SC 1094/2011		
TENDER TITLE:	SUPPLY AND DELIVERY OF UNIFORMS AND PROTECTIVE CLOTHING, FOR THE DIRECTORATE PROTECTION SERVICES		
CLOSING DATE:	22 JULY 2011	CLOSING TIME:	12H00
BID BOX NO:	6	Situated at Overstrand Municipal Building, Magnolia Avenue, Hermanus. The bid box is generally open 24 hours a day, 7 days a week.	

TENDERER DETAILS			
NAME OF TENDERER:			
ADDRESS:			
TELEPHONE #:		FAX NO.	
E-MAIL ADDRESS:			

TENDER AMOUNT (INCLUDING VAT) :	
DATE:	
SIGNATURE OF TENDERER:	
CAPACITY UNDER WHICH THIS BID IS SIGNED:	

PLEASE NOTE:

- a) Tenders that are deposited in the incorrect box will not be considered.
- b) Tender box deposit slot is 28cm x 2.5cm.
- c) Mailed, telegraphic or faxed tenders will not be accepted.
- d) If the bid is late, it will not be accepted for consideration.
- e) Bids may only be submitted on the Bid Documentation provided by the Municipality.

ENQUIRIES MAY BE DIRECTED TO:		
	ENQUIRIES REGARDING BID PROCEDURES	TECHNICAL ENQUIRIES
CONTACT PERSON:	PEDRO PETERS	YNANDA LEMMER
TEL. #	028 313 8956	028 313 8989

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PART A – ADMINISTRATIVE REQUIREMENTS IN TERMS OF THE SUPPLY CHAIN MANAGEMENT POLICY

1. TENDER NOTICE & INVITATION TO TENDER



TENDER NO. SC 1094/2011

SUPPLY AND DELIVERY OF UNIFORMS AND PROTECTIVE CLOTHING, FOR THE DIRECTORATE PROTECTION SERVICES

Tender documents, in English, are obtainable from 01 July 2011, at the offices of the Supply Chain Management Unit, Overstrand Municipality, Magnolia Avenue, Hermanus, Tel. 028 313 8064 from Mr. Ayanda Mili between 08h30 and 15h30 upon payment of a non-refundable tender participation fee of R110.00 per set. Bank guaranteed cheques are to be made payable to "Overstrand Municipality". Alternatively the documents can be downloaded free of charge from the website: www.overstrand.gov.za

Sealed tenders, with "**Tender No. SC 1094/2011: Supply and Delivery of Uniforms and Protective Clothing**" clearly endorsed on the envelope, must be deposited in **Tender Box No. 6** at the offices of the Overstrand Municipality, Magnolia Avenue, Hermanus. Bids may only be submitted on the bid documentation provided by the Municipality.

The closing date and time of the tender is on **22 July 2011** at **12h00** and will be opened in public immediately thereafter in the Committee Room, Hermanus Administration.

Tenders must be valid for 90 days after the closing date.

The Overstrand Municipality does not bind itself to accept the lowest or any Tender and reserves the right to accept any tender, as it may deem expedient. Tenders are subject to the Standard Conditions of Tender and the Supply Chain Management Policy of the Overstrand Municipality.

Please refer technical enquiries to **Ms. Ynanda Lemmer** at the following number: **028 313 8989**, or **Mr. Angelo Aplon** at: **028 313 8978**.

2. AUTHORITY TO SIGN A BID

1. COMPANIES

If a Bidder is a company, a certified copy of the resolution by the board of directors, duly signed, authorising the person who signs this bid to do so, as well as to sign any contract resulting from this bid and any other documents and correspondence in connection with this bid and/or contract on behalf of the company must be submitted with this bid, that is, before the closing time and date of the bid

AUTHORITY BY BOARD OF DIRECTORS

By resolution passed by the Board of Directors on _____, 20____, Mr/Mrs _____
 _____ (whose signature appears below) has been duly authorised to sign all documents in
 connection with this bid on behalf of _____
 (Name of Company) in his/her capacity as _____

Full name of Director	Residential address	Signature

SIGNED ON BEHALF OF COMPANY:		DATE:	
PRINT NAME:			
WITNESS 1:		WITNESS 2:	

2. SOLE PROPRIETOR (SINGLE OWNER BUSINESS)

I, _____, the undersigned, hereby confirm
 that I am the sole owner of the business trading as _____

SIGNATURE:		DATE:	
PRINT NAME:			
WITNESS 1:		WITNESS 2:	

3. PARTNERSHIP

We, the undersigned partners in the business trading as _____
 hereby authorize Mr/Ms _____ to sign this bid as well as any contract
 resulting from the bid and any other documents and correspondence in connection with this bid and /or
 contract for and on behalf of _____ (name of firm).

The following particulars in respect of every partner must be furnished and signed by every partner:

Full name of partner	Residential address	Signature

SIGNED ON BEHALF OF COMPANY:		DATE:	
PRINT NAME:			
WITNESS 1:		WITNESS 2:	

4. CLOSE CORPORATION

In the case of a close corporation submitting a bid, a resolution by its members, authorizing a member or other official of the corporation to sign the documents on their behalf, shall be included with the bid.

By resolution of members at a meeting on _____ 20____ at _____
 _____, Mr/Ms _____, whose
 signature appears below, has been authorized to sign all documents in connection with this bid on behalf of
 (Name of Close Corporation) _____

Full name of member	Residential address	Signature

SIGNED ON BEHALF OF CLOSE CORPORATION:		DATE:	
PRINT NAME:			
IN HIS/HER CAPACITY AS:			
WITNESS 1:		WITNESS 2 :	

3. GENERAL CONDITIONS OF CONTRACT – GOVERNMENT PROCUREMENT

1. DEFINITIONS

The following terms shall be interpreted as indicated:

- 1.1. *"Closing time"* means the date and hour specified in the bidding documents for the receipt of bids.
- 1.2. *"Contract"* means the written agreement entered into between the purchaser and the supplier, as recorded in the contract form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.
- 1.3. *"Contract price"* means the price payable to the supplier under the contract for the full and proper performance of his contractual obligations.
- 1.4. *"Corrupt practice"* means the offering, giving, receiving, or soliciting of any thing of value to influence the action of a public official in the procurement process or in contract execution.
- 1.5. *"Countervailing duties"* are imposed in cases where an enterprise abroad is subsidized by its government and encouraged to market its products internationally
- 1.6. *"Country of origin"* means the place where the goods were mined, grown or produced or from which the services are supplied. Goods are produced when, through manufacturing, processing or substantial and major assembly of components, a commercially recognized new product results that is substantially different in basic characteristics or in purpose or utility from its components.
- 1.7. *"Day"* means calendar day.
- 1.8. *"Delivery"* means delivery in compliance of the conditions of the contract or order.
- 1.9. *"Delivery ex stock"* means immediate delivery directly from stock actually on hand
- 1.10. *"Delivery into consignees store or to his site"* means delivered and unloaded in the specified store or depot or on the specified site in compliance with the conditions of the contract or order, the supplier bearing all risks and charges involved until the supplies are so delivered and a valid receipt is obtained.
- 1.11. *"Dumping"* occurs when a private enterprise abroad market its goods on own initiative in the RSA at lower prices than that of the country of origin and which have the potential to harm the local industries in the RSA.
- 1.12. *"Force majeure"* means an event beyond the control of the supplier and not involving the supplier's fault or negligence and not foreseeable.
- 1.13. Such events may include, but is not restricted to, acts of the purchaser in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.
- 1.14. *"Fraudulent practice"* means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of any bidder, and includes collusive practice among bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the bidder of the benefits of free and open competition.
- 1.15. *"GCC"* means the General Conditions of Contract.
- 1.16. *"Goods"* means all of the equipment, machinery, and/or other materials that the supplier is required to supply to the purchaser under the contract.
- 1.17. *"Imported content"* means that portion of the bidding price represented by the cost of components, parts or materials which have been or are still to be imported (whether by the supplier or his subcontractors) and which costs are inclusive of the costs abroad, plus freight and other direct importation costs such as landing costs, dock dues, import duty, sales duty or other similar tax or duty at the South African place of entry as well as transportation and handling charges to the factory in the Republic where the supplies covered by the bid will be manufactured.
- 1.18. *"Local content"* means that portion of the bidding price which is not included in the imported content provided that local manufacture does take place.
- 1.19. *"Manufacture"* means the production of products in a factory using labour, materials, components and machinery and includes other related value-adding activities.

- 1.20. *“Order”* means an official written order issued for the supply of goods or works or the rendering of a service.
- 1.21. *“Project site”* where applicable, means the place indicated in bidding documents.
- 1.22. *“Purchaser”* means the organization purchasing the goods.
- 1.23. *“Republic”* means the Republic of South Africa.
- 1.24. *“SCC”* means the Special Conditions of Contract.
- 1.25. *“Services”* means those functional services ancillary to the supply of the goods, such as transportation and any other incidental services, such as installation, commissioning, provision of technical assistance, training, catering, gardening, security, maintenance and other such obligations of the supplier covered under the contract.
- 1.26. *“Supplier”* means the successful bidder who is awarded the contract to maintain and administer the required and specified service(s) to the State.
- 1.27. *“Tort”* means in breach of contract.
- 1.28. *“Turnkey”* means a procurement process where one service provider assumes total responsibility for all aspects of the project and delivers the full end product / service required by the contract.
- 1.29. *“Written” or “in writing”* means handwritten in ink or any form of electronic or mechanical writing.

2. Application

- 2.1. These general conditions are applicable to all bids, contracts and orders including bids for functional and professional services, sales, hiring, letting and the granting or acquiring of rights, but excluding immovable property, unless otherwise indicated in the bidding documents.
- 2.2. Where applicable, special conditions of contract are also laid down to cover specific supplies, services or works.
- 2.3. Where such special conditions of contract are in conflict with these general conditions, the special conditions shall apply.

3. General

- 3.1. Unless otherwise indicated in the bidding documents, the purchaser shall not be liable for any expense incurred in the preparation and submission of a bid. Where applicable a non-refundable fee for documents may be charged.
- 3.2. Invitations to bid are usually published in locally distributed news media and on the municipality / municipal entity website.

4. Standards

- 4.1. The goods supplied shall conform to the standards mentioned in the bidding documents and specifications.

5. Use of contract documents and information; inspection.

- 5.1. The supplier shall not, without the purchaser's prior written consent, disclose the contract, or any provision thereof, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of the purchaser in connection therewith, to any person other than a person employed by the supplier in the performance of the contract. Disclosure to any such employed person shall be made in confidence and shall extend only as far as may be necessary for purposes of such performance.
- 5.2. The supplier shall not, without the purchaser's prior written consent, make use of any document or information mentioned in GCC clause 5.1 except for purposes of performing the contract.
- 5.3. Any document, other than the contract itself mentioned in GCC clause 5.1 shall remain the property of the purchaser and shall be returned (all copies) to the purchaser on completion of the supplier's performance under the contract if so required by the purchaser.
- 5.4. The supplier shall permit the purchaser to inspect the supplier's records relating to the performance of the supplier and to have them audited by auditors appointed by the purchaser, if so required by the purchaser.

6. Patent rights

- 6.1. The supplier shall indemnify the purchaser against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.
- 6.2. When a supplier developed documentation / projects for the municipality / municipal entity, the intellectual, copy and patent rights or ownership of such documents or projects will vest in the municipality / municipal entity.

7. Performance security

- 7.1. Within thirty (30) days of receipt of the notification of contract award, the successful bidder shall furnish to the purchaser the performance security of the amount specified in SCC.
- 7.2. The proceeds of the performance security shall be payable to the purchaser as compensation for any loss resulting from the supplier's failure to complete his obligations under the contract.
- 7.3. The performance security shall be denominated in the currency of the contract or in a freely convertible currency acceptable to the purchaser and shall be in one of the following forms:
 - (a) bank guarantee or an irrevocable letter of credit issued by a reputable bank located in the purchaser's country or abroad, acceptable to the purchaser, in the form provided in the bidding documents or another form acceptable to the purchaser; or
 - (b) a cashier's or certified cheque
- 7.4. The performance security will be discharged by the purchaser and returned to the supplier not later than thirty (30) days following the date of completion of the supplier's performance obligations under the contract, including any warranty obligations, unless otherwise specified.

8. Inspections, tests and analyses

- 8.1. All pre-bidding testing will be for the account of the bidder.
- 8.2. If it is a bid condition that supplies to be produced or services to be rendered should at any stage during production or execution or on completion be subject to inspections tests and analysis, the bidder or contractor's premises shall be open, at all reasonable hours, for inspection by a representative of the purchaser or an organization acting on behalf of the purchaser.
- 8.3. If there are no inspection requirements indicated in the bidding documents and no mention is made in the contract, but during the contract period it is decided that inspections shall be carried out, the purchaser shall itself make the necessary arrangements, including payment arrangements with the testing authority concerned.
- 8.4. If the inspections, tests and analyses referred to in clauses 8.2 and 8.3 show the goods to be in accordance with the contract requirements, the cost of the inspections, tests and analyses shall be defrayed by the purchaser.
- 8.5. Where the goods or services referred to in clauses 8.2 and 8.3 do not comply with the contract requirements, irrespective of whether such goods or services are accepted or not, the cost in connection with these inspections, tests or analyses shall be defrayed by the supplier.
- 8.6. Supplies and services which are referred to in clauses 8.2 and 8.3 and which do not comply with the contract requirements may be rejected.
- 8.7. Any contract goods may on or after delivery be inspected, tested or analyzed and may be rejected if found not to comply with the requirements of the contract. Such rejected goods shall be held at the cost and risk of the supplier who shall, when called upon, remove them immediately at his own cost and forthwith substitute them with goods which do comply with the requirements of the contract. Failing such removal the rejected goods shall be returned at the suppliers cost and risk. Should the supplier fail to provide the substitute goods forthwith, the purchaser may, without giving the supplier further opportunity to substitute the rejected goods, purchase such goods as may be necessary at the expense of the supplier.
- 8.8. The provisions of clauses 8.4 to 8.7 shall not prejudice the right of the purchaser to cancel the contract on account of a breach of the conditions thereof, or to act in terms of Clause 22 of GCC.

9. Packing

- 9.1. The supplier shall provide such packing of the goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in the contract. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme

temperatures, salt and precipitation during transit, and open storage. Packing, case size and weights shall take into consideration, where appropriate, the remoteness of the goods' final destination and the absence of heavy handling facilities at all points in transit.

- 9.2. The packing, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the contract, including additional requirements, and in any subsequent instructions ordered by the purchaser.

10. Delivery

- 10.1. Delivery of the goods shall be made by the supplier in accordance with the documents and terms specified in the contract. The details of shipping and/or other documents to be furnished by the supplier are specified.

11. Insurance

- 11.1. The goods supplied under the contract shall be fully insured in a freely convertible currency against loss or damage incidental to manufacture or acquisition, transportation, storage and delivery in the manner specified.

12. Transportation

- 12.1. Should a price other than an all-inclusive delivered price be required, this shall be specified.

13. Incidental

- 13.1. The supplier may be required to provide any or all of the following services, including additional services, if any:
- (a) performance or supervision of on-site assembly and/or commissioning of the supplied goods;
 - (b) furnishing of tools required for assembly and/or maintenance of the supplied goods;
 - (c) furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied goods;
 - (d) performance or supervision or maintenance and/or repair of the supplied goods, for a period of time agreed by the parties, provided that this service shall not relieve the supplier of any warranty obligations under this contract; and
 - (e) training of the purchaser's personnel, at the supplier's plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied goods.
- 13.2. Prices charged by the supplier for incidental services, if not included in the contract price for the goods, shall be agreed upon in advance by the parties and shall not exceed the prevailing rates charged to other parties by the supplier for similar services.

14. Spare parts

- 14.1. As specified, the supplier may be required to provide any or all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the supplier:
- (a) such spare parts as the purchaser may elect to purchase from the supplier, provided that this election shall not relieve the supplier of any warranty obligations under the contract; and
 - (b) in the event of termination of production of the spare parts:
 - (i) advance notification to the purchaser of the pending termination, in sufficient time to permit the purchaser to procure needed requirements; and
 - (ii) following such termination, furnishing at no cost to the purchaser, the blueprints, drawings, and specifications of the spare parts, if requested.

15. Warranty

- 15.1. The supplier warrants that the goods supplied under the contract are new, unused, of the most recent or current models, and that they incorporate all recent improvements in design and materials unless provided otherwise in the contract. The supplier further warrants that all goods supplied under this contract shall have no defect, arising from design, materials, or workmanship (except when the design and/or material is required by the purchaser's specifications) or from any act or omission of the supplier, that may develop under normal use of the supplied goods in the conditions prevailing in the country of final destination.

- 15.2. This warranty shall remain valid for twelve (12) months after the goods, or any portion thereof as the case may be, have been delivered to and accepted at the final destination indicated in the contract, or for eighteen (18) months after the date of shipment from the port or place of loading in the source country, whichever period concludes earlier, unless specified otherwise in SCC.
- 15.3. The purchaser shall promptly notify the supplier in writing of any claims arising under this warranty.
- 15.4. Upon receipt of such notice, the supplier shall, within the period specified in SCC and with all reasonable speed, repair or replace the defective goods or parts thereof, without costs to the purchaser.
- 15.5. If the supplier, having been notified, fails to remedy the defect(s) within the period specified, the purchaser may proceed to take such remedial action as may be necessary, at the supplier's risk and expense and without prejudice to any other rights which the purchaser may have against the supplier under the contract.

16. Payment

- 16.1. The method and conditions of payment to be made to the supplier under this contract shall be specified.
- 16.2. The supplier shall furnish the purchaser with an invoice accompanied by a copy of the delivery note and upon fulfilment of other obligations stipulated in the contract.
- 16.3. Payments shall be made promptly by the purchaser, but in no case later than thirty (30) days after submission of an invoice or claim by the supplier.
- 16.4. Payment will be made in Rand unless otherwise stipulated.

17. Prices

- 17.1. Prices charged by the supplier for goods delivered and services performed under the contract shall not vary from the prices quoted by the supplier in his bid, with the exception of any price adjustments authorized or in the purchaser's request for bid validity extension, as the case may be.

18. Variation orders

- 18.1. In cases where the estimated value of the envisaged changes in purchase does not vary more than 15% of the total value of the original contract, the contractor may be instructed to deliver the goods or render the services as such. In cases of measurable quantities, the contractor may be approached to reduce the unit price and such offers, may be accepted provided that there is no escalation in price.

19. Assignment

- 19.1. The supplier shall not assign, in whole or in part, its obligations to perform under the contract, except with the purchaser's prior written consent.

20. Subcontracts

- 20.1. The supplier shall notify the purchaser in writing of all subcontracts awarded under this contract, if not already specified in the bid. Such notification, in the original bid or later, shall not relieve the supplier from any liability or obligation under the contract.

