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Kantore
Offices
liofisi

HANGKLIP-KLEINMOND
5de Laan 39 5th Avenue
Privaatsak X3 Private Bag 7195
Tel. 028 271 8100 Faks/Fax. 028 271 4100

STANFORD
Queen Victoriastraat 15 Queen Victoria Street
☒ 84 7210
Tel. 028 341 0640 Faks/Fax. 028 341 0445

GANSBAAI
Hoofstraat Main Road
☒ 26 7220
Tel. 028 384 0111 Faks/Fax. 028 384 0241

KREDITEURE:

Registrasie op databasis ingevolge:

1. Wet op die Raamwerk vir Voorkeurvrykrygingsbeleid, 2000 (Wet No. 5 van 2000) (Goewermementskennisgewing No.97 van 03 Februarie 2000 – Staatskoerant No. 20854)
2. Voorkeurvrykrygingsregulasies (No. R.725 van 10 Augustus 2001) uitgevaardig ingevolge bogemelde Wet (Staatskoerant No. 22549)
3. Wet Op Plaaslike Regering: Munisipale Finansiële Bestuur No. 56 Van 2003

CREDITORS:

Registration on data base in terms of:

1. Preferential Procurement Policy Framework Act No. 5 Of 2000 (Government Notice No.97 van 03 February 2000 – Government Gazette No. 20854)
2. Preferential Procurement Regulations (No. R.725 of 10 August 2001) promulgated in terms of abovementioned Act (Government Gazette No. 22549)
3. Local Government: Municipal Finance Management Act No. 56 Of 2003

Abantu eninamatyala kubo

Ubhaliso kwindawo ekugcinwa kuyo
iindawo ezaziwa ngento ngokuphathelele.

1. Ubume benkqubo ekhethekileyo yokufumana Umthetho ongunombolo 5 ka-2000 (Isaziso sikaRhulumente esingunombolo 97 we-3 kaFebruwari 2000- Iphepha-namba lombuso likaRhulumente unombolo 20854)
2. Imithetho yenkqubo ekhethekileyo yokufumana (Nombolo R725 ka-Agasti 2001) umthetho owaziswe ngokubhekiselele ngumthetho ongasentla (Iphepha-namba lombuso likaRhulumente elingunombolo 22549)
3. Umasipala wengingqi: Umthetho wokulawula ezemali kamasipala ongunombolo 56 ka -2003

- | | | | | | |
|-----|-----------------------------|---|--------------------------|---|-------------------------------|
| 1.1 | Handelsnaam van onderneming | - | Trade name of enterprise | - | Igama lokushishina loshishino |
|-----|-----------------------------|---|--------------------------|---|-------------------------------|

[illegible]

- | | | |
|--------------|------------------|------------------|
| 1.2 Posadres | - Postal address | - Idilesi yeposi |
|--------------|------------------|------------------|

[illegible]

- 1.3 Plaasnaam / Besigheid straat adres - Name of Farm / Business street address - Igama lefama / idilesi yesitrato soshishino

[illegible]

- 1.4 Aard van bedrywigheid wat beoefen word – Nature of activities conducted – Uhlobo lwemisebenzi eyenziwayo necandelo

PLEASE ATTACH A LIST OF SERVICES / COMMODITIES THAT YOU CAN SUPPLY

- 1.5 Tipe onderneming (Merk met X) - Type of enterprise (Mark with X) - Uhlobo loshishino (Phawula ngo-X)

01	Eenmansaak Sole Proprietor Ushishlino lomtu omnye	02	Vennootskap Partnership Uthelelwano	03	Openbare Sektor Public Sector Icandelo lomtu wonke	04	Maatskappy / Beslote Korporasie Company / Close Corporation Inkampani / imbumba evalekileyo	05	Ander: Klub, Trust, ens. Other: Club, Trust, etc. Ezinye: umbutho, itirasti, njil-njl.
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- | | | | | |
|-----|---|---|---|---|
| 1.6 | CIDB nommer / CIDB number / inombolo ye-CIDB
(Construction Industry Development Board) | <div></div> <div></div> <div></div> <div></div> <div></div> <div></div> | <div></div> <div></div> <div></div> <div></div> <div></div> <div></div> | <div></div> <div></div> <div></div> <div></div> <div></div> <div></div> |
|-----|---|---|---|---|

- [illegible]

- 1.8 Inkomstebelastingverwysingsnommer van persoon / onderneming in 1.1 genoem
Income Tax reference number of person / enterprise mentioned in 1.1

- Indien u nie vir enige van bogenoemde geregistreer is nie, meld redes: / If you are not registered for any of the above, furnish reasons: /
Xa ungazibhaleli nayiphi na into engaphezulu, nika izizathu:

- 2.1 **Besonderhede van verantwoordelike persoon of eienaar / Particulars of responsible person or owner / liinkukacha zomntu othatha uxanduva okanve zomnini**

- 2.1.1 Van / Surname / Ifani

- [illegible]

- [illegible]

- 2.2 **Besonderhede van skakelbeampte / Particulars of liason officer / linkcukacha zomntu womanyano (Umntu onika iimbuyiselo)**

- 2.2.1 Voorletters en van / Initials and surname / Oonobumba
bokuqala bamaqama nefani

- [illegible]

- 2.2.3 Selfoon / Cell phone / Iselfoni

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- | | | | | | | | | | | |
|-------|---|--|--|--|--|--|--|--|--|--|
| 2.2.4 | Telefoonnommer / Telephone number / inombolo yefoni | | | | | | | | | |
|-------|---|--|--|--|--|--|--|--|--|--|

- | | | | | | | | | | |
|-------|---|--|--|--|--|--|--|--|--|
| 2.2.4 | Telefoonnommer / Telephone number / Inombolo yeFoni | | | | | | | | |
| 2.2.5 | Faksnommer / Fax number / Inombolo yeFeksi | | | | | | | | |

- [illegible]

- 2.2.5 Meld taalvoorkeur / Indicate language preference:

Ek verklaar dat die inligting wat hierin verstrek is, waar en juis is. / I declare that the information herein furnished, is true and correct. / Ndirixela ukuba ulwazi olunikiwevo apha luvinvaniso kwave lulungile.

Handtekening van persoon verantwoordelik vir hierdie verklaring / Signature of person responsible for this declaration / Usayino lomntu othathela uxanduva le ngxelo.

.....
Naam / Name / Iqama

Hoedanigheid / Designation / Ubume emsebenzini

Datum / Date / Umhla

**VRAELYS VIR VOORKEURVERKRYGINGSBELEID
QUESTIONNAIRE FOR PREFERENTIAL PROCUREMENT POLICY
IPHEPHA LEMIBUZO YENKQUBO EKHETHEKILEYO YOKUFUMANA**

Besigheid of persoon se naam:- / Business or person's name:- / Igama leshishini okanye lomntu

- **1.** Persentasie aandeelhouing van persone (HBI) in die besigheid wat histories benadeel is as gevolg van onregverdige diskriminasie gebaseerd op **ras**.
Percentage of shareholding of persons (HDI) in the business historically disadvantaged because of unfair discrimination based on **race**.
Ipersenti yesabelo sabantu kwishishini elalisakuthinteleka ekuxhamleni amalungelo athile ngenxa yobandlululo **ngokobuhlanga**. %
- 2.** Persentasie aandeelhouing van persone (HBI) in die besigheid wat histories benadeel is as gevolg van onregverdige diskriminasie gebaseerd op **geslag**.
Percentage of shareholding of persons (HDI) in the business historically disadvantaged because of unfair discrimination based on **gender**.
Ipersenti yesabelo sabantu kwishishini elalisakuthinteleka ekuxhamleni amalungelo athile ngenxa yobandlululo **ngokwesini**. %
- 3.** Persentasie aandeelhouing van persone (HBI) in die besigheid wat histories benadeel is as gevolg van onregverdige diskriminasie gebaseerd op **gestremdheid**.
Percentage of shareholding of persons (HDI) in the business historically disadvantaged because of unfair discrimination based on **disability**.
Ipersenti yesabelo sabantu kwishishini elalisakuthinteleka ekuxhamleni amalungelo athile ngenxa yobandlululo **ngokobulwelwe**. %
- 4.** Persentasie aandeelhouing van persone geklassifiseer as **jeug**. (18 – 35 Jaar oud).
Percentage of shareholding of persons in the business classified as **youth**. (18 – 35 Years old)
Ipersenti labantu abanezabelo kwinkonzo zoshishino ababizwa ngokuba **lulutsha** (18 – 35 Yeminyaka) %
- 5.** Is u besigheid geleë binne die jurisdiksie van die Munisipaliteit ? In / Uit
Is your business established within the area of jurisdiction of the Municipality? In / Out
Ingaba ishishini lakho limi kwingingqi elawulwa nguMasipala wesithili? Ngaphakathi / Ngaphandle ☐ In/Ngaphakathi
- 6.** Maak u gebruik van plaaslike arbeid (werkskepping)? Ja / Nee
Do you make use of local labour (job creation)? Yes / No
Uyawasebenzisa amathuba avelayo odalo lomsebenzi (ukudala umsebenzi)? Ewe / hayi ☐ Uit/Out/Ngaphandle
☐ Ja/Yes/Ewe
☐ Nee/No/Hayi