21. Delays in the supplier's performance

- 21.1. Delivery of the goods and performance of services shall be made by the supplier in accordance with the time schedule prescribed by the purchaser in the contract.
- 21.2. If at any time during performance of the contract, the supplier or its subcontractor(s) should encounter conditions impeding timely delivery of the goods and performance of services, the supplier shall promptly notify the purchaser in writing of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the supplier's notice, the purchaser shall evaluate the situation and may at his discretion extend the supplier's time for performance, with or without the imposition of penalties, in which case the extension shall be ratified by the parties by amendment of contract.
- 21.3. The right is reserved to procure outside of the contract small quantities or to have minor essential services executed if an emergency arises, the supplier's point of supply is not situated at or near the place where the supplies are required, or the supplier's services are not readily available.
- 21.4. Except as provided under GCC Clause 25, a delay by the supplier in the performance of its delivery obligations shall render the supplier liable to the imposition of penalties, pursuant to GCC Clause 22, unless an extension of time is agreed upon pursuant to GCC Clause 22 without the application of penalties.

- 21.5. Upon any delay beyond the delivery period in the case of a supplies contract, the purchaser shall, without cancelling the contract, be entitled to purchase supplies of a similar quality and up to the same quantity in substitution of the goods not supplied in conformity with the contract and to return any goods delivered later at the supplier's expense and risk, or to cancel the contract and buy such goods as may be required to complete the contract and without prejudice to his other rights, be entitled to claim damages from the supplier.

22. Penalties

- 22.1. Subject to GCC Clause 25, if the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance. The purchaser may also consider termination of the contract pursuant to GCC Clause 23.

23. Termination for default

- 23.1. The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:
- (a) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract, or within any extension thereof granted by the purchaser pursuant to GCC Clause 21.2;
 - (b) if the Supplier fails to perform any other obligation(s) under the contract; or
 - (c) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.
- 23.2. In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services. However, the supplier shall continue performance of the contract to the extent not terminated.
- 23.3. Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.
- 23.4. If a purchaser intends imposing a restriction on a supplier or any person associated with the supplier, the supplier will be allowed a time period of not more than fourteen (14) days to provide reasons why the envisaged restriction should not be imposed. Should the supplier fail to respond within the stipulated fourteen (14) days the purchaser may regard the supplier as having no objection and proceed with the restriction.
- 23.5. Any restriction imposed on any person by the purchaser will, at the discretion of the purchaser, also be applicable to any other enterprise or any partner, manager, director or other person who wholly or partly exercises or exercised or may exercise control over the enterprise of the first-mentioned person, and with which enterprise or person the first-mentioned person, is or was in the opinion of the purchase actively associated.
- 23.6. If a restriction is imposed, the purchaser must, within five (5) working days of such imposition, furnish the National Treasury, with the following information:
- (a) the name and address of the supplier and / or person restricted by the purchaser;
 - (b) the date of commencement of the restriction
 - (c) the period of restriction; and
 - (d) the reasons for the restriction.

These details will be loaded in the National Treasury's central database of suppliers or persons prohibited from doing business with the public sector.

- 23.7. If a court of law convicts a person of an offence as contemplated in sections 12 or 13 of the Prevention and Combating of Corrupt Activities Act, No. 12 of 2004, the court may also rule that such person's name be endorsed on the Register for Tender Defaulters. When a person's name has been endorsed on the Register, the person will be prohibited from doing business with the public sector for a period not less than five years and not more than 10 years. The National Treasury is empowered to determine the period of restriction and each case will be dealt with on its own merits. According to section 32 of the Act the Register must be open to the public. The Register can be perused on the National Treasury website.

24. Anti-dumping and countervailing duties and rights

- 24.1. When, after the date of bid, provisional payments are required, or antidumping or countervailing duties are imposed, or the amount of a provisional payment or anti-dumping or countervailing right is increased in respect of any dumped or subsidized import, the State is not liable for any amount so required or imposed, or for the amount of any such increase. When, after the said date, such a provisional payment is no longer required or any such anti-dumping or countervailing right is abolished, or where the amount of such provisional payment or any such right is reduced, any such favourable difference shall on demand be paid forthwith by the contractor to the State or the State may deduct such amounts from moneys (if any) which may otherwise be due to the contractor in regard to supplies or services which he delivered or rendered, or is to deliver or render in terms of the contract or any other contract or any other amount which may be due to him.

25. Force Majeure

- 25.1. Notwithstanding the provisions of GCC Clauses 22 and 23, the supplier shall not be liable for forfeiture of its performance security, damages, or termination for default if and to the extent that his delay in performance or other failure to perform his obligations under the contract is the result of an event of force majeure.
- 25.2. If a force majeure situation arises, the supplier shall promptly notify the purchaser in writing of such condition and the cause thereof. Unless otherwise directed by the purchaser in writing, the supplier shall continue to perform its obligations under the contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the force majeure event.

26. Termination for insolvency

- 26.1. The purchaser may at any time terminate the contract by giving written notice to the supplier if the supplier becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the supplier, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the purchaser.

27. Settlement of Disputes

- 27.1. If any dispute or difference of any kind whatsoever arises between the purchaser and the supplier in connection with or arising out of the contract, the parties shall make every effort to resolve amicably such dispute or difference by mutual consultation.
- 27.2. If, after thirty (30) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either the purchaser or the supplier may give notice to the other party of his intention to commence with mediation. No mediation in respect of this matter may be commenced unless such notice is given to the other party.
- 27.3. Should it not be possible to settle a dispute by means of mediation, it may be settled in a South African court of law.
- 27.4. Notwithstanding any reference to mediation and/or court proceedings herein,
- (a) the parties shall continue to perform their respective obligations under the contract unless they otherwise agree; and
 - (b) the purchaser shall pay the supplier any monies due for goods delivered and / or services rendered according to the prescripts of the contract.

(c) Limitation of liability

- 27.5. Except in cases of criminal negligence or wilful misconduct, and in the case of infringement pursuant to Clause 6;
- (a) the supplier shall not be liable to the purchaser, whether in contract, tort, or otherwise, for any indirect or consequential loss or damage, loss of use, loss of production, or loss of profits or interest costs, provided that this exclusion shall not apply to any obligation of the supplier to pay penalties and/or damages to the purchaser; and
 - (b) the aggregate liability of the supplier to the purchaser, whether under the contract, in tort or otherwise, shall not exceed the total contract price, provided that this limitation shall not apply to the cost of repairing or replacing defective equipment

28. Governing language

- 28.1. The contract shall be written in English. All correspondence and other documents pertaining to the contract that is exchanged by the parties shall also be written in English.

29. Applicable law

- 29.1. The contract shall be interpreted in accordance with South African laws, unless otherwise specified.

30. Notices

- 30.1. Every written acceptance of a bid shall be posted to the supplier concerned by registered or certified mail and any other notice to him shall be posted by ordinary mail to the address furnished in his bid or to the address notified later by him in writing and such posting shall be deemed to be proper service of such notice
- 30.2. The time mentioned in the contract documents for performing any act after such aforesaid notice has been given, shall be reckoned from the date of posting of such notice.

31. Taxes and duties

- 31.1. A foreign supplier shall be entirely responsible for all taxes, stamp duties, license fees, and other such levies imposed outside the purchaser's country.
- 31.2. A local supplier shall be entirely responsible for all taxes, duties, license fees, etc., incurred until delivery of the contracted goods to the purchaser.
- 31.3. No contract shall be concluded with any bidder whose tax matters are not in order. Prior to the award of a bid SARS must have certified that the tax matters of the preferred bidder are in order.
- 31.4. No contract shall be concluded with any bidder whose municipal rates and taxes and municipal services charges are in arrears.

Transfer of contracts

- 31.5. The contractor shall not abandon, transfer, cede, assign or sublet a contract or part thereof without the written permission of the purchaser.

32. Amendment of contracts

- 32.1. No agreement to amend or vary a contract or order or the conditions, stipulations or provisions thereof shall be valid and of any force unless such agreement to amend or vary is entered into in writing and signed by the contracting parties. Any waiver of the requirement that the agreement to amend or vary shall be in writing, shall also be in writing.

33. Prohibition of restrictive practices.

- 33.1. In terms of section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, an agreement between, or concerted practice by, firms, or a decision by an association of firms, is prohibited if it is between parties in a horizontal relationship and if a bidder(s) is / are or a contractor(s) was / were involved in collusive bidding.
- 33.2. If a bidder(s) or contractor(s) based on reasonable grounds or evidence obtained by the purchaser has / have engaged in the restrictive practice referred to above, the purchaser may refer the matter to the Competition Commission for investigation and possible imposition of administrative penalties as contemplated in section 59 of the Competition Act No 89 Of 1998.
- 33.3. If a bidder(s) or contractor(s) has / have been found guilty by the Competition Commission of the restrictive practice referred to above, the purchaser may, in addition and without prejudice to any other remedy provided for, invalidate the bid(s) for such item(s) offered, and / or terminate the contract in whole or part, and / or restrict the bidder(s) or contractor(s) from conducting business with the public sector for a period not exceeding ten (10) years and / or claim damages from the bidder(s) or contractor(s) concerned.

General Conditions of Contract (revised July 2010)

4. GENERAL CONDITIONS OF TENDER

1. Sealed tenders, with the “**Tender Number and Title**” clearly endorsed on the envelope, must be deposited in the **tender box indicated** at the offices of the Overstrand Municipality, Magnolia Avenue, Hermanus.
2. The tender must be lodged by the Tenderer in the tender box in the Main Cash Hall, Hermanus Municipal Offices, Magnolia Avenue, Hermanus

Please Note:

- ♦ **Tenders that are deposited in the incorrect box will not be considered.**
 - ♦ **Tender box deposit slot is 28cm x 2.5cm.**
 - ♦ **Mailed, telegraphic or faxed tenders will not be accepted.**
 - ♦ **Documents may only be completed in black ink.**
 - ♦ **The use of correction fluid/tape on the bid documents is not allowed. If there is an error, draw a line through it, initial next to it and make the correction directly above /below/next to it.**
 - ♦ **All bids must be submitted in writing on the official forms supplied (not to be re-typed)**
 - ♦ **All prices shall be quoted in South African currency and be inclusive of VAT.**
3. Any Tender received after the appointed time for the closing of Tenders shall not be considered but shall be filed unopened with the other Tenders received or may be returned to the Tenderer at his request.
 4. Tenders may not be telefaxed to the Municipality and therefore any tenders received by fax will **not** be considered.
 5. A separate Tender box is provided for the reception of Tenders and no Tender will be considered which, subsequent to the closing hour for Tenders, may be found in another box.
 6. Tenders shall be opened in public at the Hermanus Municipal Offices as soon as possible after the closing time for the receipt of tenders.
 7. Alterations or deletions not signed by the Tenderer may render the tender invalid.
 8. The Municipality shall have the right to summarily disqualify any Tenderer who, either at the date of submission of this tender or at the date of its award, is indebted to the Municipality in respect of any rental, levies, rates and/or service charges; ALTERNATIVELY;
 9. That an agreement be signed whereby the Tenderer agrees that a percentage or fixed amount at the discretion of the Municipality, be deducted from payments due to him for this tender, until the debt is paid in full.
 10. The tenderer shall declare **all** the Municipal account numbers in the Overstrand Area for which the enterprise or the proprietors or directors in their personal capacity is/ are responsible or co-responsible.
 11. All prices shall be quoted in South African currency and be **inclusive** of VAT.
 12. This bid will be evaluated and adjudicated according to the following criteria:
 - Relevant specifications
 - Value for money
 - Capability to execute the contract
 - PPPFA & associated regulations

_____ *[insert any other criteria]*

13. Invoices

All invoices must be forwarded to the following address:

Overstrand Municipality

PO Box 20

Hermanus, 7200

14. Value-Added Tax (VAT)

- 14.1. Tax invoices are to comply with the requirements as contained in the Value Added Tax Act, Act 89 of 1991. The content of the invoice must contain sufficient information for audit purposes.
- 14.2. It is a requirement of this contract that the amount of value-added tax (VAT) must be shown clearly on each invoice.
- 14.3. The amended Value-Added Tax Act requires that a Tax Invoice for supplies in excess of R3,000 should, in addition to the other required information, also disclose the VAT registration number of the recipient, with effect from 1 March 2005.
- 14.4. The VAT registration number of the Municipality is 4140106396.

15. Standard Payment Terms

- 15.1. All money owed by the municipality must be paid within 30 calendar days of receiving the relevant invoice or statement, unless prescribed otherwise for certain categories of expenditure.
- 15.2. Payment Cycles for the first 12 months of business with the Overstrand Municipality to Survivalist enterprises / Micro-enterprises
 - 15.2.1. Survivalist enterprises / Micro-enterprises are entitled to a weekly payment cycle by the municipality.
 - 15.2.2. In order to qualify for a weekly payment, a supplier must be classified as a Survivalist enterprises / Micro-enterprises on the Municipality's supplier database.
 - 15.2.3. A weekly payment to Survivalist enterprises / Micro-enterprises is not a right in terms of this policy. Survivalist enterprises / Micro-enterprises may request such payments which may be made at the discretion of the Municipality.

5. MBD 2 – TAX CLEARANCE CERTIFICATE REQUIREMENTS AND APPLICATION FORM

It is a condition of bid that the taxes of the successful bidder **must** be in order, or that satisfactory arrangements have been made with South African Revenue Services (SARS) to meet the bidder's tax obligations.

1. In order to meet this requirement, bidders are required to complete in full the TCC 0001 form, "Application for a Tax Clearance Certificate" and submit it to any SARS branch office nationally. The Tax Clearance Certificate Requirements are also applicable to foreign bidders / individuals who wish to submit bids.
2. SARS will then furnish the bidder with a Tax Clearance Certificate that will be valid for a period of 1 (one) year from the date of approval.
3. The original Tax Clearance Certificate must be submitted together with the bid. Failure to submit the original and valid Tax Clearance Certificate will result in the invalidation of the bid. Certified copies of the Tax Clearance Certificate will not be accepted.
4. In bids where Consortia / Joint Ventures / Sub-Contractors are involved, each party must submit a separate Tax Clearance Certificate.
5. Copies of the TCC 001 "Application for a Tax Clearance Certificate" form are available from any SARS branch office nationally or on the website www.sars.gov.za
6. Applications for the Tax Clearance Certificates may also be made via e-Filing. In order to use this provision, taxpayers will need to register with SARS as e-Filers through the website www.sars.gov.za

6. MBD 4 – DECLARATION OF INTEREST

1. No bid will be accepted from persons in the service of the state¹.
2. Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority and/or take an oath declaring his/her interest.
3. In order to give effect to the above, the following questionnaire must be completed and submitted with the bid:

3.1.	Full Name of bidder or his or her representative													
3.2.	Identity Number													
3.3.	Position occupied in the Company (director, shareholder etc.)													
3.4.	Company Registration Number													
3.5.	Tax Reference Number													
3.6.	VAT Registration Number													

3.7.	Are you presently in the service of the state?	YES	NO
3.7.1.	If so, furnish particulars:		
3.8.	Have you been in the service of the state for the past twelve months?	YES	NO
3.8.1.	If so, furnish particulars:		

¹ MSCM Regulations: "in the service of the state" means to be –

- (a) a member of –
 - i. any municipal council;
 - ii. any provincial legislature; or
 - iii. the national Assembly or the national Council of provinces;
- (b) a member of the board of directors of any municipal entity;
- (c) an official of any municipality or municipal entity;
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
- (e) a member of the accounting authority of any national or provincial public entity; or
- (f) an employee of Parliament or a provincial legislature.

3.9.	Do you have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and or adjudication of this bid?	YES	NO
3.9.1.	If so, furnish particulars:		
3.10.	Are you aware of any relationship (family, friend, other) between a bidder and any persons in the service of the state who may be involved with the evaluation and or adjudication of this bid?	YES	NO
3.10.1.	If so, furnish particulars:		
3.11.	Are any of the company's directors, managers, principle shareholders or stakeholders in the service of the state?	YES	NO
3.11.1.	If so, furnish particulars:		
3.12.	Is any spouse, child or parent of the company's directors, managers, principle shareholders or stakeholders in the service of the state?	YES	NO
3.12.1.	If so, furnish particulars:		

DECLARATION			
I, the undersigned (name) _____, certify			
that the information furnished in paragraph 3 above is correct.			
I accept that the state may act against should this declaration prove to be false.			
SIGNATURE		DATE	
NAME OF SIGNATORY			
POSITION			
NAME OF COMPANY			

7. MBD 6.1 – PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2001 - PURCHASES

NB:

Before completing this form, bidders must study the general conditions, definitions and directives applicable in respect of Equity Ownership by Historically Disadvantaged Individuals (HDIs), as prescribed in the *Preferential Procurement Regulations, 2001*.

1. GENERAL CONDITIONS

- 1.1. The following preference point systems are applicable to all bids:
 - 1.a.1. the 80/20 system for requirements with a Rand value of up to R500 000; and
 - 1.a.2. the 90/10 system for requirements with a Rand value above R500 000.
- 1.2. The value of this bid is estimated to exceed R500 000 and therefore the 90/10 system shall be applicable.
- 1.3. Preference points for this bid shall be awarded for:
 - Price
 - Specific contract participation goals, as specified in the attached forms.
- 1.4. The points for this bid are allocated as follows:

	POINTS
1.4.1. PRICE	90
1.4.2. SPECIFIC CONTRACT PARTICIPATION GOALS	10
(a) Historically Disadvantaged Individuals:	
(i) who had no franchise in national elections before the 1983 and 1993 Constitutions	4
(ii) who is a female	2
(iii) who has a disability	1
(b) Other specific goals (goals of the RDP- plus local manufacture)	
Local tenderers MBD 6.9 (Western Cape Province)	3
Total points for Price, HDIs and other RDP- goals must not exceed	100

Separate Preference Points Claim Forms will be used for the promotion of the specific goals for which points have been allocated in paragraph 1.4.2 (b) above.

- 1.5. Failure on the part of a bidder to fill in and/or to sign this form may be interpreted to mean that preference points are not claimed.
- 1.6. The Municipality requires of a bidder to substantiate any claim in regard to preferences.

2. GENERAL DEFINITIONS

- 2.1. "Acceptable bid" means any bid which, in all respects, complies with the specifications and conditions of bid as set out in the bid document.
- 2.2. "Bid" means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods, works or services.
- 2.3. "Comparative price" means the price after the factors of a non-firm price and all unconditional discounts that can be utilised have been taken into consideration.
- 2.4. "Consortium or joint venture" means an association of persons for the purpose of combining their expertise, property, capital, efforts, skills and knowledge in an activity for the execution of a contract.
- 2.5. "Contract" means the agreement that results from the acceptance of a bid by an organ of state.

- 2.6. *"Specific contract participation goals"* means the goals as stipulated in the Preferential Procurement Regulations 2001.
- 2.6.1. In addition to above-mentioned goals, the Regulations [12.(1)] also make provision for organs of state to give particular consideration to procuring locally manufactured products.
- 2.7. *"Control"* means the possession and exercise of legal authority and power to manage the assets, goodwill and daily operations of a business and the active and continuous exercise of appropriate managerial authority and power in determining the policies and directing the operations of the business.
- 2.8. *"Disability"* means, in respect of a person, a permanent impairment of a physical, intellectual, or sensory function, which results in restricted, or lack of, ability to perform an activity in the manner, or within the range, considered normal for a human being.
- 2.9. *"Equity Ownership"* means the percentage ownership and control, exercised by individuals within an enterprise.
- 2.10. *"Historically Disadvantaged Individual (HDI)"* means a South African citizen:
- 2.10.1. Who, due to the apartheid policy that had been in place, had no franchise in national elections prior to the introduction of the Constitution of the Republic of South Africa, 1983 (act no 110 of 1983) or the Constitution of the Republic of South Africa, 1993, (act no 200 of 1993) ("the interim constitution"); and/or
- 2.10.2. Who is a female; and/or
- 2.10.3. Who has a disability;
- 2.10.4. Provided that a person who obtained South African citizenship on or after the coming to effect of the interim constitution, is deemed not to be a HDI;
- 2.11. *"Management"* means an activity inclusive of control and performed on a daily basis, by any person who is a principal executive officer of the company, by whatever name that person may be designated, and whether or not that person is a director.
- 2.12. *"Owned"* means having all the customary elements of ownership, including the right of decision-making and sharing all the risks and profits commensurate with the degree of ownership interests as demonstrated by an examination of the substance, rather than the form of ownership arrangements.
- 2.13. *"Person"* includes reference to a juristic person.
- 2.14. *"Rand value"* means the total estimated value of a contract in Rand denomination that is calculated at the time of bid invitations and includes all applicable taxes and excise duties.
- 2.15. *"Small, Medium and Micro Enterprises (SMMEs)"* bears the same meaning assigned to this expression in the National Small Business Act, 1996 (No 102 of 1996).
- 2.16. *"Sub-contracting"* means the primary contractor's assigning or leasing or making out work to, or employing another person to support such primary contractor in the execution of part of a project in terms of the contract.
- 2.17. *"Trust"* means the arrangement through which the property of one person is made over or bequeathed to a trustee to administer such property for the benefit of another person.
- 2.18. *"Trustee"* means any person, including the founder of a trust, to whom property is bequeathed in order for such property to be administered for the benefit of another person.

3. ESTABLISHMENT OF HDI EQUITY OWNERSHIP IN AN ENTERPRISE

- 3.1. Equity ownership shall be equated to the percentage of an enterprise which is owned by individuals classified as HDIs, or in the case of a company, the percentage shares that are owned by individuals classified as HDIs, who are actively involved in the management and daily business operations of the enterprise and exercise control over the enterprise, commensurate with their degree of ownership.
- 3.2. Where individuals are not actively involved in the management and daily business operations and do not exercise control over the enterprise commensurate with their degree of ownership, equity ownership may not be claimed.

4. ADJUDICATION USING A POINT SYSTEM

- 4.1. The bidder obtaining the highest number of points will be awarded the contract.
- 4.2. Preference points shall be calculated after prices have been brought to a comparative basis.
- 4.3. Points scored will be rounded off to 2 decimal places.

- 4.4. In the event of equal points scored, the bid will be awarded to the bidder scoring the highest number of points for specified goals.

5. POINTS AWARDED FOR PRICE

- 5.1. The 80/20 or 90/10 Preference Point Systems

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc}
 \mathbf{80/20} & \mathbf{or} & \mathbf{90/10} \\
 P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right) & \text{or} & P_s = 90 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right)
 \end{array}$$

Where:

P_s = Points scored for price of bid under consideration
 P_t = Rand value of bid under consideration
 P_{\min} = Rand value of lowest acceptable bid

6. POINTS AWARDED FOR HISTORICALLY DISADVANTAGED INDIVIDUALS

- 6.1. In terms of Regulation 13 (2) preference points for HDI's are calculated on their percentage shareholding in a business, provided that they are actively involved in and exercise control over the enterprise. The following formula is prescribed in Regulation 13 (5) (c):

$$NEP = NOP \times \frac{EP}{100}$$

Where:

NEP = Points awarded for equity ownership by an HDI
 NOP = The maximum number of points awarded for equity ownership by an HDI in that specific category
 EP = The percentage of equity ownership by an HDI within the enterprise or business, determined in accordance with the definition of HDI's.

- 6.2. Equity claims for a trust will only be allowed in respect of those persons who are both trustees and beneficiaries and who are actively involved in the management of the trust.
- 6.3. Documentation to substantiate the validity of the credentials of the trustees contemplated above must be submitted.
- 6.4. Public companies and tertiary institutions do not qualify for HDI preference points.
- 6.5. A consortium or joint venture may, based on the percentage of the contract value managed or executed by their HDI-members, be entitled to preference points in respect of an HDI.
- 6.6. A person awarded a contract as a result of preference for contracting with, or providing equity ownership to an HDI, may not subcontract more than 25% of the value of the contract to a person who is not an HDI or does not qualify for the same number or more preference for equity ownership.

7. BID DECLARATION

Bidders who claim points in respect of equity ownership must complete the Bid Declaration at the end of this form.

8. EQUITY OWNERSHIP CLAIMED IN TERMS OF PARAGRAPH 2.10 ABOVE. POINTS TO BE CALCULATED FROM INFORMATION FURNISHED IN PARAGRAPH 9.9.

Ownership	% owned	Points claimed
(i) Equity ownership by persons who had no franchise in the national elections		
(ii) Equity ownership by women		
(iii) Equity ownership by disabled persons*		
*If points are claimed for disabled persons, indicate nature of impairment (see paragraph 2.8 above)		

9. DECLARATION WITH REGARD TO EQUITY

Name of Enterprise		
VAT registration number		
Company registration number		
TYPE OF ENTERPRISE (Tick applicable box)	Partnership	
	One person business/sole trader	
	Company (Pty) Ltd	
	Close Corporation	
Describe principal business activities		
Company Classification (Tick applicable box)	Manufacturer	
	Supplier	
	Professional service provider	
	Other service providers, e.g. transporter, etc.	
Municipal Information:		
State where business is situated:		
Registered account number:		
Stand/erf number:		
TOTAL NUMBER OF YEARS THE ENTERPRISE HAS BEEN IN BUSINESS		

MUNISIPALITEIT



MUNICIPALITY

10. List all shareholders by name, position, identity number, citizenship, HDI status and ownership, as relevant. Information to be used to calculate the points claimed in paragraph 8.

Name	Date/Position occupied in Enterprise	ID Number														Date RSA Citizenship obtained	* HDI Status			% of business / enterprise owned
																	No franchise prior to elections	Women	Disabled	

*Indicate YES or NO

PLEASE NOTE: SUBSTANTIATING EVIDENCE MUST BE PROVIDED IF POINTS ARE CLAIMED FOR EQUITY OWNERSHIP

11. Consortium / Joint Venture

In the event that preference points are claimed for HDI members by consortia / joint ventures, the following information must be furnished in order to be entitled to the points claimed in respect of the HDI member:

Name of HDI member (to be consistent with paragraph 9.9)	Percentage (%) of the contract value managed or executed by the HDI member

12.**DECLARATION**

I/we, the undersigned, who warrants that he/she is duly authorised to do so on behalf of the firm certify that points claimed, based on the equity ownership indicated in paragraph 8 of the foregoing certificate, qualifies the firm for the preference(s) shown and I / we acknowledge that:

- a. The information furnished is true and correct.
- b. The Equity ownership claimed is in accordance with the General Conditions as indicated in paragraph 1 of this form.
- c. In the event of a contract being awarded as a result of points claimed as shown in paragraph 8, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct.
- d. If the claims are found to be incorrect, the purchaser may, in addition to any other remedy it may have -
 - i. recover costs, losses or damages it has incurred or suffered as a result of that person's conduct; and
 - ii. cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation.

SIGNATURE OF BIDDER(S):			
WITNESS 1:		WITNESS 2:	
DATE:			
ADDRESS:			

8. MBD 6.9 – PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2001 (PROMOTION OF ENTERPRISES LOCATED IN A SPECIFIC PROVINCE)

NB:

Before completing this form, bidders must study the general conditions, definitions and directives specified in claim form MBD 6.1 and the Preferential Procurement Regulations, 2001.

1. Regulation 17(3) (e) of the Preferential Procurement Regulations makes provision for the promotion of enterprises located in a specific province for work to be done or services to be rendered in that province.
2. The promotion of this goal can be achieved by acquiring goods and services from enterprises located within the **Western Cape Province**. This includes an enterprise whose head office may be situated in another province, but has established a fully-fledged branch within the Province. Enterprises located outside the borders of the Province and who only appoint agents and/or commission warehouses in the Province are expressly excluded from claiming points for this goal.

SPECIFIC GOAL	POINTS ALLOCATED
The stimulation of the Provincial economy by procuring locally	3

3. Preference points may only be claimed by enterprises located within the borders of the **Western Cape Province**. (See paragraph 2 above).
4. **BID DECLARATION**
Bidders who wish to claim points in respect of this specific goal must complete the declaration part of this form.
5. **DECLARATION WITH REGARD TO LOCALITY**

State full particulars of locality of enterprise as well as that of Head Office:

Physical Address of Local Enterprise :	
Postal Address of Local Enterprise :	
Telephone number:	
Fax number:	
Physical Address of Head Office :	
Postal Address of Head Office :	
Telephone number:	
Fax number:	

6.**DECLARATION**

I/we, the undersigned, who warrants that he/she is duly authorized to do so on behalf of the enterprise certify that the enterprise is entitled to the points allocated in paragraph 2 of this form and I / we acknowledge that:

- a. The information furnished is true and correct.
- b. In the event of a contract being awarded as a result of points claimed, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claim is correct.
- c. If the claim is found to be incorrect, the purchaser may, in addition to any other remedy it may have-
 - i. recover all costs, losses or damages it has incurred or suffered as a result of wrong information furnished; and
 - ii. cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation.

SIGNATURE OF
BIDDER(S):

WITNESS 1:

WITNESS 2:

DATE:

ADDRESS:

9. MBD 7.1. – CONTRACT FORM - PURCHASE OF GOODS/WORKS

NB:

This form must be completed in duplicate by both the successful bidder (Part 1) and the purchaser (Part 2). Both forms must be signed in the original so that the successful bidder and the purchaser will be in possession of originally signed contracts for their respective records.

PART 1 (To be filled in by the Bidder.)

1. I hereby undertake to supply all or any of the goods and/or works described in the attached bidding documents to (name of institution) _____ in accordance with the requirements and specifications stipulated in bid number _____, at the price/s quoted. My offer(s) remain(s) binding upon me and open for acceptance by the purchaser during the validity period indicated and calculated from the closing time of bid.
2. The following documents shall be deemed to form and be read and construed as part of this agreement:
 - (i) Bidding documents, viz
 - Invitation to bid
 - Tax clearance certificate
 - Pricing schedule(s)
 - Technical Specification(s)
 - Preference claims in terms of the Preferential Procurement Regulations 2001
 - Declaration of interest
 - Special Conditions of Contract;
 - (ii) General Conditions of Contract; and
 - (iii) Other (specify)
3. I confirm that I have satisfied myself as to the correctness and validity of my bid; that the price(s) and rate(s) quoted cover all the goods and/or works specified in the bidding documents; that the price(s) and rate(s) cover all my obligations and I accept that any mistakes regarding price(s) and rate(s) and calculations will be at my own risk.
4. I accept full responsibility for the proper execution and fulfillment of all obligations and conditions devolving on me under this agreement as the principal liable for the due fulfillment of this contract.
5. I declare that I have no participation in any collusive practices with any bidder or any other person regarding this or any other bid.
6. I confirm that I am duly authorised to sign this contract.

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			
WITNESS 1:		WITNESS 2:	
DATE:			

**CONTRACT FORM - PURCHASE OF GOODS/WORKS****PART 2 (To be filled in by the purchaser.)**

1. I, _____,
in my capacity as _____,
accept your bid under reference number _____,
dated _____,
for the supply of goods/works indicated hereunder and/or further specified in the annexure(s).
2. An official order indicating delivery instructions is forthcoming.
3. I undertake to make payment for the goods/works delivered in accordance with the terms and conditions of the contract, within 30 (thirty) days after receipt of an invoice accompanied by the delivery note.

Item No	Description	Colour and Fabric		Unit price	Unit price incl. VAT
1	Peak Cap – Fire – Senior Officers	Black – with red piping, Cloth covered peak Silver coated badge			
2	Peak cap – Firemen	Black – with red piping, Plastic covered peak Silver coated badge			
3	Peak cap – Traffic & Law Enforcement	Traffic blue –with plastic covered peak			
4	Cap markings – Fire	4.1	Chief Fire Officer		
		4.2	Divisional Commander		
5	Baseball Cap Navy Traffic & Law Enforcement	Navy polyester/cotton with adjustable strap			
6	Baseball Cap Navy FIRE	Navy polyester/cotton with adjustable strap Maltese cross			
7	Ladies felt hat	Navy Wool felt			
8	Motorbike Helmet	White – polycarbonate shell			
9	Tie	Royal blue Polyester			
10	Tie	Black Polyester			
11	Bow Tie (women)	Royal blue Polyester			
12	Shoulder flashes - Traffic	Royal blue - polyester			
13	Epaulettes – Traffic	Royal blue polyester			

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
NAME OF FIRM			

Item No	Description	Colour and Fabric		Unit price	Unit price incl. VAT
14	Rank insignia - FIRE	14.1	Rubberized Molded		
		14.2	Mettellette		
15	Arm Flashers (Fire)	Embroidered on black cloth			
16	Corded Lanyard with whistle	16.1	Crossed spliced red lanyard (officers)		
		16.2	Single corded red lanyard (senior firemen)		
		16.3	Metal whistle – silver finish		
17	Gloves	White 100% cotton			
18	Motorcycle gloves	Black leather & nylon oxford - waterproof			
19	T-shirt Navy (Plain)	Navy blue – 100% cotton Normal size			
		Special size			
20	T-Shirt Navy (FIRE)	Navy blue – 100% cotton with printing Normal size			
		Special size			
21	T-shirt White (FIRE)	White – 100% cotton with printing Normal size			
		Special size			
		Special size			
23	Long sleeve shirt	Traffic blue Polyester/cotton Normal size			
		Special size			
24	Short sleeve shirt	White Normal size			
		Special size			
25	Long sleeve shirt	White Normal size			
		Special size			
26	Short sleeve shirt	Oxford Blue 100% cotton Normal size			
		Special size			

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Item No	Description	Colour and Fabric	Unit price	Unit price incl. VAT
27	Long sleeve shirt	Oxford Blue 100% cotton Normal size		
		Special size		
28	Jersey V neck Traffic & Law Enforcement	Traffic Blue Wool/acrylic Normal size		
		Special size		
29	Jersey V Neck Fire	Navy Blue Wool/acrylic Normal size		
		Special size		
30	Jersey V Neck Fire	Black Wool/acrylic Normal size		
		Special size		
31	Pull over V-neck Traffic & Law Enforcement	Traffic Blue Wool/acrylic Normal size		
		Special size		
32	Pull over V-neck Fire	Black Wool/acrylic Normal size		
		Special size		
33	Pull over V-neck Fire	Navy Wool/acrylic Normal size		
		Special size		
34	Ladies slacks	Traffic blue polyester / Tetrex Normal size		
		Special size		
35	Ladies skirt	Traffic blue polyester / Tetrex Normal size		
		Special size		
36	Belts 50 mm Traffic & Law Enforcement	Black leather basket weave Normal size		
		Special size		
37	Belts 50mm Fire	Black leather basket weave Normal size		
		Special size		
38	Combat trousers Traffic & Law Enforcement	Traffic Blue with Royal Blue piping on side Normal size		
		Special size		

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Item No	Description	Colour and Fabric	Unit price	Unit price incl. VAT
39	Trousers – Traffic & Law Enforcement	Traffic Blue Polyester / wool Normal size		
		Special size		
40	Trousers Field Dress - Fire	Oxford Blue Polyester/cotton Normal size		
		Special size		
41	Trousers – Fire	Black Trevira/Wool Normal size		
		Special size		
42	Trousers Law Enforcement	Dark Grey Trevira/wool Normal size		
		Special size		
43	Chino's Fire	Black 100% cotton Normal size		
		Special size		
44	Chino's Fire	Oxford Blue 100% cotton Normal size		
		Special size		
45	Protective Trousers – Motorbike	Normal size		
		Special size		
46	Protective Jacket - Motorbike	Normal size		
		Special size		
47	Jump suit - Traffic	Navy blue – Polyester/ Cotton Normal size		
		Special size		
48	Kenny Jacket Traffic & Law Enforcement	Navy blue – Polyester / cotton Normal size		
		Special size		
49	Kenny Jacket Fire	Black – Polyester / cotton Normal size		
		Special size		
50	Jacket – Step out Law Enforcement	Navy wool blend Normal size		
		Special size		

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Item No	Description	Colour and Fabric	Unit price	Unit price incl. VAT
51	Northwester Waterproof jacket (Traffic & Law Enforcement)	Navy / Royal Blue & Checker band Water proof fabric Normal size		
		Special size		
52	Waterproof Rain Suit	Navy – Jacket & Trousers Normal size		
		Special size		
53	Weather proof jacket – Fire	Black - Waterproof Normal size		
		Special size		
54	Leather corporate Jacket - Fire	Black Leather Normal size		
		Special size		
55	High visible traffic vest	Day-Glo Orange/Yellow polyester Normal size		
		Special size		
56	Long socks	Traffic Blue Wool blend		
57	Short socks	Traffic Blue Mohair mix		
58	Long socks	Black Wool blend		
59	Ladies lace shoes	Black Parabellum square toe Size 3 - 8		
60	Ladies court shoes	Black leather uppers 30mm+ heel Size 3 - 8		
61	Shoes parabellum	Black leather Size 5 - 8		
		Size 9 - 13		
62	Shoes – “Slip on”	Black leather Size 5 - 8		
		Size 9 - 13		
63	Boots Magnum	Black Magnum Viper Size 5 – 8		
		Size 9 - 13		
64	Boots Motorcycle	Black knee length leather Size 5 - 8		
		Size 9 - 13		
65	Ladies Handbag	Black Synthetic leather		

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Item No	Description	Colour and Fabric		Unit price	Unit price incl. VAT
66	Ammunition clip pouch	Black leather			
67	Holster	Black leather			
68	Hand cuff pouch	Black leather			
69	ID Shield (FIRE)	69.1	Rubberized Molded		
		69.2	Mettellette		
70	Name tags (FIRE)	Moulded SA Flag			
71	Station Boots (Fire)	Black leather Size 5 - 8			
		Size 9 - 13			
72	Chelsea Boots (Fire)	Black leather Size 5 - 8			
		Size 9 - 13			
73	Fire Boots	Black leather Size 5 - 8			
74	Structural fire fighting turn out Coat & Trousers	74.1	Turn out Coat Normal size		
			Special size		
		74.2	Turn out trousers Normal size		
			Special size		
75	Structural firefighters Helmets	As specified			
76	Structural Protective hood	As specified			
77	Wildfire glove	As specified			
78	Jump suit (fire)	One piece – as specified Normal size			
		Special size			
79	Jump suit cotton (fire)	Navy blue 100% cotton Normal size			
		Special size			

4. I confirm that I am duly authorized to sign this contract.

SIGNED AT _____ on this _____ day of _____ 20____.