Hiermee sertifiseer ek/ons die ondergetekende en die getuïenisse dat bogenoemde inligting korrek is.
I/We hereby certify that the abovementioned information is correct signed by myself/ourselves and the witnesses.
-Mna/Thina siqinisekisa ukuba ezi nkukacha zingasentla zilungile kwaye zisayinwe ndim/sithi kunye namangqina

Getuie/As Witness/--Njengengqina

Handtekening / Signature / Osayinileyo

1.
2.

LW! / NB! / -QAPHELA!

Om Voorkeerpunte te eis **MOET** gesertifiseerde afskrifte van Identiteitsdokumente hierby aangeheg word.

To claim Preference points, certified copies of Identity Documents **MUST** be attached.

Ukuba ufuna ukwenza ibango lamanqaku akhethekileyo, **KUFUNeka** ukuba isicelo sakho sihambe kunye nekopi yencwadi yesazisi sakho (ID) eqinisekisiweyo.

<p>** "Histories Benadeelde Individu (HBI)" 'n Suid-Afrikaanse burger – (1) wat weens die apartheidsbeleid wat in plek was, voor die instelling van die Grondwet van die Republiek van Suid-Afrika, 1983 (Wet Nr 110 van 1983) of die Grondwet van die Republiek van Suid-Afrika, 1993 (Wet Nr 200 van 1993) ("die tussentydse Grondwet") geen stemreg in nasionale verkiesings gehad het nie; en/of (2) wat 'n vrou is; en/of (3) wat gestremd is; Met dien verstande dat 'n persoon wat Suid-Afrikaanse burgerskap bekom het by of na die inwerkingtreding van die tussentydse Grondwet, geag word nie 'n HBI te wees nie;</p>
<p>** "Historically Disadvantaged Individual (HDI)" means a South African citizen - (1) who, due to the apartheid policy that had been in place, had no franchise in national elections prior to the introduction of the Constitution of the Republic of South Africa, 1983 (Act No 110 of 1983) or the Constitution of the Republic of South Africa, 1993 (Act No 200 of 1993) ("the Interim Constitution"); and / or (2) who is a female; and / or (3) who has a disability; Provided that a person who obtained South African citizenship on or after the coming to effect of the Interim Constitution, is deemed not to be an HDI.</p>
<p>**Xa kuthethwa ngomntu owanyashelwa amalungelo akhe kuthethwa ngommi waseMzantsi Afrika (1) owathi ngenxa yenkqubo yocalucalulo ekwakusakulawulwa ngayo akabi nalo ilungelo lokuvota phambi kokwaziiswa komgaqo siseko weRiphabliki yoMzantsi Afrika, 1983 (Umthetho ongunombolo 110 ka-1983) okanye Umgqo siseko weRiphabliki yoMzantsi Afrika, 1993 (Umthetho ongunombolo 200 ka-1993) ("Umgqo siseko wethutyana"); kunye / okanye (2) ongumfazi; kunye/okanye (3) okhubazekileyo; Xa ubani efumene ilungelo lokuba ngummi waseMzantsi Afrika ngexesha okanye emva kokusetyenziswa komgaqo siseko wethutyana lowo akathatyathwa njengomntu onyashelwa amalungelo ake.</p>

LW! IN GEVOLGE WETGEWING MOET 'N BELASTINGUITKLARING HIERDIE REGISTRASIE VERGESEL.

NB! IN TERMS OF LEGISLATION A TAX CLEARANCE MUST ACCOMPANY THIS REGISTRATION.

**-QAPHELA! NGOKUPHATHELELE KWEZOMTHETHO OLU BHALISO KUFUNeka LUKHATSHWE
SISIQINISEKISO SOKUBA AKUNATYALA LARHAFU.**



DECLARATION BY SUPPLIER

1. This document serves as a declaration to be used by the municipality in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system. No Registration will be accepted from persons in the service of the state*.
- 2.(a) Any prospective supplier, having a kinship with persons in the service of the state, including a blood relationship, may in terms of current legislation register on the Municipality's Database. In view of possible allegations of favouritism, should a resulting bid, or part thereof, be awarded to suppliers connected with or related to persons in the service of the state, it is required that the supplier or his/her authorised representative declare their position in relation to the evaluating/adjudicating authority and/or take an oath declaring his/her interest.
- 2.(b) The request for registration on the Municipality's database may be rejected if the supplier, or any of its directors/members/partners have:
 - (i) abused the municipality's supply chain management system or committed any improper conduct in relation to such system;
 - (ii) been convicted for fraud or corruption during the past five years;
 - (iii) wilfully neglected, reneged on or failed to comply with any government, municipal or other public sector contract during the past five years;
 - (iv) being a person whose tax matters are not cleared by the South African Revenue Services; or
 - (v) been listed in the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004).

In order to give effect to the above, the following questionnaire must be completed and signed before a Commissioner of Oaths.

3.
 - 3.1 Print full Name:
 - 3.2 Company/CC Registration or ID Number:
 - 3.3 Are you presently in the service of the state? * **YES / NO**
 - 3.3.1 If so, furnish particulars.
.....
 - 3.4 Have you been in the service of the state for the past twelve months? **YES / NO**
 - 3.4.1 If so, furnish particulars.
.....
 - 3.5 Do you, have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and or adjudication of any prospective bid? **YES / NO**
 - 3.5.1 If so, furnish particulars.
.....
 - 3.6 Are you, aware of any relationship (family, friend, other) between a supplier and any persons in the service of the state who may be involved with the evaluation and or adjudication of any bid? **YES / NO**
 - 3.6.1 If so, furnish particulars.
.....
 - 3.7 Are any of your company's directors, managers, principle shareholders or stakeholders in the service of the state? **YES / NO**
 - 3.7.1 If so, furnish particulars.
.....
 - 3.8 Are any spouse, child or parent of your company's directors, managers, principle shareholders or stakeholders in the service of the state? **YES / NO**
 - 3.8.1 If so, furnish particulars.
.....
 - 3.9 Is the supplier or any of its directors/partners listed on the National Treasury's database as a company or person prohibited from doing business with the public sector? **YES / NO**
 - 3.9.1 If so, furnish particulars.
.....

- 3.10 Is the supplier or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)? **YES / NO**
- 3.10.1 If so, furnish particulars.
.....
- 3.11 Was the supplier or any of its directors convicted by a court of law (including a court of law outside the Republic of South Africa) for fraud or corruption during the past five years? **YES / NO**
- 3.11.1 If so, furnish particulars.
.....
- 3.12 Does the supplier or any of its directors owe any municipal rates and taxes or municipal charges to the municipality / municipal entity, or to any other municipality / municipal entity, that is in arrears for more than three months? **YES / NO**
- 3.12.1 If so, furnish particulars.
.....
- 3.13 Was any contract between the supplier and the municipality / municipal entity or any other organ of state terminated during the past five years on account of failure to perform on or comply with the contract? **YES / NO**
- 3.13.1 If so, furnish particulars.
.....

CERTIFICATION

I, THE UNDERSIGNED, CERTIFY
THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM IS CORRECT. I ACCEPT THAT THE STATE MAY ACT AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature

.....
Position

.....
Date

* MSCM Regulations: "in the service of the state" means to be –

- (a) a member of –
 - (i) any municipal council;
 - (ii) any provincial legislature; or
 - (iii) the national Assembly or the national Council of provinces;
- (b) a member of the board of directors of any municipal entity;
- (c) an official of any municipality or municipal entity;
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 19 (Act No.1 of 1999);
- (e) a member of the accounting authority of any national or provincial public entity; or an employee of Parliament or a provincial legislature.

Commissioner of Oaths

Signed and sworn to before me at
on this the day of 20 by the
Deponent, who has acknowledged that he/she knows and understands
the contents of this Affidavit, it is true and correct to the best of his/her
knowledge and that he/she has no objection to taking the prescribed
oath, and that the prescribed oath will be binding on his/her
conscience.

.....
COMMISSIONER OF OATHS:

Position:

Address:
.....