SIGNATURE:		OFFICIAL STAMP:
NAME (PRINT):		
WITNESS 1:		
WITNESS 2:		

10. MBD 8 – DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

1. This Municipal Bidding Document must form part of all bids invited.
2. It serves as a declaration to be used by municipalities and municipal entities in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
3. The bid of any bidder may be rejected if that bidder, or any of its directors have:
 - a. abused the municipality's / municipal entity's supply chain management system or committed any improper conduct in relation to such system;
 - b. been convicted for fraud or corruption during the past five years;
 - c. willfully neglected, reneged on or failed to comply with any government, municipal or other public sector contract during the past five years; or
 - d. been listed in the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004).
4. In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

4.1	Is the bidder or any of its directors listed on the National Treasury's database as a company or person prohibited from doing business with the public sector? <i>(Companies or persons who are listed on this database were informed in writing of this restriction by the National Treasury after the audi alteram partem rule was applied).</i>	Yes	No
4.1.1	If so, furnish particulars:		
4.2	Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)? <i>(To access this Register enter the National Treasury's website, www.treasury.gov.za, click on the icon "Register for Tender Defaulters" or submit your written request for a hard copy of the Register to facsimile number (012) 3265445).</i>	Yes	No
4.2.1	If so, furnish particulars:		
4.3	Was the bidder or any of its directors convicted by a court of law (including a court of law outside the Republic of South Africa) for fraud or corruption during the past five years?	Yes	No
4.3.1	If so, furnish particulars:		

4.4	Does the bidder or any of its directors owe any municipal rates and taxes or municipal charges to the municipality / municipal entity, or to any other municipality / municipal entity, that is in arrears for more than three months?	Yes	No
4.4.1	If so, furnish particulars:		
4.5	Was any contract between the bidder and the municipality / municipal entity or any other organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes	No
4.7.1	If so, furnish particulars:		

CERTIFICATION

I, the undersigned (full name), _____, certify that the information furnished on this declaration form true and correct.

I accept that, in addition to cancellation of a contract, action may be taken against me should this declaration prove to be false.

SIGNATURE:		NAME (PRINT):	
CAPACITY:		DATE:	
NAME OF FIRM:			

11. MBD 9 – CERTIFICATE OF INDEPENDENT BID DETERMINATION

1. This Municipal Bidding Document (MBD) must form part of all bids² invited.
2. Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).³ Collusive bidding is a *per se* prohibition meaning that it cannot be justified under any grounds.
3. Municipal Supply Chain Management Regulation 38 (1) prescribes that a supply chain management policy must provide measures for the combating of abuse of the supply chain management system, and must enable the accounting officer, among others, to:
 - a. take all reasonable steps to prevent such abuse;
 - b. reject the bid of any bidder if that bidder or any of its directors has abused the supply chain management system of the municipality or municipal entity or has committed any improper conduct in relation to such system; and
 - c. cancel a contract awarded to a person if the person committed any corrupt or fraudulent act during the bidding process or the execution of the contract.
4. This MBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.
5. In order to give effect to the above, the attached Certificate of Bid Determination (MBD 9) must be completed and submitted with the bid:

² Includes price quotations, advertised competitive bids, limited bids and proposals.

³ Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.

CERTIFICATE OF INDEPENDENT BID DETERMINATION:

SC1094/2011

**SUPPLY AND DELIVERY OF UNIFORMS AND PROTECTIVE CLOTHING, FOR
THE DIRECTORATE PROTECTION SERVICES**

in response to the invitation for the bid made by:

OVERSTRAND MUNICIPALITY

hereby makes the following statements that I certify to be true and complete in every respect:

I certify, on behalf of: _____

(Name of Bidder)

I, the undersigned, in submitting the accompanying bid, that:

- 1 I have read and I understand the contents of this Certificate;
- 2 I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
- 3 I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
- 4 Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign, the bid, on behalf of the bidder;
- 5 For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
 - a. has been requested to submit a bid in response to this bid invitation;
 - b. could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
 - c. provides the same goods and services as the bidder and/or is in the same line of business as the bidder
- 6 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium⁴ will not be construed as collusive bidding.
- 7 In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
 - a. prices;
 - b. geographical area where product or service will be rendered (market allocation)
 - c. methods, factors or formulas used to calculate prices;
 - d. the intention or decision to submit or not to submit, a bid;
 - e. the submission of a bid which does not meet the specifications and conditions of the bid; or
 - f. bidding with the intention not to win the bid.
- 8 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.

⁴ Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

- 9 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 10 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No. 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No. 12 of 2004 or any other applicable legislation.

SIGNATURE:		NAME (PRINT):	
CAPACITY:		DATE:	
NAME OF FIRM:			

12. MBD 15 – CERTIFICATE FOR PAYMENT OF MUNICIPAL SERVICES
NAME OF THE BIDDER: _____

FURTHER DETAILS OF THE BIDDER'S; Director / Shareholder / Partners, etc:

Director / Shareholder / partner	Physical address of the Business	Municipal Account number(s)	Physical residential address of the Director / shareholder / partner	Municipal Account number(s)

NB: Please attach certified copy(ies) of ID document(s)

I, _____,
 (full name in block letters) the undersigned, certify that the information furnished on this declaration form is correct and that I / we have no undisputed commitments for municipal services towards a municipality in respect of which payment is overdue for more than 90 days.

If the value of the transaction is expected to exceed R10 million (VAT included) I certify that the bidder has no undisputed commitments for municipal services towards a **Municipality** in respect of which payment is overdue for more than 30 days;

THUS DONE AND SIGNED for and on behalf of the Bidder, at _____, on the _____ day of _____ 20_____.

Number of sheets appended by the tenderer to this schedule (If nil, enter NIL)

SIGNATURE:		NAME (PRINT):	
CAPACITY:		NAME OF FIRM:	

For office use (comments):



PART B – SPECIFICATIONS AND PRICING SCHEDULE

13. SPECIFICATIONS

Potential bidders are hereby invited to tender for delivering of uniforms and protective clothing for the Traffic-, Law Enforcement- and Fire Departments of the Overstrand Municipality

1. CONDITIONS

- 1.1 Delivery address of tender items:
Traffic, Law Enforcement and Fire Brigade,
Mussel Street
Hermanus.
- 1.2 Prices Quoted must be valid until 30 June 2013.
- 1.3 Prices quoted must be **inclusive of VAT**.
- 1.4 Prices must be fixed for the first year, increasing by the industry standard for the following year but, not exceeding 10%
- 1.5 Prices must include delivery charges
- 1.6 It is a condition of the tender that all tenderers submit a SABS manufacturing Capability Report Certificate which is not older than twelve (12) months, which certifies the capability to manufacture the specific items tendered for with their tender. Failure to submit this report will render the tender null and void.
- 1.7 Prices are per unit for the items.
- 1.8 Please fill in price at corresponding item number on the Pricing Schedule.
- 1.9 Samples and/or brochures of items are compulsory and must be sent to Mr. A. Aplon (Tel: 028-313-8978) at the above mentioned address (1.1).
- 1.10 The delivery period for tender items must be within 4 weeks, excluding items 70 to 79 which must be delivered within 8 weeks.

2. ITEMS TENDERING FOR:

2.1. Peak Cap – Fire - Senior Officers

Fabric: Polyester/wool
 Colour: Black
 High crown rolled construction
 Laminated fabric on foam
 Cloth covered peak
 Fully lined with polyester lining
 Leatherette sweat band and velvet comfort strip
 Side ventilation eyelets in the bevel
 Leather adjustable chin strap with silver buttons
Badge Silver coated - crossed axes & oak leaves



2.2. Peak Cap – Firemen

Fabric: Polyester/wool
 Colour: Traffic Blue
 High crown rolled construction
 Laminated fabric on foam
 Black shiny peak
 Fully lined with polyester lining
 Leatherette sweat band and velvet comfort strip
 Side ventilation eyelets in the bevel
 Leather adjustable chin strap with silver buttons
Badge Silver coated - crossed axes & oak leaves



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2.3. Peak Cap - Traffic & Law Enforcement

Fabric: Polyester/wool
 Colour: Traffic Blue
 High crown rolled construction
 Laminated fabric on foam
 Black shiny peak
 Fully lined with polyester lining
 Leatherette sweat band and velvet comfort strip
 Side ventilation eyelets in the bevel
 Leather adjustable chin strap with silver buttons
 Self material piping along the crown in bevel seam

2.4. Cap Markings - Fire

Chief Fire Officer
 2 rows Gold Oak leaves



Division Commander
 Solid Gold Wired band

2.5. Baseball Cap – Navy (Traffic & Law Enforcement)

Fabric: Polyester/Cotton
 Colour: Navy
 Adjustable strap with Velcro
 Front stiffening board
 Embroidered Law Enforcement / Traffic badge in centre

**2.6. Baseball Cap – Navy (Fire)**

Fabric: Polyester/Cotton
 Colour: Navy
 Adjustable strap with Velcro
 Front stiffening board
 6 Panel Navy Blue with embroidered Maltese Cross Badge on face of crown and embroidered Service Name on right side panel.
 Rubberized Command Logos applicable to CFO, DCFO, ACFO, RC and DC.

2.7. Ladies Felt Hat

Fabric: Wool felt
 Colour: Navy
 Self material stitched edge
 Petersham hat band or equivalent
 Petersham braid inside band or equivalent

2.8. Flip-Up Full-Face Motorbike Helmet (Traffic)

Polycarbonate shell
 Colour: white
 Flip-up mechanism located under the chin piece – one handed operation
 Anti scratch visor with easy change mechanism
 Side vents, front vents and extractor vents
 Removable cheek pads
 Double D-ring retention system

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2.9. Tie – Men – Royal Blue

Fabric: 100% Polyester
 Colour: Royal blue
 142cm long
 8cm wide at widest point

2.10. Tie – Men – Black

Fabric: 100% Polyester
 Colour: Black
 142cm long
 8cm wide at widest point

2.11. Bow Tie – Women

Navy blue bow tie for women
 Fabric: Cotton/polyester mix

2.12. Shoulder Flashes

Fabric: 100% Polyester
 Colour: Royal blue
 Size 85 x 125mm shield shape with point at bottom
 60mm slit at top
 Traffic Services multi colour design with raised with white embossed
 Lead weight

2.13. Epaulettes (Traffic)

Fabric: 100% Polyester new Mettallette Epps
 Colour: Royal blue
 Size 115mm long
 Tapered 50mm to 65mm

2.14. Rank Insignia – Fire & Rescue**2.14.1. Rubberized (Moulded)****2.14.2. Mettallette**

Chief Fire Officer



Division /District Commander



Station Commander



Fire Fighter



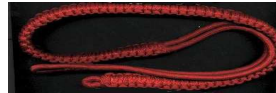
Reservist

**2.15. Arm Flashers (Fire)**

Embroidered Cloth Flasher
 Approved Provincial badge with
 Name : Overstrand Fire Services



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2.16. Corded Lanyard With Whistle (Fire)**2.16.1. OFFICERS-** Cross Spliced Corded Red Lanyard**2.16.2. SENIOR FIREFIGHTERS –** Single Corded Red Lanyard**2.16.3. Metal whistle –** silver finish**2.17. Gloves - White**

Fabric: 100% Cotton

Colour: White

Size: Small, Medium, Large, X-Large, 2X-Large, 3X-Large

2.18. Waterproof Motorcycle Gloves

Leather and nylon oxford combination

Waterproof, breathable inner lining

Size: Small, Medium, Large, X-Large, 2X-Large, 3X-Large

2.19. T-Shirt Navy (Plain)

100 % cotton – Double knit

Crew neck

Colour: Navy

Sizes: Small, Medium, Large, X-Large, 2X-Large, 3X-Large

Special size T- shirts shall be made to fit for individual personnel, where standard sizes will not fit

2.20. T-Shirt Navy (Fire)

100 % cotton – Double knit

Crew neck

Colour: Navy

Printing: Front left breast – Maltese cross
Back centre – FIRE DEPT

Sizes: Small, Medium, Large, X-Large, 2X-Large, 3X-Large

Special size T- shirts shall be made to fit for individual personnel, where standard sizes will not fit

**2.21. T-Shirt White (Fire)**

100 % cotton – Double knit

Crew neck

Colour: White

Printing: Front left breast – Maltese cross

Sizes: Small, Medium, Large, X-Large, 2X-Large, 3X-Large

Special size T- shirts shall be made to fit for individual personnel, where standard sizes will not fit

**2.22. Short Sleeve Poplin Shirt (Marzin Blue)**

Colour: Marzin Blue

Fabric: Poplin to SABS 1387 amended 1985 – type P71 part IX

Style: Short sleeved with shoulder straps, dual purpose collar with non fused collar interlining (suitable for wearing with or without tie). Pockets with blunted corners and straight pocket flaps with blunted corners secured by velcro stitched top and bottom and accurately lined up. Buttons on pockets. Pen hole slit in left breast pocket flap which must be bar tacked.

Sizes: Small, Medium, Large, X-Large, 2X-Large, 3X-Large, 5X-Large

Special size shirts shall be made to fit for individual personnel, where standard sizes will not fit

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2.23. Long Sleeve Poplin Shirt (Marzin Blue)

Colour: White

Fabric: Poplin to SABS 1387 amended 1985 - type P71 part IX

Style: Long sleeved with shoulder straps, semi-stiff collar attached to swelled edges, finished length of points 65mm. Pockets with blunted corners and straight pocket flaps with blunted corners secured by velcro stitched top and bottom and accurately lined up. Pen-hole slit in left hand pocket flap, buttons on pockets which must be bar tacked.

Sizes: Small, Medium, Large, X-Large, 2X-Large, 3X-Large, 5X-Large

Special size shirts shall be made to fit for individual personnel, where standard sizes will not fit

2.24. Short Sleeve Poplin Shirt (White)

Colour: White

Fabric: Poplin to SABS 1387 amended 1985 – type P71 part IX

Style: Short sleeved with shoulder straps, dual purpose collar with non fused collar interlining (suitable for wearing with or without tie). Pockets with blunted corners and straight pocket flaps with blunted corners secured by velcro stitched top and bottom and accurately lined up.

Buttons on pockets. Pen hole slit in left breast pocket flap which must be bartacked.

Additional: Sew on arm flashes (Overstrand Fire Service Approval)

Sizes: Small, Medium, Large, X-Large, 2X-Large, 3X-Large, 5X-Large

Special size shirts shall be made to fit for individual personnel, where standard sizes will not fit

**2.25. Long Sleeve Poplin Shirt (White)**

Colour: White

Fabric: Poplin to SABS 1387 amended 1985 - type P71 part IX

Style: Long sleeved with shoulder straps, semi-stiff collar attached to swelled edges, finished length of points 65mm. Pockets with blunted corners and straight pocket flaps with blunted corners secured by Velcro stitched top and bottom and accurately lined up.

Pen hole slit in left hand pocket flap, buttons on pockets which must be bar tacked.

Additional: Sew on arm flashes (Overstrand Fire Service Approval)

Sizes: Small, Medium, Large, X-Large, 2X-Large, 3X-Large, 5X-Large

Special size shirts shall be made to fit for individual personnel, where standard sizes will not fit

**2.26. Short Sleeve Shirt (Oxford Blue)**

Military style, gladneck collar, short sleeves, shoulder straps for epaulettes.

Epaulettes to have buttonholes at collar end, two plain military style breast pockets with pocket flaps to be secured by means of buttons or touch and close fasteners with dummy buttons. Left hand pocket to have pen slit.

Additional: Sew on: Arm Flashers & Molded ID shield above left breast pocket (Overstrand Fire Service approved)

Composition: 50% Polyester/50% Cotton

Sizes: Small, Medium, Large, X-Large, 2X-Large, 3X-Large, 5X-Large

Special size shirts shall be made to fit for individual personnel, where standard sizes will not fit



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2.27. Long Sleeve Shirt (Oxford Blue)

Military style, glad-neck collar, long sleeves, shoulder straps for epaulettes.

Epaulettes to have buttonholes at collar end, two plain military style breast pockets with pocket flaps to be secured by means of buttons or touch and close fasteners with dummy buttons. Left hand pocket to have pen slit.

Additional: Sew on: Arm Flashers & Molded ID shield above left breast pocket

(Overstrand Fire Service approved)

Composition: 50% Polyester/50% Cotton

Sizes: Small, Medium, Large, X-Large, 2X-Large, 3X-Large, 5X-Large

Special size shirts shall be made to fit for individual personnel, where standard sizes will not fit

**2.28. Jerseys (Traffic & Law Enforcement)**

High bulk Fully washable

"V" Neck

Long sleeve with set in sleeves

Epaulettes and elbow patches

Ribbed cuff and waistband

Colour: Traffic Blue

Sizes: Small, Medium, Large, X-Large, 2X-Large, 3X-Large

Special size Jerseys shall be made to fit for individual personnel, where standard sizes will not fit

2.29. Jerseys (Navy)

High bulk Fully washable

"V" Neck

Long sleeve

Epaulettes and elbow patches

Ribbed cuff and waistband

Colour: Navy Blue

Additional: sew on arm flashes (Overstrand Fire Service Approval)

Sizes: Small, Medium, Large, X-Large, 2X-Large, 3X-Large

Special size jerseys shall be made to fit for individual personnel, where standard sizes will not fit

2.30. Jerseys (Black)

High bulk Fully washable

"V" Neck

Long sleeve

Epaulettes and elbow patches

Ribbed cuff and waistband

Colour: Black

Additional: sew on arm flashes (Overstrand Fire Service Approval)

Sizes : Small, Medium, Large, X-Large, 2X-Large, 3X-Large

Special size jerseys shall be made to fit for individual personnel, where standard sizes will not fit.