Tel:

Apply official stamp of authority on this page:

National Small Business Act No. 102 of 1996 Classification

1. Indicate your Economic Sector - Give full description in 1.4 on page 1

Sector or sub-sectors in accordance with the Standard Industrial Classification	
Please indicate your Sector	"X"
All Tiers of Government 00001 - 09999	
Agriculture 11001 - 14999	
Mining and Quarrying 21001 - 29999	
Manufacturing 30001 - 39999	
Electricity, Gas and Water 41001 - 42999	
Construction 50001 - 50999	
Wholesale Trade, Commercial Agents and Allied Services 58001 - 61999	
Retail and Motor Trade and Repair Services 62101 - 63500	
Catering, Accommodation and other Trade 64101 - 64299	
Transport, Storage and Communications 71001 - 75999	
Finance and Business Services 81001 - 88999	
Community, Social and Personal Services 91001 - 99999	

2. Indicate the size of your Business if the National Small Business Act applies to your enterprise.

Size of class	Total full- time equivalent of paid employees Less than:	Total annual turnover Less than:	Total gross asset value (fixed property excluded) Less than:	Indicate the category of your business "X"
Not applicable	Not applicable	Not applicable	Not applicable	Not applicable
Medium	100	R 5 m	R 5 m	
Small	50	R 3 m	R 3 m	
Very small	10	R 0.50 m	R 0.50 m	
Micro	5	R 0.20 m	R 0.10 m	
Medium	200	R 39 m	R 23 m	
Small	50	R 10 m	R 6 m	
Very small	20	R 4 m	R 2 m	
Micro	5	R 0.20 m	R 0.10 m	
Medium	200	R 51 m	R 19 m	
Small	50	R 13 m	R 5 m	
Very small	20	R 5 m	R 2 m	
Micro	5	R 0.20 m	R 0.10 m	
Medium	200	R 51 m	R 19 m	
Small	50	R 13 m	R 5 m	
Very small	20	R 5.10 m	R 1.90 m	
Micro	5	R 0.20 m	R 0.10 m	
Medium	200	R 26 m	R 5 m	
Small	50	R 6 m	R 1 m	
Very small	20	R 3 m	R 0.50 m	
Micro	5	R 0.20 m	R 0.10 m	
Medium	200	R 64 m	R 10 m	
Small	50	R 32 m	R 5 m	
Very small	20	R 6 m	R 0.60 m	
Micro	5	R 0.20 m	R 0.10 m	
Medium	200	R 39 m	R 6 m	
Small	50	R 19 m	R 3 m	
Very small	20	R 4 m	R 0.60 m	
Micro	5	R 0.20 m	R 0.10 m	
Medium	200	R 13 m	R 3 m	
Small	50	R 6 m	R 1 m	
Very small	20	R 1.50 m	R 0.90 m	
Micro	5	R 0.20 m	R 0.10 m	
Medium	200	R 26 m	R 6 m	
Small	50	R 13 m	R 3 m	
Very small	20	R 3 m	R 0.60 m	
Micro	5	R 0.20 m	R 0.10 m	
Medium	200	R 26 m	R 5 m	
Small	50	R 13 m	R 3 m	
Very small	20	R 3 m	R 0.50 m	
Micro	5	R 0.20 m	R 0.10 m	
Medium	200	R 13 m	R 6 m	
Small	50	R 6 m	R 3 m	
Very small	20	R 1 m	R 0.60 m	
Micro	5	R 0.20 m	R 0.10 m	

Please indicate the nature of operations, products or services applicable to your business by ticking the appropriate box:

CODE	COMMODITY	✓	CODE	COMMODITY	✓
00100:	CONSTRUCTION EQUIPMENT AND SUPPLIES		00400:	GENERAL SERVICES	
00101	Air conditioning and temperature control equipment		00401	Accommodation and lodging	
00102	Building equipment and accessories (cement mixers, scaffolding, trowels, levels, etc)		00402	Advertising, communication, design, editorial, publication and marketing services	
00103	Building materials (bricks, cement, sand, painting, plastic, stone, steel, tiles, etc)		00403	Auctioneering services	
00104	Ceiling boards, skirtings, etc		00404		
00105	Construction machinery		00405	Bookkeeping and accounting services	
00106	Doors and windows		00406	Catering and refreshments	
00107	Electrical systems, lighting, components accessories and supplies		00407	Cleaning services	
00108	Flooring materials (Carpets, tiles, etc)		00408	Conferencing facilities and facilitation	
00109	Glass		00409	Contract administration	
00110	Plumbing ware and materials		00410	Courier services	
00111	Roofing materials		00411	Education and training	
00112	Sanitation ware and equipment		00412	Environmental impact studies	
00200:	CONSTRUCTION SERVICES		00413	Freight forwarding and clearing services	
00201	Burglar proofing and systems		00414	General maintenance services	
00202	Civil Engineering Structures		00415	General Wholesale	
00203	Concrete manufacture and works		00416	Health care	
00204	Construction-related transport		00417	Horticulture	
00205	Demolition services		00418	Infrastructural maintenance	
00206	Earthworks, drilling and landscaping		00419	Inspection services	
00207	Electrical installation		00420	Insurance	
00208	Fencing		00421	IT, broadcasting and telecommunication services	
00209	General building work		00422	Interior decorating, refurbishment and upholstery	
00210	Glazing		00423	Land valuation	
00211	Mechanical contracts		00424	Laundry and dry-cleaning services	
00212	Metalwork		00425	Locksmith services	
00213	Painting		00426	Mailing services	
00214	Paving		00427	Management services	
00215	Plumbing		00428	Miscellaneous equipment and goods hiring	
00216	Pre-cast concrete manufacture		00429	Personnel Services	
00217	Pump installation		00430	Pest control and removal services	
00218	Road works		00431	Photographic and graphic design services	
00219	Sewerage systems and construction		00432	Picture framing	
00220	Water works and pipelines		00433	Printing	
00221	Specialist Trade Contractors		00434	Procurement services	
00222	Forestry Cleaning		00435	Real estate services	
00223	CCTV Inspection		00436	Research services	
00224	Asphalt Paving		00437	Security and safety services	
00225	Traffic Systems and Signage		00438	Site cleaning	
00226	Roadmarking Painting		00439	Social Facilitating	
00300:	ELECTRICAL AND MECHANICAL EQUIPMENT, SERVICES AND SUPPLIES		00440	Storage	
00301	Bearing supplies		00441	Translation and interpreting services	
00302	Bolts, nuts and fasteners		00442	Transport services, general	
00303	Electric cables		00443	Travel services	
00304	Electrical component supplies		00444	Vehicle hire	
00305	Electrical equipment		00445	Vending services	
00306	Electrical equipment repairs		00446	Area Cleaning	
00307	Hardware supplies		00447	Traffic Signs	
00308	Lifting equipment		00448	Hairdressing	
00309	Mechanical seals and packing		00449	HR Services	
00310	Pipe and irrigation supplies				
00311	Power generation and distribution machinery and accessories				
00312	Pump spares				
00313	Small tools				
00314	Transformer services				
00315	Valves, couplings				
00316	Water meter, pipes, fittings, galvanised PVC, uPVC, mPVC, polyethylene, etcetera				
00500:	OFFICE AND FACILITIES EQUIPMENT AND		00716	Legal services – contracts	

CODE	COMMODITY	✓	CODE	COMMODITY	✓
SUPPLIES					
00501	Computer equipment, networks and software		00717	Legal services – conveyancing	
00502	Consumables		00718	Legal services – litigation	
00503	Corporate gifts		00719	Legal services – other	
00504	Domestic, industrial and cleaning equipment and supplies		00720	Consulting engineering: Mechanical	
00505	Electronic equipment, including audio-visual equipment		00721	Medical services	
00506	Fire protection equipment		00722	Project management	
00507	Flowers and plants		00723	Quantity surveying	
00508	Food and refreshments		00724	Town and regional planning	
00509	Households furniture and equipment		00725	Tax Consulting Services	
00510	Office furniture and equipments0		00726	Aerial Survey & Digital Mapping	
00511	Office supplies and stationery		00727	Occupational Health & Safety	
00512	Printing, copying and photographic equipment and supplies		00800: VEHICLE SUPPLY AND TRANSPORTATION SERVICES		
00600: MISCELLANEOUS GOODS AND SUPPLIES			00801	Alarm and tracking systems	
00601	Environmental cleansing equipment, goods and supplies		00802	Batteries	
00602	Fire protection equipment, goods and supplies		00803	Engine overhauls	
00603	Garden tools		00804	Fuel, oils and lubrications	
00604	Gas		00805	Hydraulics	
00605	Material and warehousing machinery, equipment and goods		00806	Panel beating	
00606	Measuring, testing and observation equipment		00807	Radiator repairs	
00607	Pharmaceutical		00808	Radio & Electronic equipment	
00608	Protective clothing and uniforms		00809	Spares and parts	
00609	Security equipment, goods and services		00810	Towing services	
00610	Sports and recreational equipment and goods		00811	Transmissions	
00611	Laboratory chemicals		00812	Tyres and tubes	
00612	Specialised imported chemicals		00813	Upholstery	
00613	Pharmacy		00814	Vehicle fleet management	
00614	Swim and Watersport Training		00815	Vehicle supply	
00700: PROFESSIONAL SERVICES			00816	Windscreens	
00701	Accounting, auditing and management services		00817	Auto electrical repairs	
00702	Architectural services		00818	Proshaft Repairs and Balancing	
00703	Consulting engineering: Electrical		00819	Rental of Crane Trucks and Forklifts	
00704	Consulting engineering: Environmental		00820	Rigging	
00705	Consulting engineering: Other				
00706	Consulting engineering: Project management				
00707	Consulting engineering: Roads & Storm water				
00708	Consulting engineering: Sewerage systems				
00709	Consulting engineering: Structures, Building, Bridges, etc				
00710	Consulting engineering: Water systems				
00711	Consulting engineering: Geo-technical				
00712	Consulting engineering: Solid waste				
00713	Engineering services				
00714	Financial services				
00715	Land surveying				

[illegible]

KREDIET BEVEL INSTRUKSIE / CREDIT ORDER INSTRUCTION /
UMYALELO NGOTYALO MALI

Dit is die Overstrand Munisipaliteit se beleid om alle krediteure deur middel van direkte bankoorplasinge te vereffen. Verskaf meegaande inligting en verkry asb. u bankiers se bevestiging.

It is the policy of the Overstrand Municipality to pay all creditors by means of direct bank transfers. Please complete this information and acquire your banker's confirmation.

Yinkqubo kaMasipala wesithili
saseOverstrand ukuhlawula abo
kufuneka bebahlawule ngokufaka
imali ebhankini. Nceda ke ngoko
uzalise olu xwebhu lungezantsi
ngeenkukacha zakho ucele ibhanki
yakho ukuba yenze isiqinisekiso sezi
nkcukacha.

BESONDERHEDE VAN FIRMA/INSTANSIE:

DETAILS OF FIRM/INSTITUTION:

IINKCUKACHA ZEFEMU/IZIKO

Naam / Name / Iqama

[illegible]

Adres / Address / Idilesi

[illegible]

BESONDERHEDE VAN MY/ONS
BANKREKENING IS AS VOLG:

DETAILS OF MY/OUR BANK ACCOUNT ARE
AS FOLLOWS:

linkcukacha zebhanki yam zimi ngolu hlobo

NAAM VAN BANK / NAME OF BANK / IGAMA LEBHANKI

[illegible]

NAAM VAN TAK / NAME OF BRANCH / IGAMA | ESEBE | EBHANKI

[illegible]

TAKKODE / BRANCH CODE / IKHOWUDI YESEBE

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REKENINGNOMMER / ACCOUNT NUMBER / INOMBOLO
YE AKHAWUNTI[illegible]

TIPE REKENING / TYPE OF ACCOUNT / UHLOBO LWE AKHAWUNTI

1

1 =	Tjekrekening Cheque Account I-akhawunti yetshekhi	2 =	Transmissierekening Transmission Account I-akhawunti yokugqithisela	3 =	Spaarrekening Savings Account I-akhawunti yemali egciniweyo
4 =	Verbandrekening Bond Account I-akhawunti vebhondi	5 =	(Nie in gebruik) (Not in use) Avisetvenzisiwai	6 =	Subskripsieaandeelrekening Subscription Share Account I-akhawunti vomrhumo wezabelo

Ek/ons versoek en magtig hiermee die Overstrand Munisipaliteit om enige bedrae wat my/ons mag toeval, in my/ons bankrekening te krediteer.

Ek/ons verstaan dat 'n betalingsadvies deur die Overstrand Munisipaliteit in die normale wyse verskaf sal word wat die datum sal aantoon wanneer die fondse beskikbaar sal wees, asook besonderhede van die betaling.

Ek/ons onderneem verder om die Overstrand Munisipaliteit vroegtydig in kennis te stel van enige verandering in my/ons bankbesonderhede en erken dat hierdie magtiging slegs deur my/ons met dertig dae kennis gekanselleer kan word deur middel van voorafbetaalde geregistreerde pos.

I/we hereby request and authorise the Overstrand Municipality to pay any amounts that may accrue to me/us to the credit of my/our bank account.

I/we understand that a payment advice will be supplied by the Overstrand Municipality in the normal way that will indicate the date on which funds will be available in my/our bank account and details of payment.

I/we further undertake to inform the Overstrand Municipality in advance of any change in my/our bank details and accept that this authority may only be cancelled by me/us by giving thirty days notice by prepaid registered post.

Mna/Thina sicela/sigunyazisa uMasipala Wesithili saseOverstrand ukuba ahlawule yonke imali eziimfanelo zam/zethu kwi-akhawunti vebhanki vam/yethu.

Ndi/Siyaqonda ukuba isiqinisekiso semali ehlawulwe ngumasipala siza kufumaneka kwaye eso siqinisekiso siza kubonisa umhla ekuhlawulwe ngawo kunye nezinye iinkcukacha zentlawulo.