**2.31. Pull Over (Traffic & Law Enforcement)**

High Bulk fully washable "V" Neck

Epaulettes

Colour: Traffic blue

Sizes: Small, Medium, Large, X-Large, 2X-Large, 3X-Large

Special size pull over shall be made to fit for individual personnel, where standard sizes will not fit

SIGNATURE		NAME (PRINT)	
CAPACITY		DATE	
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2.32. Pull Over (Black)

High Bulk fully washable "V" Neck

Epaulettes

Colour: Black

Sizes: Small, Medium, Large, X-Large, 2X-Large, 3X-Large

*Special size pull over shall be made to fit for individual personnel, where standard sizes will not fit***2.33. Pull Over (Navy)**

High Bulk fully washable "V" Neck

Epaulettes

Colour: Navy

Sizes: Small, Medium, Large, X-Large, 2X-Large, 3X-Large

*Special size pull over shall be made to fit for individual personnel, where standard sizes will not fit***2.34. Ladies Slacks (Traffic & Law Enforcement)**

Fabric: Polyester Tetrex

Colour: Traffic blue

Flat front classic style

Zip fly

No belt loops

Sizes: Small, Medium, Large, Extra Large and Double Extra Large for all the above items

*Special size slacks shall be made to fit for individual personnel, where standard sizes will not fit***2.35. Ladies Skirt (Traffic & Law Enforcement)**

Polyester Tetrex

Colour: Traffic Blue

Semi elasticated waistband

No pockets, No belt loops, Zip at back

Sizes: 36-44, 46, 48, 50

*Special size skirts shall be made to fit for individual personnel, where standard sizes will not fit***2.36. Belts (Traffic & Law Enforcement)**

Black Leather basket weave 50mm

Sizes : 30 – 50

2.37. Belts (Fire)

Black Leather basket weave 50mm

Fire service buckle

Size: 30 – 50

2.38. Combat Trousers (Traffic & Law Enforcement)

Fabric: Polyester / Cotton

Colour: Traffic Blue

Royal Blue Piping down side seams

Patch pocket on right front

75mm belt loops

Two straight side pockets

One hip pocket with Velcro closure

Self material pocketing and waistband

Permanent front and back seams

Draw cords at bottom of leg

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Combat Trousers (Traffic & Law Enforcement) - CONTINUED

Sizes: 30- 50

*Special size trousers shall be made to fit for individual personnel, where standard sizes will not fit***2.39. Trousers (Traffic & Law Enforcement)**

Fabric – Polyester/Wool

Colour - Traffic Blue

Plain waistband with 65 mm belt loops

Rubberised waistband insert

Nylon zip fly with French bearer

Two slanted side pockets

One jetted hip pocket with button and buttonhole

Fob pocket

Woven polyester/cotton pocketing

Chain stitched seat and side seam

Stress points bar-tacked

Finished blind stitched bottoms

Sizes 30 – 50

*Special size trousers shall be made to fit for individual personnel, where standard sizes will not fit***2.40. Trousers – Field Dress – Fire (Oxford Blue)**

Colour: Oxford Blue

Style : The trouser shall have a plain waistband with 55 mm belt loop to accommodate a narrow belt. The waistband shall have a non-slip, rubberized insert. The trousers will have a zip fly and French bearer and double pleats on either side of the zip. The two side pockets must slant one jetted hip pocket with button and fob pocket. Top quality woven polyester /cotton pocketing shall be used throughout. The trousers shall have a 30mm inlay at each side of the back seam. Chain stitching used on seat and side seam for extra strength, all stress points shall be bar tacked throughout. All garments with finished bottoms. Stitched seams to be included on front and back of trouser legs.

Composition: Polyester/cotton

Sizes 34 – 44, 46, 48, 50

*Special size trousers shall be made to fit for individual personnel, where standard sizes will not fit***2.41. Trousers - Fire (Black)**

Radford (55% Trevira 45% Wool) or equivalent

Colour : Black

Double pleated front

One hip pocket to button

Zip fly

Two slanted side pockets

60 mm belt loops

Plain bottoms

Double stitching: Crotch

Sizes 34 – 44, 46, 48, 50

Special size trousers shall be made to fit for individual personnel, where standard sizes will not fit

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2.42. Trousers – Law Enforcement (Dark Grey)

Radford (55% Trevira 45% Wool) or equivalent

Colour : Dark Grey

Double pleated front

One hip pocket to button

Zip fly

Two slanted side pockets

60 mm belt loops

Plain bottoms

Double stitching: Crotch

Sizes 34 – 44, 46, 48, 50

*Special size trousers shall be made to fit for individual personnel, where standard sizes will not fit***2.43. Chino's (Black)**

100 % Cotton Trousers

Chino Style

Colour : Black

Zip fly

Two slanted side pockets

30 mm belt loops

Plain bottoms

Chino's (Black) - Continued

Double stitching: Crotch

Sizes 37 – 44, 46, 48, 50

*Special size trousers shall be made to fit for individual personnel, where standard sizes will not fit***2.44. Chino's (Oxford Blue)**

100 % Cotton Trousers

Chino Style

Colour: Oxford Blue

Zip fly

Two slanted side pockets

30 mm belt loops

Plain bottoms

Double stitching: Crotch

Sizes 37 – 44, 46, 48, 50

*Special size trousers shall be made to fit for individual personnel, where standard sizes will not fit***2.45. Protective Trousers : Motorcycle**

Extreme Plus black pants (motor cycle drivers)

600D Polyester shell

Full fixed mesh lining and detachable quilt thermo lining.

CE black knee protectors

Soft thigh protectors

Elasticated waist with 7x loops including 4inch wide loop on the back.

Rear zip for attachment to GMT Pro jacket

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Protective Trousers : Motorcycle

Reflector piping.

2x zippered pockets & 2x zippered vents on front thigh.

Elasticated accordion flex above knees.

Grippy seat.

Waterproof / Windproof micro porous membrane.

Ykk main zips.

Sizes 34 – 50

*Special size trousers shall be made to fit for individual personnel, where standard sizes will not fit***2.46. Protective Jacket : Motorcycle**

GMT Pro black jacket (motor cycle drivers)

100% polyester shell

Full fixed Reissa + mesh lining and detachable quilt thermo lining.

CE shoulder & elbow protectors

Soft back protector

4cm Embroidered 'Overstrand Municipality' badge on L/S chest panel.

Rear zip for attachment to Extreme Plus pants

Reflector straps on both arms, chest & back.

7x External zippered pockets & internal pocket

2x Zippered vents on front & 1x large zippered vent on back.

Shoulder lappelles with button.

2cm x 5cm Velcro strap for name badge on R/S chest panel.

2x D buckle straps on waist & 2 on each sleeve.

Velcro wrist closer

Ykk mains zips

Sizes 34 – 50

*Special size jackets shall be made to fit for individual personnel, where standard sizes will not fit***2.47. Jump Suit (Traffic)**

Navy Blue with reflective bands

65% Polyester

35% Cotton

Sizes : Small, Medium, Large, X-Large, 2X-Large, 3X-Large

*Special size Jump suits shall be made to fit for individual personnel, where standard sizes will not fit***2.48. Kenny Jacket (Traffic & Law Enforcement)**

Color: Navy

Fabric: PCB – Field dress

Composition: 50% Polyester/50% Cotton

Weave: Plain

Mass p/m: 248gm/m

Number of threads per cm: 120x60

Yarn count: 20/1x16/1

Outer fabric: 50% Polyester 50% Cotton

Lining and filling: 100% Polyester

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Kenny Jacket (Traffic & Law Enforcement) - CONTINUED

Concealed zip front to top of collar. Double outer flap with press stud closure, double collar construction. Two hand warmer pockets, two breast patch pockets with inverted pleats and flaps with press studs. Shoulder straps for epaulettes with press studs. Elasticated waistband and cuffs and deep cut armhole for easy movement.

Press studs: S-spring type – non corrosive black nickel finish

Zip: Spiral nylon

Additional: Sew on Traffic / Law Enforcement Badge (approved by Traffic / Law Enforcement)

Sizes : Small, Medium, Large, X-Large, 2X-Large, 3X-Large

Special size jackets shall be made to fit for individual personnel, where standard sizes will not fit

2.49. Kenny Jacket (Black)

Color: Black

Outer fabric: 50% Polyester 50% Cotton

Fabric: PCB – Field dress

Composition: 50% Polyester/50% Cotton

Weave: Plain

Mass p/m: 248gm/m

Number of threads per cm: 120x60

Yarn count: 20/1x16/1

Lining and filling: 100% Polyester

Concealed zip front to top of collar. Double outer flap with press stud closure, double collar construction. Two hand warmer pockets, two breast patch pockets with inverted pleats and flaps with press studs. Shoulder straps for epaulettes with press studs. Elasticated waistband and cuffs and deep cut armhole for easy movement.

Press studs: S-spring type – non corrosive black nickel finish

Zip: Spiral nylon

Additional: Sew on: Arm Flashers & Molded ID shield above left breast pocket
(Overstrand Fire Service approved)

Sizes : Small, Medium, Large, X-Large, 2X-Large, 3X-Large

Special size jackets shall be made to fit for individual personnel, where standard sizes will not fit

2.50. Step Out Jacket (Law Enforcement)

Colour : Navy

Style: Single breast 4 button Dress Jacket

Buttons on sleeve above cuff.

Wool blend

Sizes : Small, Medium, Large, X-Large, 2X-Large, 3X-Large

Special size jackets shall be made to fit for individual personnel, where standard sizes will not fit

**2.51. Northwester Warm, Waterproof Jacket – Traffic & Law Enforcement**

Nylon Oxford waterproof, breathable fabric

Colour: Navy / Royal with royal checker band tape

Navy with royal blue shoulders

Royal blue 50mm wide silver reflective checker band around chest

Light weight thermal insulation

“Traffic” in silver reflective letters on Day-Glo orange at the back of the jacket

Waterproof and seam sealed (suitable for extreme weather conditions)

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Northwester Warm, Waterproof Jacket – Traffic & Law Enforcement - CONTINUED

Removable articulated® hood (moves with wearers' head)

Double storm flap over zip

Shoulder straps, front patch bellows pockets, fleece lined stand collar, fleece lined adjustable cuffs

Sizes: Small, Medium, Large, Extra Large and Double Extra Large for all the above items

Special size jackets shall be made to fit for individual personnel, where standard sizes will not fit

2.52. Water Proof Rain Suit (Traffic & Law Enforcement)

Colour: Navy

Nylon, Waterproof

Jacket: Long sleeves, elasticated cuffs, storm flap cover zip.

Trousers: Elasticated band, no pockets

Sizes: Small – 3X-Large

2.53. Weather Proof Jacket – Firefighters

Double Layered **black** weather proof jacket with two closed pockets.

Additional : Sew on: Arm Flashers & Molded ID shield above left breast pocket
(Overstrand Fire Service approved)

Sizes: Small, Medium, Large, Extra Large and Double Extra Large for all the above items

Special size jackets shall be made to fit for individual personnel where standard sizes will not fit

**2.54. Leather Corporate Jacket (Senior Members)**

Air Force type black leather jacket with epaulettes and two closed pockets.

Sizes: Small, Medium, Large, Extra Large and Double Extra Large for all the above items

Special size jackets shall be made to fit for individual personnel where standard sizes will not fit

**2.55. High Visible Traffic Vest With Checker Band**

Fabric: 100% Polyester knit

Main colour: Day-Glo orange

Contrast colour: Day-Glo yellow

Style: sleeveless – zip front – mandarin collar – two front patch pockets with plaques – elasticated waistband – two royal blue 50mm
Reflective checker band tapes around chest and waist – royal blue
Checker band shoulder straps.

Main body: orange

Contrast: Day-Glo yellow – collar – pockets, waistband, piping, traffic badges.

Badges: Traffic reflective on Day-Glo yellow fabric - large on back and small on right front

Water Resistant

Sizes: Small, Medium, Large, Extra Large and Double Extra Large for all the above items

Special size Vests shall be made to fit for individual personnel, where standard sizes will not fit

2.56. Long Socks (Traffic Blue)

Pantera or equivalent – Wool blend long socks, opt fresh trawled for ultimate protection

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2.57. Short Socks (Traffic Blue)

Cartina or equivalent socks- genuine mohair
 Socks 37Y mohair – 37Y Wool / 26% Cotton
 25Y nylon – 1Y Lycra

2.58. Long Socks (Black)

Pantera or equivalent – Wool bland long socks, opt fresh trawled for ultimate protection

2.59. Ladies Lace Shoes

Colour – Black
 Parabellum sole
 Square toe lace up style
 Sizes : 3 – 8

2.60. Ladies Court Shoes

Colour - Black with Leather uppers
 Ladies court shoes with 30mm to 50mm heel
 Sizes : 3 – 8

2.61. Shoes

Shoes: Jordan Parabellum shoe or equivalent
 Square Toe
 Sizes : 5 – 12

2.62. Shoes “Slip-On”

Jordan Parabellum or equivalent
 Black Leather
 Sizes : 5-12

2.63. Boots

Magnum “Viper” Boots or equivalent
 Action Leather / Nylon Upper
 Circular side Zipper
 Moisture Wicking lining
 Composite Shank
 Contoured Removable sock liner
 Compression Molded EVA Midsole
 Charged Heel air cell
 Aggressive slip resistant carbon rubber outsole
 Colour: Black
 Sizes : 3 – 13

2.64. Motorcycle Boots - Knee Length

Genuine leather uppers - black
Waterproof, breathable inner lining
 Shin and ankle molded plastic protection
 Soft Polymer inside padding

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Motorcycle Boots - Knee Length - CONTINUED

Plastic gear pad protection
 Reinforced toe puff
 Velcro and plastic buckle closure
 Rear reflex insert
 Anti-slip/oil rubber sole
 Dual Flex and anti shock EVA mid sole
 Antibacterial replaceable foot-bed with Air Pump System
 Sizes : 5 – 12

2.65. Handbag

Fabric – synthetic leather
 Colour – black
 3 zip compartments
 Two plain compartments
 Adjustable shoulder strap

2.66. Ammunition Clip Pouch

Fabric – leather
 Colour – Black
 Basket weave design
 Fits onto belt
 Press stud closure

2.67. Holster

Fabric – leather
 Colour – black
 Plain design
 Fits onto belt
 Press stud closure

2.68. Handcuff Pouch

Fabric – Leather
 Colour - Black
 Basket weave design
 Fits onto belt
 Press stud closure

2.69. Id Shield - Fire

Overstrand Fire Services wording.
 Approved by Western Cape Chief Fire Officers Committee
 69.1 Rubberized Moulded
 69.2 Mettellette

**2.70. Name Tags - Fire**

Moulded S.A. Flag 30mm x 110 mm



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2.71. Black Leather Station Boots (Long Leg Combat Boot)

Lace-up Boot 200-250 mm high to protect the lower leg from burns, snakebites, cuts and abrasions.

Resistant to Acid, oil, fuel and water

Upper Leather : Printed Buffalo Leather

Upper Sock : Full footbed with cushioning heel cup

Vamp Lining : Non Woven

Sole : Wasp

Sole Material : Rubber R5 Compound R4 Abrasion

Sole Construction : Cemented & Stitched

Insole : Texon Board 2.25mm

Eyelets : Telescopic Eyelets

Sizes : 4 – 13

2.72. Black Chelsea Boots

Upper Material: Black Castrol Leather

1.8-2.0 mm thick

Synthetic Elastic 120mm loop Red and Black Webbing

Tread : Kevlar, Resistant to 400 degree Celsius

Toecap : Extra wide fitting steel toecap resistant to 200 J

Sole : Nitrile Rubber

Sizes : 4, 5, 6, 7, 8, 9, 10, 11, 12

2.73. Black Leather Fire Boots

Certificate copies of EN compliance must be submitted. Failure to do so will result in disqualification

EN 15090-2006

General : Waxy cow hide leather, complies to EN 345 part 2

Nitrile direct vulcanized rubber sole

Steel toe cap complies with BSEN 344-1:1993

Steel midsole complies with BSEN 344-1:1993

Details: Black leather oil, acid, alkali and water resistant. Leg height 345 mm (minimum) measured from insole

The boots must be manufactured in accordance with the requirement of BSEN 345 Part 2 and A30

Minimum measurements for fittings: Straps-25 mm wide

Pull –on loops 30mm wide, with a minimum of 70 mm free loop

Top band (soft leather) rolled over to secure the lining

Back strap, reinforced and stiffened

Meets the cut resistance requirements for EN 345 Part 2.A 1.5mm substance Kevlar strip provides protection for an area which extends for at least 30 mm above the feather edge (welt) of the footwear and from the steel toecap to the above heel in continuous length with no gaps

Counter: Thermo activated 1.8 mm stiffener to laminate lining to upper.

Vamp: Seamless design with anti-scuff toe covering. The leg section must be attached using downward facing seams the whole fully block.

Stitching: eight stitches per inch using size 30 bonded nylon tread. Three rows of Kevlar thread on major seams.

Lining: Must be waterproof, breathable, full bootie lining construction enclosing the entire foot.

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Black Leather Fire Boots - CONTINUED

RELLECTING BANDS BY 3M®

According to the EN 345-2 flame resistance test.

Insole: Made of leather board insole or cellulose-3 mm thick

Sole and Heel: Oil and heat resistant rubber direct vulcanized unit with a minimum cleat depth of 6.5 mm. Oil and heat resistant to 300 degrees celcius

Toecap: Anti-scurf toe cap vulcanized to the leather over the steel toecap, Oil and heat resistant.

Midsole: Penetration Resistant

Stainless steel and must comply with BSEN345.2

Performance Requirements

Impact Resistance

Comply with as specified in BSEN344

Comply with as specified in Clause 5.6 BSEN344

Slip Resistance

When tested in accordance with SATRA method PM 144D, the minimum efficient of friction must not be less then 0.4

Sizes : 4 – 12

2.74. Structural Fire Fighting Turn Out Coat & Trousers**2.74.1. Standard Design:**

The complete suit shall comply fully with all relevant standards as set in the NFPA 1971 Standard on Protective Ensemble for Structural Fire Fighting, 2007 edition, codes.

The suit shall consist of a tunic and trousers.

The minimum overlap between the tunic and trousers shall be 250 mm.

Each garment shall consist of a composite of an outer shell, vapor barrier, thermal barrier and lining.

Current and valid certificates of compliance issued by an accredited test house, certifying that the outer shell, vapor barrier and thermal barrier comply fully with NFPA1971, Standard on Protective Ensemble for Structural Fire Fighting, 2007 edition, must be included with the tender. Failure to do so will render the tender null and void.

The vapor barrier, thermal barrier and lining shall form the inner shell and shall be detachable from the outer shell.

2.74.2. Fabric and Garment Requirements:**2.74.2.1. Outer Material (Shell):**

Aramatic Polyamide fibre enriched with 60% Kevlar. Materials to be in Rip-stop weave.

The colour of the material will be Navy blue.

The fabric shall withstand at least 350 cycles on the Taber Abrasion Machine without the material holing (90% of material weight retained).

The TPP (Thermal Protective Performance) shall be no less than 43 cal/cm² on the composite of the material on offer.

Degradation temperature to be no less than 1050°F (565.6°C)

The tensile strength of the outer material after 5 seconds TTP exposure shall not be less than 75 lb (34,5 kg) in warp and fill.

The garments shall comply with the NFPA 1971(2007) standards for:

Seam Strength,

High visibility,

Hardware and

Label legibility.

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Structural Fire Fighting Turn Out Coat & Trousers - CONTINUED

Only yarns guaranteed by the manufacturer to 360 °C and SABS /NFPA shall be used.

Yarns to be of same colour as outer material

All raw edges and seams shall be over locked by using at least five (5) strands of yarn.

Seam strength to be at least 200 N.

2.74.2.2. Vapour Barrier:

Bicomponent Polyurethane laminated to Nomex E89 fabric

The fabric shall have NFPA 1971 (2007) approval for:

Flame resistance

Heat resistance

Water resistance

Liquid resistance

Viral resistance (Bacteriophage)

Strength

Resistance to penetration by fire ground chemicals.

2.74.2.3. Thermal barrier and Lining:

Thermal barrier – 100% Aramid Batt/ Quilted. Lining – 100% Nomex face cloth/ quilted.

The fabric shall have NFPA 1971 (2007) approval for:

Flame Resistance

Heat resistance

Thermal resistance

Cleaning shrinkage

Strength

2.74.3. Requirements for Protective TURN OUT COAT:

The outer shell shall be of a single layer construction throughout.

All seams shall be double stitched

The coat shall have a double closure front with 50mm Velcro and a heavy duty zip.

There shall be no seams on the shoulders. Sleeves shall be constructed in such a way as to afford maximum movement.

The sleeve cuffs shall be reinforced.