Ndi/Siya kumazisa umasipala xa iinkcukacha zebhanki yam zitshintshile kwaye ndiza kubanika isaziso seentsuku ezingama-30 ndisithumele ngeleta erejistarishiwevo.

VOORLETTERS EN VAN:
INITIALS AND SURNAME:
OONOBUMBA BOKUQALA
BEGAMA KUNYE NEFANI

GEMAGTIGDE HANDTEKENING:
AUTHORISED SIGNATURE:
USAYINO OLUGUNYAZISIWEYO

DATUM:
DATE:
UMHLA

TELEFOONNOMMER:
TELEPHONE NUMBER:
INOMBOLO YEFOWUNI

VIR BANKGEBRUIK ALLEENLIK / FOR BANK USE ONLY
KUSETYENZISWA YIBHANKI KUPHELA

Ek/ons sertifiseer hiermee dat die besonderhede van ons kliënt se bankrekening soos aangedui op die krediet bevel instruksie korrek is:

I/we hereby certify that the details of our clients bank account as indicated on the credit order instruction is correct:

-Ndi/Siqinisekisa ukuba iinkcukacha zabaxhasi bethu ezibhalwe kwimiyalelo yokudiphozitha imali ilungile

GEMAGTIGDE HANDTEKENING / AUTHORISED SIGNATURE / -Usavino oluqunyazisiweyo

NB: (**) Financial Institution (Bank) to confirm correctness of banking details in writing which written confirmation must accompanied this form

**AMPTELIKE
DATUMSTEMPEL:
OFFICIAL DATE STAMP:
-ISITAMPU SOMHLA
ESISESIKWENI**

FOR FULL SUPPLIER ACCREDITATION ALL PARTS MUST BE COMPLETED AND SIGNED:

DOCUMENTS REQUIRED

DOCUMENTS REQUIRED	Sole Proprietor	CC's and Private Companies	Partnerships	Public Company	Business Trust	Non Profit Organisations (NPO)	Where to get documents
COMPANY REGISTRATION CERTIFIED COPIES	N/A	Certificate of incorporation CK1/CK2	Partnership agreement	Certificate of Incorporation CM3	Trust agreement	Certificate of Incorporation Section 21	Registrar of CC's & Companies
PROOF OF OWNERSHIP CERTIFIED COPIES	N/A	Shareholding CK1/CK2	Partnership agreement	Shareholding CM3	Trustees details: Letter of Authority	Auditor's letter no shareholding	Registrar of CC'S & Companies
DISTRICT MUNICIPALITY REGISTRATION	Yes	Yes	Yes	Yes	Yes	Yes	Eden District Municipality GEORGE
PROOF OF BANKING	Bank statement/ cancelled cheque	Bank statement/ cancelled cheque	Bank statement/ cancelled cheque	Bank statement/ cancelled cheque	Bank statement/ cancelled cheque	Bank statement/ cancelled cheque	Branch of bank at which Account is.
TAX CLEARANCE CERTIFICATE	For the Owner or the business	For the company / cc	For each individual shareholder	For the company	For the trust	For the NPO	SARS
P.A.Y.E	If staff are employed	If staff are employed	If staff are employed	If staff are employed	If staff are employed	If staff are employed	SARS
VAT REGISTRATION	Yes	Yes	Yes	Yes	Yes	Yes	SARS
U.I.F Certificate	YES	YES, if staff remuneration	YES, if staff remuneration	YES, if staff remuneration	YES, if staff remuneration	YES, if staff remuneration	Department of Labour
Workman's Compensation	YES, if staff remuneration	YES, if staff remuneration	YES, if staff remuneration	YES, if staff remuneration	YES, if staff remuneration	YES, if staff remuneration	Department of Labour
Security Officer' s Board	If applicable –for security industry	If applicable –for security industry	If applicable –for security industry	If applicable –for security industry	If applicable –for security industry	If applicable – For security industry	Security Service Regulatory Authority
Proof of Disability	If owner is disabled	If Shareholder is disable	If Shareholder is disabled	If Is Shareholder is disable	If Shareholder is disable	If Shareholder is disabled	
Proof of Identity CERTIFIED	Owner	Directors / Members	Partners	Directors	Trustees	Directors	

BUSINESS NAME:	
DATE RECEIVED:	
ACCEPTED:	
DATE CAPTURED:	
DATABASE REGISTRATION NUMBER	
CREDITORS REGISTRATION NUMBER	