The arms of the tunic shall be designed to facilitate the maximum amount of free arm movement.

Elbow padding is required. The padding shall consist of polymer-coated Kevlar with a heat resistant material sandwiched between the shell and the Kevlar. The padding shall be stitched onto the outer shell using double stitching.

The vapour barrier, thermal barrier and lining together shall form the inner garment.

The inner jacket shall be attached to the outer jacket by means of a heavy-duty zip and Velcro with snaps at the arms.

The inner jacket shall be equipped with wristlets and thumb loops in accordance with the NFPA 1971 (2007) standards.

The jacket shall include inverted pleats. The two pleats shall be set in the back of the outer shell

The tunic must be available in traditional styles

2.74.3.1. Marking

2.74.3.1.1. The Overstrand "Fire Rescue" badge must be embroidered onto the left breast and the South African National Flag embroidered onto the left upper arm.

2.74.3.2. "Overstrand Fire & Rescue" must be screen printed in 60mm high silver letters on the back.

2.74.3.3. A radio pocket shall be fitted onto the left chest. The pocket shall be so positioned not to hinder the Breathing Apparatus shoulder straps. The pocket shall feature a pocket flap with an insertion for the antenna. The pocket flap shall be closed with a Velcro square.

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Structural Fire Fighting Turn Out Coat & Trousers - CONTINUED

A pocket shall be placed on each side on the inside of the inner shell. These pockets shall be constructed of the same material as the inner shell.

Collar:

The collar shall be of a double layer of the same material as the outer shell and shall have a layer of the quilted thermal barrier in the middle thereof.

A storm-flap constructed the same as the collar shall be fitted in such a way as to ensure a "Dry Suit". The area over the chin shall have a layer of Nomex Knit.

2.74.4. Requirements For TURNOUT TROUSERS

The trouser shall be shaped in such a way that it will provide a tailored fit.

The trousers shall extend no less than 150 mm above the waist.

Super heavy-duty suspenders shall be permanently fitted to the trousers. A mechanism to prevent the straps from sliding from the shoulders shall be incorporated into the suspenders

The main body of the suspenders shall be constructed of non-elastic webbing with reflective weaved in.

The suspenders shall be no less than 50 mm wide.

The suspenders shall be equipped with two non-slip thermoplastic slide fasteners for adjustment.

A 220 mm length of 50mm wide elastic webbing shall be stitched into the non-elastic webbing on the back section of the suspenders to allow for easier movement. The left and right suspender belt shall be connected with 50mm elastic webbing at the back.

The cuff area of the trousers shall be reinforced.

The leg ends shall be wide enough to fit over the bunker boots. The bottom leg seam of the inner shell shall be fitted with an elastic band.

The knee area shall be reinforced with polymer coated Kevlar squares.

2.74.4.1. Reflective Trim

Retro-reflective fluorescent trims in accordance with the NFPA 1971 (2007) shall be fitted to the suit.

All trims shall be Reflexite FTP -1500 Series 3 fire tape

The trims shall be 76.2 mm wide throughout.

All trims shall be double stitched

The colour of the trims shall be lime-yellow with a silver strip in the centre.

The trims shall be positioned as specified.

2.74.4.2. Marking:

Each Tunic and each pair of trousers must have a white woven cotton label of a nominal size of 60 mm x 40 mm. All cut edges must be turned in and the label securely sewn centrally to the inside of the back of the inner shell at the top of both the tunic and trousers. The label must provide the following information printed in legible block letters.

The manufacturers name or trade mark or both

The composition of the materials

The year of manufacture

Washing instructions

2.74.5. General

All materials used in the repair must comply fully with the quotation specification.

The suit shall be constructed in such a way that damaged panels can be replaced. All layers must be designed to allow for this.

The garment shall have no metal clips or rivets.

It is a condition of the tender that all tenderers submit a SABS Manufacturing Capability Report Certificate which is not older than twelve (12) months, which certifies the capability to manufacture the specific items tendered for with their tender. Failure to submit this report will render the tender null and void.

The suits shall be made in seven (7) sizes labeled: Small, Medium, Large, X-Large, XX-Large, XXX-Large and Special size. Special size suits shall be made to fit for individual personnel, where standard sizes will not fit and protect adequately

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2.75. Structural Firefighters Helmets**2.75.1. SCOPE**

This specification covers the requirements for Structural Fire Fighting helmets.

Helmets conforming to this specification are designed to help protect the firefighter from head and neck injuries related to structural firefighting activities and technical rescue activities.

2.75.2. STANDARDS

Helmets for Structural Firefighting shall meet or exceed NFPA 1971 Standard on Protective Ensemble for Structural Fire Fighting 2007 Edition (Pertaining to Structural Fire Helmets)

Helmets for Technical Rescue shall meet or exceed NFPA 1951 Standard on Protective Ensemble for Technical Rescue Incidents 2007 Edition (Pertaining to Technical Rescue Helmets)

Helmets for consideration must meet both NFPA requirements.

Certification/verification shall be furnished by written documentation supplied by a recognized independent third party test laboratory.

The helmet manufacturer shall be certified ISO 9001 company to assure quality procedures and production capabilities.

2.75.3. CONSTRUCTION**2.75.3.1. Physical configuration**

The basic helmet shall have a condensed rear brim design with a length of 290mm, a width of 254mm at the face shield hardware and a height of 172mm.

2.75.3.2. Impact Management System

The impact management system shall consist of an outer shell, a unitary inner shell and a crown strap suspension. These three components, working together as a system shall be designed to reduce the force of an impact to the helmet and the helmet wearer.

2.75.3.3. Shell

The helmet shall be of a contemporary style and shall be constructed of heat-resistant thermoplastic.

Colour pigment shall be added to the thermoplastic resin as part of the manufacturing process that moulds the helmet to help maintain appearance by masking chips and scratches that might occur in daily wear and tear.

The shell finish shall be available in white, yellow, red, black, blue, orange and lime-yellow.

The edge of the outer shell shall have aluminum reinforced; elastomeric edge beading that is secured at the rear of the brim by a stainless steel clip and D-ring fastened by a stainless steel rivet.

The edge beading shall not melt, drip or ignite when tested to NFPA 1971-2007, Section 6-6.12, Heat Resistance requirements.

2.75.3.4. Unitary Inner Shell

The inner shell shall be of unitary design, incorporating impact attenuating structures and shall be constructed of a heat-resistant thermoplastic.

No urethane or other foam shall be utilised.

2.75.3.5. Crown Strap Suspension System

The crown strap suspension system shall consist of two 19mm nylon woven straps attached to four nylon keys.

The keys shall be inserted into key sockets formed into the unitary inner shell.

2.75.3.6. Ratchet Headband

The helmet shall have a quick-adjustment sizing capability by means of a ratchet adjustment system attached to a heat-resistant nylon headband. The headband shall be attached to the unitary inner shell by four black acetyl buttons (two front, two rear).

The headband shall have the ability to be raised or lowered inside of the unitary inner shell by adjusting the headband at one of three vertical positions on the T-shaped posts.

The rear ratchet height adjuster shall permit at least 25mm of travel to permit the ratchet to be positioned for comfort on the nape of the firefighters head.

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Structural Firefighters Helmets - CONTINUED

The ratchet housing shall be wrapped in a cushion-backed leather cover to enhance fit and comfort at the nape of the head. This leather ratchet cover shall be attached by four pieces of Velcro hook and loop material to permit removal for cleansing and replacement.

2.75.3.7. Brow Pad

The headband shall be supplied with a fire retardant (FR) cotton flannel brow pad, backed with foam cushion padding material at the forehead. This brow pad shall extend rearward on each side 165mm from the centre line of the headband to provide stability and comfort to the firefighter.

The brow pad shall be attached by hook and loop material to permit removal for laundering and replacement.

Attachment to the headband with stitching shall not be permitted.

2.75.3.8. Chin Strap

The chinstrap shall be a three point design consisting of 19mm black Nomex webbing with a super-tough nylon quick-release buckle.

The male side of the quick-release buckle shall be anchored to the right side of the outer shell with a dielectric anchor block secured to the face shield-mounting bracket with two stainless steel screws.

The third point of the strap shall connect through a rear anchor loop. The female side of the quick-release buckle shall be attached to the left side of the outer shell in the same manner.

When the chinstrap is connected and fully extended, maximum side-to-side length shall be at least 600mm when measured from one anchor block to the opposite anchor block.

2.75.3.9. Ear/Neck Protector

The ear/neck protector shall consist of a 170g rip-stop Nomex outer shell backed with FR cotton flannel for comfort. A 25mm strip of loop material shall be stitched in one continuous band across the top of the outer shell portion of the ear/neck protector for attachment to the three corresponding strips of 25mm hook material located on the interior of the unitary shell.

When properly attached to the inner shell of the helmet, the ear/neck protector shall have the following minimum coverage to the sides and rear of the helmet brim

150mm from the sides of the helmet brim at the chinstrap

165mm from the centre rear of the helmet brim

2.75.3.10. Face shield

The face shield shall be minimum length of 150mm (6") and molded in the formed position to fit the contour of the helmet brim.

The face shield shall be mounted to the brim of the outer shell by means of a Quick-Attach mounting blade system to allow rapid removal/replacement of the face shield without the use of tools.

When mounted, the face shield shall permit a minimum retractability of 90 degrees in the stowed position.

The face shield mounting hardware shall be constructed from glass-reinforced, flame resistant, nylon tested to NFPA 1971-2007, Section 6-3 Flame Resistance Test 2.

2.75.3.11. NFPA Compliant Goggles (Alternate Configuration)

An optional or additional NFPA compliant goggle option shall be available.

The goggle shall be mounted to the brim of the outer shell by means of a Quick-Attach mounting blade system to allow for the rapid removal/exchange without the use of tools.

2.75.3.12. Retro-reflective Trim

The outer shell shall have five 25mm x 100mm fluorescent lime-yellow, retro-reflective markings located around the outer shell. The reflective materials shall be glass bead based to maximize the resistance to heat exposure experienced in firefighting.

Vinyl based reflective materials will not be considered equal.

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2.75.4. WARRANTY

The manufacturer shall warrant to the original purchaser that the entire helmet (excluding face shield) shall be free of defects in material and workmanship, under normal use and service, for a period of two years from the date of manufacture. The face shield is not warranted.

2.75.5. AFTER-SALES SERVICE

The supplier shall ensure that all spares and components subject to wear and tear including face shields, neck protectors, reflective trim and brow pads are available during the warranty period.

2.76. Structural Firefighting Hood (Protective Hood)

2.76.1. Scope

This specification defines the minimum requirement for a firefighter's structural hood.

The purpose of the hood is to afford limited protection to the head, neck and a portion of the shoulder area, of the firefighter against adverse environmental effects during fire ground operations, as defined by the National Fire Protection Association's standard NFPA 1971-2007, Protective Ensemble for Structural Fire Fighting, 2007 Edition (hereinafter referred to as NFPA 1971)

2.76.2. Design

Face Opening Measurements:

Relaxed: 12.7 cm Stretched: 38 cm

Face opening is sewn with 12.5 mm elastic

Dimensions:

Head design:

Layers: 2 ply

Length: From top of head to neck: 33 cm

Width: Back seam to top of Face: 23 cm

Back seam to bottom of head:28 cm

Overall Hood Length: From top of head to bottom of apron: 53 cm

Bib Design:

Layers: 2 ply

Length: 20 cm (Front and Back)

Notched shoulder design:

From top of head to bottom of notched shoulder:38 cm

2.76.3. Construction

Workmanship and material shall be first quality throughout. All exceptions to specifications must be clearly spelled out spelled out at the time of bid.

The hood and material shall meet or exceed both the design and performance requirements for as outlined in NFPA 1971 and Cal/OSHA standards.

The hood shall provide partial shoulder to shoulder coverage. The chest and back drape shall be of a “squared” shoulder design at least 41 cm wide at the shoulder and extend at least 19 cm below the neck seam at the front and rear.

Seams across the top and down the back of the head shall be marrow stitched then top and bottom covered with a 5-thread cover stitch for extended durability. All bottom edges are bound with binding.

Thread to be 100% Nomex.

2.76.4. Materials

The hood shall consist of a double layer of 40% P-84 / 55% PFR Rayon and 5% Kevlar blend knit with a double layer weight of approximately 576 gram per square meter.

2.76.5. Warranty

The manufacturer must provide a product lifetime warranty against defects in materials and workmanship.

2.76.6. Labeling Requirements

Labeling shall be permanently and integrally printed on materials that meet the entire requirement for labels of NFPA 1971-2007. The element shall be clearly labeled to fully identify the material content and shall be labeled with the FEMSA-style DANGER label.

The labeling on each element shall contain manufacturing information, which shall include, at a minimum, a lot number and manufacturing date.

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Structural Firefighting Hood (Protective Hood) - CONTINUED**2.76.7. Care Instructions**

The manufacturer shall provide a user information guide which complies with users information requirement of NFPA 1971 and shall reference that standard. Topic shall include, but not necessarily be limited to: pre-use information, preparation for used, inspection frequency and details, don/doff, used consistent with NFPA 1500, maintenance and cleaning, and retirement and disposal criteria and considerations. This document shall be packaged with each unit supplied.

2.76.8. Certification

The Manufacturer must certify that the product proposed in its bid meet or exceed all requirements of NFPA 1971, 2007 Edition. The manufacturer must also list and label this product with underwriters Laboratories Inc. (UL) as the third party certification organization prescribed in NFPA 1971, 2007 edition or recognized equivalent.

A current Certificate of Compliance from a recognized third-party testing laboratory shall be supplied with tender bid to fulfill this requirement.

2.76.9. Packaging

Each hood body shall be individually packaged in a clear poly-bag along with all the user information guides and information.

2.77. Wildfire Glove

This specification details the design, construction, materials and performance criteria for a glove to be worn by firemen during wildfire fire fighting operations.

2.77.1. DESIGN

The glove must be lightweight, allow a good fit with a high level of finger dexterity.

2.77.2. CONSTRUCTION

The glove shall consist of two layers, namely a leather outer and an aramid/glass fiber liner. An optional water proof membrane must be available.

2.77.2.1. LEATHER OUTER

To be manufactured from high treated kangaroo or an equally strong type of leather which has the following qualities:

- a. Must be water resistant.
- b. Must provide protection against most mechanical hazards.
- c. The palm, thumb crotch and finger tips must be reinforced with a patches made from Kevlar.
- d. Must be sewn with aramid thread throughout.
- e. Must be fitted with a knitted Kevlar wrist cuff.

2.77.2.2. LINER

To be manufactured from a blend of 66% Kevlar, 33% glass fibre and 1% elastic
Must be completely seamless.

2.77.3. PERFORMANCE SPECIFICATIONS

Listed below are the performance criteria required. It is a pre requisite that copies of the applicable approval certificates, issued by accredited test houses, be included in the tender submission. **Failure to do so will render the tender null and void.**

The glove must be certified to comply with EN388:2003 Protective Gloves against mechanical risks for the following:

- a. Abrasion résistance: level 5
- b. Tear résistance: level 4
- c. Cut résistance: level 5
- d. Puncture résistance: level 4

The glove must be certified to comply with EN420:2003 Protective Gloves General requirements and test methods standard for dexterity: level 5

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Wildfire Glove - CONTINUED

The glove must be certified to comply with EN407:203 Protective gloves against thermal risks to withstand 30 seconds at 100 Celsius

The gloves must be available in sizes extra small, small, medium, large, X-large, 2X-large and 3X-large

2.78. Jump Suit (Fire)

This specification describes a jump suit to be used for normal operational use and vegetation fires.

2.78.1. STYLE : one piece jump suit

- 2.78.1.1. Front opening, fastening with a slide fastener – no Velcro. A fly catch at least 30mm wide to be fitted behind the stringer of the slide fastener
- 2.78.1.2. shirt type collar with lapel
- 2.78.1.3. back shall have a solid back
- 2.78.1.4. two breast pockets with angled slide fasteners
- 2.78.1.5. two side pockets in the trouser section
- 2.78.1.6. two thigh pockets at arms length above knee with pocket flap fastening with Velcro
- 2.78.1.7. pen pocket on the left sleeve
- 2.78.1.8. elasticized back waist with adjustment straps (see 7.2)
- 2.78.1.9. sleeves and trouser legs trimmed with fluorescent retro reflective tape (see par 3)
- 2.78.1.10. bottom leg opening with a slide fastener sufficient to fit over structural fire fighting boots

2.78.2. MATERIAL

- 2.78.2.1. The material shall consist of a blend of 65% lensing FR/ 25% para-aramid 10 % polyamid.
- 2.78.2.2. The weight of the material shall be 210g/m²
- 2.78.2.3. It shall be woven in a rip-stop weave
- 2.78.2.4. It must comply with EN531A,B1,C1 1995 for Protective clothing against heat and flames.
- 2.78.2.5. The colour shall be navy blue

2.78.3. REFLECTIVE TAPE

- 2.78.3.1. Retro-reflective fluorescent trims in accordance with the NFPA 1971 (2000) shall be fitted to the suit
- 2.78.3.2. All trims shall be Reflexite FTP-1500 Series 3 Fire Tape
- 2.78.3.3. The trims shall be 76.2mm wide on bottom and 48mm on arms.
- 2.78.3.4. All trims shall be double stitched
- 2.78.3.5. The colour of the trims shall be lime-yellow with a silver strip in the centre.
- 2.78.3.6. Be sewn around each sleeve – positioned 50mm above the elbow across the bicep
- 2.78.3.7. Be sewn around each trouser leg-positioned immediately below knee

2.78.4. EMBROIDERED BADGE

Overstrand Fire and Rescue Services Badge on left breast

2.78.5. THREADS

To comply with relevant requirements of SANS 1362 "Sewing Threads"

- 2.78.5.1. Thread
 - a. Polyester and cotton core-spun or
 - b. Staple Polyester
 - c. Ticket No: 80 in both cases
- 2.78.5.2. Over locking Thread
 - a. A crimp – textured polyester thread
 - b. Ticket No: 80

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Jump Suit (Fire) - CONTINUED**2.78.6. WORKMANSHIP**

- 2.78.6.1. The overalls shall be
- Cut and made with first-class workmanship throughout
 - of uniform and acceptable make, colour and finish
- 2.78.6.2. Shall be free from:
- defects, that affect their appearances or may affect their serviceability (or both)
 - marks
 - spots
 - stains, incurred in the making-up
- 2.78.6.3. Seams and stitches shall be:
- smooth and uniform
 - free from twists, pleats and puckers
 - sufficiently extensible to avoid seam cracking and undue shrinkage in use
- 2.78.6.4. Ends of sewing shall be:
- trimmed and loose threads removed
 - back-tacked if unsecured (at least 15mm)
- 2.78.6.5. Points not defined in the specification that require assessing at inspection:
- is the front and back balanced correct?
 - Are the pockets positioned correctly?
 - Does the collar lay correctly?
 - Are lines of top-stitching of consistent widths

2.78.7. STYLE MAKE UP

- 2.78.7.1. Sleeves shall have:
- an opening in the hind arm and close with a press stud
 - Velcro adjustment strap positioned at the end of each sleeve
- 2.78.7.2. Waist adjustment straps shall
- be of double folded outer material
 - square corners
 - be of finished width (60mm)
 - edge-stitched 2mm from the free edges
 - be positioned at the side seam adjust to the front

2.78.8. GENERAL

The garment shall have no metal rivets.

The manufacturer must undertake to do repairs on a material cost basis.

The suit shall be constructed in such a way that damaged panels can be replaced.

It is a condition of the tender that all tenders submit a SABS manufacturing Capability Report Certificate which is not older than twelve (12) months, which certifies the capability to manufacture the specific items tendered for with their tender. Failure to submit this report will render the tender null and void.

Sizes: 92cm, 97 cm, 102 cm, 107cm, 112 cm, 117 cm, 122 cm, 128 cm, 137cm and special sizes.

Special size suits shall be made to fit for individual personnel, where standard sized will not fit.

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2.79. Navy Blue Cotton Jump Suit

This specification describes a jump suit to be used for normal operational use and vegetation fires.

2.79.1. STYLE

One piece jump suit

Front opening, fastening with a slide fastener – no Velcro. A fly catch at least 30mm wide to be fitted behind the stringer of the slide fastener

Shirt type collar with lapel

Back shall have a solid back

Two breast pockets with angled slide fasteners

Two side pockets in the trouser section

Two thigh pockets at arms length above knee with pocket flap fastening with Velcro

Pen pocket on the left sleeve

Elasticized back waist with adjustment straps (see 7.2)

Sleeves and trouser legs trimmed with fluorescent retro reflective tape (see par 3)

Bottom leg opening with a slide fastener sufficient to fit over structural fire fighting boots

2.79.2. MATERIAL

The material shall consist of 100 % cotton

The weight of the material shall be 225 g/m²

2.79.3. REFLECTIVE TAPE

The trims shall be 76.2mm wide on bottom and 48mm on arms.

All trims shall be double stitched

The colour of the trims shall be silver strip.

Be sewn around each sleeve – positioned 50mm above the elbow across the bicep

Be sewn around each trouser leg-positioned immediately below knee

2.79.4. EMBROIDERED BADGE

Overstrand Fire and Rescue Services Badge on left breast

2.79.5. THREADS

To comply with relevant requirements of SANS 1362 “Sewing Threads”

2.79.5.1. Sewing Thread

- a. Polyester and cotton core-spun or
- b. Staple Polyester
- c. Ticket No: 80 in both cases

2.79.5.2. Overlocking Thread

- a. Crimp – textured polyester thread
- b. Ticket No: 80

2.79.6. WORKMANSHIP**2.79.6.1. The coveralls shall be :**

Cut and made with first-class workmanship throughout of uniform and acceptable make, colour and finish

2.79.6.2. Shall be free from:

Defects, that affect their appearances or may affect their serviceability (or both)
Marks,
Spots, and
Stains, incurred in the making-up

2.79.6.3. Seams and stitches shall be:

Smooth and uniform
Free from twists, pleats and puckers
Sufficiently extensible to avoid seam cracking and undue shrinkage in use

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Navy Blue Cotton Jump Suit – CONTINUED

2.79.6.4. Ends of sewing shall be:

Trimmed and loose threads removed

Back-tacked if unsecured (at least 15mm)

2.79.6.5. Points not defined in the specification that require assessing at inspection:

Is the front and back balanced correct?

Are the pockets positioned correctly?

Does the collar lay correctly?

Are lines of top-stitching of consistent widths

2.79.7. STYLE MAKE UP

Sleeves shall have:

An opening in the hind arm and close with Velcro

Velcro adjustment strap positioned at the end of each sleeve

Waist adjustment straps shall be of double folded outer material square corners be of finished width (60mm) edge-stitched 2mm from the free edges be positioned at the side seam adjust to the front

2.79.8. GENERAL

The garment shall have no metal rivets.

The manufacturer must undertake to do repairs on a material cost basis.

The suit shall be constructed in such a way that damaged panels can be replaced.

Sizes shall be made in standards sizes: 92cm, 97 cm, 102 cm, 107cm, 112 cm, 117 cm, 122 cm, 128 cm, 137cm and special sizes. Special size suits shall be made to fit for individual personnel, where standard sized will not fit.

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14. MBD 3.1 – PRICING SCHEDULE – FIRM PRICES - (PURCHASES)
NOTE:

- Only firm prices will be accepted. Non-firm prices (including prices subject to rates of exchange variations) will not be considered.
- In cases where different delivery points influence the pricing, a separate pricing schedule must be submitted for each delivery point.
- All delivery costs **MUST** be included in the bid price, for delivery at the prescribed destination.

1. Pricing Schedule

(To be completed in non-erasable black ink)

I / We _____

(full name of Bidder) the undersigned in my capacity as _____

of the firm _____

hereby offer to Overstrand Municipality herein represented by the Director: _____

to supply and deliver the goods described in accordance with the specification and conditions of contract to the entire satisfaction of the Overstrand Municipality and subject to the conditions of tender, for the amounts indicated hereunder:

2. Bid Price per Item:

Item No	Description	Colour and Fabric		Unit price	Unit price incl. VAT
1	Peak Cap – Fire – Senior Officers	Black – with red piping, Cloth covered peak Silver coated badge			
2	Peak cap – Firemen	Black – with red piping, Plastic covered peak Silver coated badge			
3	Peak cap – Traffic & Law Enforcement	Traffic blue –with plastic covered peak			
4	Cap markings – Fire	4.1	Chief Fire Officer		
		4.2	Divisional Commander		
5	Baseball Cap Navy Traffic & Law Enforcement	Navy polyester/cotton with adjustable strap			
6	Baseball Cap Navy FIRE	Navy polyester/cotton with adjustable strap Maltese cross			
7	Ladies felt hat	Navy Wool felt			
8	Motorbike Helmet	White – polycarbonate shell			
9	Tie	Royal blue Polyester			
10	Tie	Black Polyester			
11	Bow Tie (women)	Royal blue Polyester			

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Item No	Description	Colour and Fabric		Unit price	Unit price incl. VAT
12	Shoulder flashes - Traffic	Royal blue - polyester			
13	Epaulettes – Traffic	Royal blue polyester			
14	Rank insignia - FIRE	14.1	Rubberized Molded		
		14.2	Mettellette		
15	Arm Flashers (Fire)	Embroidered on black cloth			
16	Corded Lanyard with whistle	16.1	Crossed spliced red lanyard (officers)		
		16.2	Single corded red lanyard (senior firemen)		
		16.3	Metal whistle – silver finish		
17	Gloves	White 100% cotton			
18	Motorcycle gloves	Black leather & nylon oxford - waterproof			
19	T-shirt Navy (Plain)	19.1	Navy blue – 100% cotton Normal size		
		19.2	Special size		
20	T-Shirt Navy (FIRE)	20.1	Navy blue – 100% cotton with printing Normal size		
		20.2	Special size		
21	T-shirt White (FIRE)	White – 100% cotton with printing Normal size			
		Special size			
		Special size			
23	Long sleeve shirt	23.1	Traffic blue Polyester/cotton Normal size		
		23.2	Special size		
24	Short sleeve shirt	24.1	White Normal size		
		24.2	Special size		
25	Long sleeve shirt	25.1	White Normal size		
		25.2	Special size		
26	Short sleeve shirt	26.1	Oxford Blue 100% cotton Normal size		
		26.2	Special size		
27	Long sleeve shirt	27.1	Oxford Blue 100% cotton Normal size		
		27.2	Special size		

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Item No	Description	Colour and Fabric		Unit price	Unit price incl. VAT
28	Jersey V neck Traffic & Law Enforcement	28.1	Traffic Blue Wool/acrylic Normal size		
		28.2	Special size		
29	Jersey V Neck Fire	29.1	Navy Blue Wool/acrylic Normal size		
		29.2	Special size		
30	Jersey V Neck Fire	30.1	Black Wool/acrylic Normal size		
		30.2	Special size		
31	Pull over V-neck Traffic & Law Enforcement	31.1	Traffic Blue Wool/acrylic Normal size		
		31.2	Special size		
32	Pull over V-neck Fire	32.1	Black Wool/acrylic Normal size		
		32.2	Special size		
33	Pull over V-neck Fire	33.1	Navy Wool/acrylic Normal size		
		33.2	Special size		
34	Ladies slacks	34.1	Traffic blue polyester / Tetrex Normal size		
		34.2	Special size		
35	Ladies skirt	35.1	Traffic blue polyester / Tetrex Normal size		
		35.2	Special size		
36	Belts 50 mm Traffic & Law Enforcement	36.1	Black leather basket weave Normal size		
		36.2	Special size		
37	Belts 50mm Fire	37.1	Black leather basket weave Normal size		
		37.2	Special size		
38	Combat trousers Traffic & Law Enforcement	38.1	Traffic Blue with Royal Blue piping on side Normal size		
		38.2	Special size		
39	Trousers – Traffic & Law Enforcement	39.1	Traffic Blue Polyester / wool Normal size		
		39.2	Special size		
40	Trousers Field Dress - Fire	40.1	Oxford Blue Polyester/cotton Normal size		
		40.2	Special size		

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Item No	Description	Colour and Fabric		Unit price	Unit price incl. VAT
41	Trousers – Fire	41.1	Black Trevira/Wool Normal size		
		41.2	Special size		
42	Trousers Law Enforcement	42.1	Dark Grey Trevira/wool Normal size		
		42.2	Special size		
43	Chino's Fire	43.1	Black 100% cotton Normal size		
		43.2	Special size		
44	Chino's Fire	44.1	Oxford Blue 100% cotton Normal size		
		44.2	Special size		
45	Protective Trousers – Motorbike	45.1	Normal size		
		45.2	Special size		
46	Protective Jacket - Motorbike	46.1	Normal size		
		46.2	Special size		
47	Jump suit - Traffic	47.1	Navy blue – Polyester/ Cotton Normal size		
		47.2	Special size		
48	Kenny Jacket Traffic & Law Enforcement	48.1	Navy blue – Polyester / cotton Normal size		
		48.2	Special size		
49	Kenny Jacket Fire	49.1	Black – Polyester / cotton Normal size		
		49.2	Special size		
50	Jacket – Step out Law Enforcement	50.1	Navy wool blend Normal size		
		50.2	Special size		
51	Northwester Waterproof jacket (Traffic & Law Enforcement)	51.1	Navy / Royal Blue & Checker band Water proof fabric Normal size		
		51.2	Special size		
52	Waterproof Rain Suit	52.1	Navy – Jacket & Trousers Normal size		
		52.2	Special size		

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Item No	Description	Colour and Fabric		Unit price	Unit price incl. VAT
53	Weather proof jacket – Fire	53.1	Black - Waterproof Normal size		
		53.2	Special size		
54	Leather corporate Jacket - Fire	54.1	Black Leather Normal size		
		54.2	Special size		
55	High visible traffic vest	55.1	Day-Glo Orange/Yellow polyester Normal size		
		55.2	Special size		
56	Long socks	Traffic Blue Wool blend			
57	Short socks	Traffic Blue Mohair mix			
58	Long socks	Black Wool blend			
59	Ladies lace shoes	Black Parabellum square toe Size 3 - 8			
60	Ladies court shoes	Black leather uppers 30mm+ heel Size 3 - 8			
61	Shoes parabellum	61.1	Black leather Size 5 - 8		
		61.2	Size 9 - 13		
62	Shoes – “Slip on”	62.1	Black leather Size 5 - 8		
		62.2	Size 9 - 13		
63	Boots Magnum	63.1	Black Magnum Viper Size 5 – 8		
		63.2	Size 9 - 13		
64	Boots Motorcycle	64.1	Black knee length leather Size 5 - 8		
		64.2	Size 9 - 13		
65	Ladies Handbag	Black Synthetic leather			
66	Ammunition clip pouch	Black leather			
67	Holster	Black leather			
68	Hand cuff pouch	Black leather			
69	ID Shield (FIRE)	69.1	Rubberized Molded		
		69.2	Mettellette		
70	Name tags (FIRE)	Moulded SA Flag			

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Item No	Description	Colour and Fabric		Unit price	Unit price incl. VAT
71	Station Boots (Fire)	71.1	Black leather Size 5 - 8		
		71.2	Size 9 - 13		
72	Chelsea Boots (Fire)	72.1	Black leather Size 5 - 8		
		72.2	Size 9 - 13		
73	Fire Boots	Black leather Size 5 - 8			
74	Structural fire fighting turn out Coat & Trousers	74.1	Turn out Coat Normal size		
		74.2	Special size		
		74.3	Turn out trousers Normal size		
		74.4	Special size		
75	Structural firefighters Helmets	As specified			
76	Structural Protective hood	As specified			
77	Wildfire glove	As specified			
78	Jump suit (fire)	78.1	One piece – as specified Normal size		
		78.2	Special size		
79	Jump suit cotton (fire)	79.1	Navy blue 100% cotton Normal size		
		79.2	Special size		

Note: All delivery costs **MUST** be included in the bid price, for delivery at the prescribed destination.

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PART C – DATABASE REGISTRATION

A	If you are a bidder, DULY REGISTERED as a Preferred Supplier on the Supply Chain Management Database of the Overstrand Municipality, COMPLETE THIS SECTION		
SCM DATABASE REGISTRATION NUMBER		SC	
NAME OF FIRM			
SIGNATURE		CAPACITY	
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B	If you are a bidder, NOT DULY REGISTERED as a Preferred Supplier on the Supply Chain Management Database of the Overstrand Municipality, it is compulsory to complete and attach the following forms:
1	Database Registration Form
2	Vraelys Vir Voorkeurverkrygingsbeleid / Questionnaire For Preferential Procurement Policy / Iphepha Lemibuzo Yenqubo Ekhethekileyo Yokufumana
3	Declaration By Supplier
4	National Small Business Act No. 102 Of 1996 Classification
5	Documents Required
6	Nature Of Operations, Products Or Services
7	Credit Order Instruction

FOR OFFICE USE ONLY: <i>Confirm attachment of the completed documents</i>			
<i>I confirm that I have removed the Supplier Database Registration Forms from the tender document and forwarded it to the Supplier Database Official</i>			
<i>Pages removed from page number:</i>		<i>To page number:</i>	<i>Date</i>
<i>Print Name</i>		<i>Signature</i>	

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VRAELYS VIR VOORKEURVERKRYGINGSBELEID / QUESTIONNAIRE FOR PREFERENTIAL PROCUREMENT POLICY / IPHEPHA LEMIBUZO YENKQUBO EKHETHEKILEYO YOKUFUMANA

**1	Persentasie aandeelhouding van persone (HBI) in die besigheid wat histories benadeel is as gevolg van onregverdige diskriminasie gebaseerd op ras . / Percentage of shareholding of persons (HDI) in the business historically disadvantaged because of unfair discrimination based on race . / Ipersenti yesabelo sabantu kwishishini elalisakuthinteleka ekuxhamleni amalungelo athile ngenxa yobandlululo ngokobuhlanga .	%
2	Persentasie aandeelhouding van persone (HBI) in die besigheid wat histories benadeel is as gevolg van onregverdige diskriminasie gebaseerd op geslag . / Percentage of shareholding of persons (HDI) in the business historically disadvantaged because of unfair discrimination based on gender . / Ipersenti yesabelo sabantu kwishishini elalisakuthinteleka ekuxhamleni amalungelo athile ngenxa yobandlululo ngokwesini .	%
3	Persentasie aandeelhouding van persone (HBI) in die besigheid wat histories benadeel is as gevolg van onregverdige diskriminasie gebaseerd op gestremdheid . / Percentage of shareholding of persons (HDI) in the business historically disadvantaged because of unfair discrimination based on disability . / Ipersenti yesabelo sabantu kwishishini elalisakuthinteleka ekuxhamleni amalungelo athile ngenxa yobandlululo ngokobulwewe .	%
4	Persentasie aandeelhouding van persone geklassifiseer as jeug . (18 – 35 Jaar oud). / Percentage of shareholding of persons in the business classified as youth . (18 – 35 Years old) / Ipersenti labantu abanezabelo kwinkonzo zoshishino ababizwa ngokuba lulutsha (18 – 35 Yeminyaka)	%
5	Is u besigheid geleë binne die jurisdiksie van die munisipaliteit ? Is your business established within the area of jurisdiction of the Municipality? Ingaba ishishini lakho limi kwingingqi elawulwa nguMasipala wesithili?	In/Ngaphakathi Uit/Out/Ngaphandle
6	Maak u gebruik van plaaslike arbeid (werkskepping)? / Do you make use of local labour (job creation)? / Uyawasebenzisa amathuba avelayo odalo lomsebenzi (ukudala umsebenzi)?	Ja/Yes/Ewe Nee/No/Hayi

Hiermee sertifiseer ek/ons die ondergetekende en die getuienisse dat bogenoemde inligting korrek is. / I/We hereby certify that the abovementioned information is correct signed by myself/ourselves and the witnesses. / -Mna/Thina siqinisekisa ukuba ezi nkukacha zingasentla zilungile kwaye zisayinwe ndim/sithi kunye namangqina

Handtekening / Signature / Osayinileyo	Getuie / As Witness / --Njengengqina

LW! / NB! / -QAPHELA!

Om Voorkeurpunte te eis MOET gesertifiseerde afskrifte van Identiteitsdokumente hierby aangeheg word. /

To claim Preference points, certified copies of Identity Documents MUST be attached. /

Ukuba ufuna ukwenza ibango lamanqaku akhethekileyo, KUFUNeka ukuba isicelo sakho sihambe kunye nekopi yencwadi yesazisi sakho (ID) eqinisekisiweyo

**** “Histories Benadeelde Individu (HBI)” ’n Suid-Afrikaanse burger –**

- (1) wat weens die apartheidsbeleid wat in plek was, voor die instelling van die Grondwet van die Republiek van Suid-Afrika, 1983 (Wet Nr 110 van 1983) of die Grondwet van die Republiek van Suid-Afrika, 1993 (Wet Nr 200 van 1993) (“die tussentydse Grondwet”) geen stemreg in nasionale verkiesings gehad het nie; en/of
 - (2) wat ’n vrou is; en/of
 - (3) wat gestremd is;
- Met dien verstande dat ’n persoon wat Suid-Afrikaanse burgerskap bekom het by of na die inwerkingtreding van die tussentydse Grondwet, geag word nie ’n HBI te wees nie;

**** “Historically Disadvantaged Individual (HDI)” means a South African citizen –**

- (1) who, due to the apartheid policy that had been in place, had no franchise in national elections prior to the introduction of the Constitution of the Republic of South Africa, 1983 (Act No 110 of 1983) or the Constitution of the Republic of South Africa, 1993 (Act No 200 of 1993) (“the Interim Constitution”); and / or
 - (2) who is a female ; and / or
 - (3) who has a disability ;
- Provided that a person who obtained South African citizenship on or after the coming to effect of the Interim Constitution, is deemed not to be an HDI.

****Xa kuthethwa ngomntu owanyhashelwa amalungelo ill kuthethwa ngommi waseMzantsi Afrika**

- (1) owathi ngenxa yenkqubo yocalucalulo ekwakusakulawulwa ngayo akabi nalo ilungelo lokuvota phambi kokwaziswa komgaqo siseko weRiphabliki yoMzantsi Afrika,1983 (Umthetho ongunombolo 110 ka-1983) okanye Umgqo siseko weRiphabliki yoMzantsi Afrika,1993 (Umthetho ongunombolo 200 ka-1993) (“Umgqo siseko wethutyana ”); kunye / okanye
 - (2) ongumfazi;kunye/okanye
 - (3) okhubazekileyo;
- Xa ubani efumene ilungelo lokuba ngummi waseMzantsi Afrika ngexesha okanye emva kokusetyenziswa komgaqo siseko wethutyana lowo akathatyathwa njengomntu onyhashelwe amalungelo ache.

DECLARATION BY SUPPLIER

1.	This document serves as a declaration to be used by the municipality in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system. No Registration will be accepted from persons in the service of the state*.			
2.(a)	Any prospective supplier, having a kinship with persons in the service of the state, including a blood relationship, may in terms of current legislation register on the Municipality's Database. In view of possible allegations of favouritism, should a resulting bid, or part thereof, be awarded to suppliers connected with or related to persons in the service of the state, it is required that the supplier or his/her authorised representative declare their position in relation to the evaluating/adjudicating authority and/or take an oath declaring his/her interest.			
2.(b)	The request for registration on the Municipality's database may be rejected if the supplier, or any of its directors/members/partners have:			
	(i) abused the municipality's supply chain management system or committed any improper conduct in relation to such system;			
	(ii) been convicted for fraud or corruption during the past five years;			
	(iii) willfully neglected, reneged on or failed to comply with any government, municipal or other public sector contract during the past five years;			
	(iv) being a person whose tax matters are not cleared by the South African Revenue Services; or			
	(v) been listed in the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004).			
3.	In order to give effect to the above, the following questionnaire must be completed and signed before a Commissioner of Oaths.			
3.1	Print full Name:			
3.2	Company/CC Registration or ID Number:			
3.3	Are you presently <i>in the service of the state</i> ? *	YES		NO
3.3.1	If so, furnish particulars.			
3.4	Have you been <i>in the service of the state</i> for the past twelve months?	YES		NO
3.4.1	If so, furnish particulars.			
3.5	Do you, have any relationship (family, friend, other) with persons <i>in the service of the state</i> and who may be involved with the evaluation and or adjudication of any prospective bid?	YES		NO
3.5.1	If so, furnish particulars.			
3.6	Are you, aware of any relationship (family, friend, other) between a supplier and any persons <i>in the service of the state</i> who may be involved with the evaluation and or adjudication of any bid?	YES		NO
3.6.1	If so, furnish particulars.			
3.7	Are any of your company's directors, managers, principle shareholders or stakeholders <i>in the service of the state</i> ?	YES		NO
3.7.1	If so, furnish particulars.			
3.8	Is any spouse, child or parent of your company's directors, managers, principle shareholders or stakeholders <i>in the service of the state</i> ?	YES		NO
3.8.1	If so, furnish particulars.			
3.9	Is the supplier or any of its directors/partners listed on the National Treasury's database as a company or person prohibited from doing business with the public sector?	YES		NO
3.9.1	If so, furnish particulars.			

3.10	Is the supplier or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)?	YES		NO
3.10.1	If so, furnish particulars.			
3.11	Was the supplier or any of its directors convicted by a court of law (including a court of law outside the Republic of South Africa) for fraud or corruption during the past five years?	YES		NO
3.11.1	If so, furnish particulars.			
3.12	Does the supplier or any of its directors owe any municipal rates and taxes or municipal charges to the municipality / municipal entity, or to any other municipality / municipal entity, that is in arrears for more than three months?	YES		NO
3.12.1	If so, furnish particulars.			
3.13	Was any contract between the supplier and the municipality / municipal entity or any other organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	YES		NO
3.13.1	If so, furnish particulars.			

CERTIFICATION

I, THE UNDERSIGNED, _____, CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM IS CORRECT. I ACCEPT THAT THE STATE MAY ACT AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

Signature	Position	Date

* MSCM Regulations: "in the service of the state" means to be –

- (a) a member of –
 - (i) any municipal council;
 - (ii) any provincial legislature; or
 - (iii) the national Assembly or the national Council of provinces;
- (b) a member of the board of directors of any municipal entity;
- (c) an official of any municipality or municipal entity;
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999);
- (e) a member of the accounting authority of any national or provincial public entity; or
- (f) an employee of Parliament or a provincial legislature.

<p align="center">COMMISSIONER OF OATHS</p> <p>Signed and sworn to before me at _____, on this _____ day of _____ _____ 20 _____</p> <p>by the Deponent, who has acknowledged that he/she knows and understands the contents of this Affidavit, it is true and correct to the best of his/her knowledge and that he/she has no objection to taking the prescribed oath, and that the prescribed oath will be binding on his/her conscience.</p> <p>COMMISSIONER OF OATHS:-</p> <p>Position: _____</p> <p>Address: _____</p> <p>Tel: _____</p>	<p align="center">Apply official stamp of authority on this page:</p>
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National Small Business Act No. 102 of 1996 Classification

1. Indicate your Economic Sector - Give full description in 1.4 on page 1		2. Indicate the size of your Business if the National Small Business Act applies to your enterprise.				
Sector or sub-sectors in accordance with the Standard Industrial Classification		Size of class	Total full- time equivalent of paid employees	Total annual turnover	Total gross asset value (fixed property excluded)	Indicate the category of your business
Please indicate your Sector "X"			Less than:	Less than:	Less than:	"X"
All Tiers of Government 00001 - 09999		Not applicable	Not applicable	Not applicable	Not applicable	Not applicable
Agriculture 11001 - 14999		Medium	100	R 5 m	R 5 m	
		Small	50	R 3 m	R 3 m	
		Very small	10	R 0.50 m	R 0.50 m	
		Micro	5	R 0.20 m	R 0.10 m	
Mining and Quarrying 21001 - 29999		Medium	200	R 39 m	R 23 m	
		Small	50	R 10 m	R 6 m	
		Very small	20	R 4 m	R 2 m	
		Micro	5	R 0.20 m	R 0.10 m	
Manufacturing 30001 - 39999		Medium	200	R 51 m	R 19 m	
		Small	50	R 13 m	R 5 m	
		Very small	20	R 5 m	R 2 m	
		Micro	5	R 0.20 m	R 0.10 m	
Electricity, Gas and Water 41001 - 42999		Medium	200	R 51 m	R 19 m	
		Small	50	R 13 m	R 5 m	
		Very small	20	R 5.10 m	R 1.90 m	
		Micro	5	R 0.20 m	R 0.10 m	
Construction 50001 - 50999		Medium	200	R 26 m	R 5 m	
		Small	50	R 6 m	R 1 m	
		Very small	20	R 3 m	R 0.50 m	
		Micro	5	R 0.20 m	R 0.10 m	
Wholesale Trade, Commercial Agents and Allied Services 58001 - 61999		Medium	200	R 64 m	R 10 m	
		Small	50	R 32 m	R 5 m	
		Very small	20	R 6 m	R 0.60 m	
		Micro	5	R 0.20 m	R 0.10 m	
Retail and Motor Trade and Repair Services 62101 - 63500		Medium	200	R 39 m	R 6 m	
		Small	50	R 19 m	R 3 m	
		Very small	20	R 4 m	R 0.60 m	
		Micro	5	R 0.20 m	R 0.10 m	
Catering, Accommodation and other Trade 64101 - 64299		Medium	200	R13 m	R 3 m	
		Small	50	R 6 m	R 1 m	
		Very small	20	R 1.50 m	R 0.90 m	
		Micro	5	R 0.20 m	R 0.10 m	
Transport, Storage and Communications 71001 - 75999		Medium	200	R26 m	R 6 m	
		Small	50	R13 m	R 3 m	
		Very small	20	R 3 m	R 0.60 m	
		Micro	5	R 0.20 m	R 0.10 m	
Finance and Business Services 81001 - 88999		Medium	200	R 26 m	R 5 m	
		Small	50	R 13 m	R 3 m	
		Very small	20	R 3 m	R 0.50 m	
		Micro	5	R 0.20 m	R 0.10 m	
Community, Social and Personal Services 91001 - 99999		Medium	200	R 13 m	R 6 m	
		Small	50	R 6 m	R 3 m	
		Very small	20	R 1 m	R 0.60 m	
		Micro	5	R 0.20 m	R 0.10 m	

DOCUMENTS REQUIRED

DOCUMENTS REQUIRED	SOLE PROPRIETOR	CC'S AND PRIVATE COMPANIES	PARTNERSHIPS	PUBLIC COMPANY	BUSINESS TRUST	NON PROFIT ORGANISATIONS (NPO)	WHERE TO GET DOCUMENTS
COMPANY REGISTRATION CERTIFIED COPIES	N/A	Certificate of incorporation CK1/CK2	Partnership agreement	Certificate of Incorporation CM3	Trust agreement	Certificate of Incorporation Section 21	Registrar of CC's & Companies
PROOF OF OWNERSHIP CERTIFIED COPIES	N/A	Shareholding CK1/CK2	Partnership agreement	Shareholding CM3	Trustees details: Letter of Authority	Auditor's letter no shareholding	Registrar of CC'S & Companies
PROOF OF BANKING	Bank statement/ cancelled cheque	Bank statement/ cancelled cheque	Bank statement/ cancelled cheque	Bank statement/ cancelled cheque	Bank statement/ cancelled cheque	Bank statement/ cancelled cheque	Branch of bank at which Account is.
TAX CLEARANCE CERTIFICATE	For the Owner or the business	For the company / cc	For each individual shareholder	For the company	For the trust	For the NPO	SARS
P.A.Y.E	If staff are employed	If staff are employed	If staff are employed	If staff are employed	If staff are employed	If staff are employed	SARS
VAT REGISTRATION	Yes	Yes	Yes	Yes	Yes	Yes	SARS
U.I.F Certificate	YES	YES, if staff remuneration	YES, if staff remuneration	YES, if staff remuneration	YES, if staff remuneration	YES, if staff remuneration	Department of Labour
Workman's Compensation	YES, if staff remuneration	YES, if staff remuneration	YES ,if staff remuneration	YES, if staff remuneration	YES, if staff remuneration	YES, if staff remuneration	Department of Labour
Security Officer' s Board	If applicable –for security industry	If applicable –for security industry	If applicable –for security industry	If applicable –for security industry	If applicable –for security industry	If applicable – For security industry	Security Service Regulatory Authority
Proof of Disability	If owner is disabled	If Shareholder is disable	If Shareholder is disabled	If Is Shareholder is disable	If Shareholder is disable	If Shareholder is disabled	
Proof of Identity CERTIFIED	Owner	Directors / Members	Partners	Directors	Trustees	Directors	

NATURE OF OPERATIONS, PRODUCTS OR SERVICES

Please indicate by the nature of operations, products or services applicable to your business by ticking the appropriate box:

CODE	COMMODITY	✓	CODE	COMMODITY	✓
100:	CONSTRUCTION EQUIPMENT AND SUPPLIES		214	Paving	
101	Air conditioning and temperature control equipment		215	Plumbing	
102	Building equipment and accessories (cement mixers, scaffolding, trowels, levels, etc)		216	Pre-cast concrete manufacture	
103	Building materials (bricks, cement, sand, painting, plastic, stone, steel, tiles, etc)		217	Pump installation	
104	Ceiling boards, skirting, etc		218	Road works	
105	Construction machinery		219	Sewerage systems and construction	
106	Doors and windows		220	Water works and pipelines	
10601	Carpenter (cabinets, cupboards)		221	Specialist Trade Contractors	
107	Electrical systems, lighting, components accessories and supplies		222	Forestry Cleaning	
10701	Electricity asset verification		223	CCTV Inspection	
10702	Electricity networks technical audits		224	Asphalt Paving	
10703	Electrical meter audits		225	Traffic Systems and Signage	
10704	Electrical consumer data collection		22501	Computerised road signs GIS inventory	
10705	Electrical network planning & design		226	Road marking Painting	
10706	House connection s (electrical)		227	Renovations	
108	Flooring materials (Carpets, tiles, etc)		228	Waterproofing	
109	Glass		229	Recycling and restoration	
110	Plumbing ware and materials		230	Concrete structural repairs	
111	Roofing materials		231	Re-decoration	
112	Sanitation ware and equipment		232	Asbestos removal	
113	Portable toilet rental		233	Landscaping	
114	Pumping of sewerage		234	Asphalt supplies	
115	Cleaning of grease traps and separators		235	Chemical dosing equipment	
116	Dewatering – Pump of liquid waste		236	Sewage pump sales, installation & servicing	
117	Toilet Rental		237	Water pump sales, installation & servicing	
118	Toilet trailer rental		238	Control panel sales, installation, servicing	
119	Electrical meter reading		239	Glass fibre reinforced polyester (GRP) Poles	
200:	CONSTRUCTION SERVICES		300:	ELECTRICAL AND MECHANICAL EQUIPMENT, SERVICES AND SUPPLIES	
201	Burglar proofing and systems		302	Bolts, nuts and fasteners	
202	Civil Engineering Structures		303	Electric cables	
20201	Construction monitoring		30301	S.W.A. Underground cables	
203	Concrete manufacture and works		30302	Surfix, twin and earth cables	
204	Construction-related transport		304	Electrical component supplies	
205	Demolition services		305	Electrical equipment	
206	Earthworks, drilling and landscaping		306	Electrical equipment repairs	
207	Electrical installation		307	Hardware supplies	
208	Fencing		308	Lifting equipment	
209	General building work		309	Mechanical seals and packing	
211	Mechanical contracts		310	Pipe and irrigation supplies	
212	Metalwork		311	Power generation and distribution machinery and accessories	
213	Painting		312	Pump spares	

CODE	COMMODITY	✓	CODE	COMMODITY	✓
313	Small tools		42104	Cellphone pouches	
314	Transformer services		422	Interior decorating, refurbishment and upholstery	
31401	HV circuit breaker installation, maintenance, testing		423	Land valuation	
31402	HV protection relay installation, maintenance, testing		424	Laundry and dry-cleaning services	
31403	HV Transformer & tap charger testing		425	Locksmith services	
31404	Earth resistance & resistivity survey testing		426	Mailing services	
31405	Bulk electricity meter installation & testing		427	Management services	
31406	Battery trip unit installation, maintenance, testing		428	Miscellaneous equipment and goods hiring	
31407	Substation control cable installation & testing		429	Personnel Services	
31408	Substation HV cable testing		430	Pest control and removal services	
315	Valves, couplings		431	Photographic and graphic design services	
316	Mpvc, polyethylene		432	Picture framing	
317	Manufacture transformers		433	Printing	
318	Service of transformers		434	Procurement services	
319	Refurbishment of sub stations		435	Real estate services	
320	Electrical installations		436	Research services	
321	Welding Equipment		437	Security and safety services	
322	Shipping and industrial electrical suppliers		438	Site cleaning	
323	Piping and valves installation, sales & servicing		439	Social Facilitating	
			440	Storage	
400:	GENERAL SERVICES		4401	Furniture removals	
401	Accommodation and lodging		4402	Relocation service	
420	Advertising, communication, design, editorial, publication and marketing services		441	Translation and interpreting services	
403	Auctioneering services		442	Transport services, general	
40301	Vehicle, house, property, game, furniture auction		443	Travel services	
405	Bookkeeping and accounting services		444	Vehicle hire	
406	Catering and refreshments		445	Vending services	
407	Cleaning services		44501	Traffic controllers	
408	Conferencing facilities and facilitation		44502	Prepaid vending systems	
409	Contract administration		44503	Road safety management solutions	
410	Courier services		446	Area Cleaning	
411	Education and training		447	Traffic signs	
41101	Training in building environment		448	Hairdressing	
412	Environmental impact studies		449	HR Services	
413	Freight forwarding and clearing services		450	Dress-and pattern making	
414	General maintenance services		451	Plot clearing	
415	Health care				
417	Horticulture		500:	OFFICE AND FACILITIES EQUIPMENT AND SUPPLIES	
418	Infrastructural maintenance		501	Computer equipment, networks and software	
419	Inspection services		502	Consumables	
420	Insurance		503	Corporate gifts	
421	IT, broadcasting and telecommunication services		504	Domestic, industrial and cleaning equipment and supplies	
42101	Cellular phones		505	Electronic equipment, including audio-visual equipment	
42102	Prepaid cellphone vouchers		506	Fire protection equipment	
42103	Cellphone chargers		507	Flowers and plants	

CODE	COMMODITY	✓	CODE	COMMODITY	✓
508	Food and refreshments		721	Medical services	
509	Households furniture and equipment		722	Project management	
510	Office furniture and equipments0		723	Quantity surveying	
512	Printing, copying and photographic equipment and supplies		724	Town and regional planning	
			72401	Development & new establishments	
			72402	Strategic planning	
600:	MISCELLANEOUS GOODS AND SUPPLIES		725	Tax Consulting Services	
601	Environmental cleansing equipment, goods and supplies		726	Aerial Survey & Digital Mapping	
602	Fire protection equipment, goods and supplies		727	Occupational Health & Safety	
603	Garden tools		728	Actuarial	
604	Gas		729	Image Hosting	
605	Material and warehousing machinery, equipment and goods		730	Outsource IT Solution & Services	
606	Measuring, testing and observation equipment		731	Project Management	
607	Pharmaceutical		732	Hardware & software auditing	
608	Protective clothing and uniforms		733	Architect – IT Infrastructure	
60801	Bullet proof vests, riot equipment		734	Property Management (Facilities Management)	
609	Security equipment, goods and services		73803	Assessment	
610	Sports and recreational equipment and goods		73804	Credential verifications	
611	Laboratory chemicals				
61101	Chemical dosing and equipment supplies		800:	VEHICLE SUPPLY AND TRANSPORTATION SERVICES	
612	Specialised imported chemicals		801	Alarm and tracking systems	
613	Pharmacy		802	Batteries	
614	Swim and Watersport Training		803	Engine overhauls	
615	Plastic refuse containers		804	Fuel, oils and lubrications	
			805	Hydraulics	
700:	PROFESSIONAL SERVICES		806	Panel beating	
701	Accounting, auditing and management services		807	Radiator repairs	
702	Architectural services		808	Radio & Electronic equipment	
703	Consulting engineering: Electrical		809	Spares and parts	
704	Consulting engineering: Environmental		810	Towing services	
705	Consulting engineering: Other		811	Transmissions	
706	Consulting engineering: Project management		812	Tyres and tubes	
707	Consulting engineering: Roads & Storm water		813	Upholstery	
708	Consulting engineering: Sewerage systems		814	Vehicle fleet management	
709	Consulting engineering: Structures, Building, Bridges, etc		815	Vehicle supply	
710	Consulting engineering: Water systems		816	Windscreens	
711	Consulting engineering: Geo-technical		817	Auto electrical repairs	
712	Consulting engineering: Solid waste		818	Proshaft Repairs and Balancing	
713	Engineering services		819	Rental of Crane Trucks and Forklifts	
714	Financial services		820	Rigging	
715	Land surveying				
716	Legal services – contracts				
717	Legal services – conveyancing				
718	Legal services – litigation				
719	Legal services – other				
720	Consulting engineering: Mechanical				

[illegible]

