



**OVERSIGHT REPORT WITH REGARD TO  
THE  
2011/2012  
ANNUAL REPORT**

Compiled in terms of the Local Government: Municipal System Act, 2000  
(Act 32 of 2000)  
Local Government: Municipal Finance Management Act, 2003  
(Act 56 of 2003)

**OORSIGVERSLAG MET BETREKKING  
TOT DIE  
2011/2012  
JAARVERSLAG**

Opgestel in terme van die Wet op Plaaslike Regering: Munisipale Stelsels, 2000  
(No. 32 VAN 2000)  
Wet op Plaaslike Regering: Munisipale Finansiële Bestuur, 2003  
(No. 56 VAN 2003)

# INDEX

- A. Item 5 of the Agenda of the Mayoral Committee Meeting of the Overstrand Municipality dated 27 March 2013.
  
- B. Item 5.7 of the Minutes of the Council meeting of the of the Overstrand Municipality dated 27 March 2013.

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**THIS OVERSIGHT REPORT OF THE OVERSTRAND MUNICIPALITY IN RESPECT OF THE 2011/2012 ANNUAL REPORT IS COMPILED IN TERMS OF SECTION 129 OF THE LOCAL GOVERNMENT: MUNICIPAL FINANCE MANAGEMENT ACT, 2003 (ACT 56 OF 2003).**

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**5. CONSIDERATION OF THE 2011/12 ANNUAL REPORT AND ADOPTION OF AN OVERSIGHT REPORT**

5/15/1/1

R Louw

(028) 313 8071

Corporate Head Office

15 March 2013

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**1. Executive Summary**

The purpose of this report is to consider the 2011/12 Annual Report and to adopt an Oversight Report. **FOR PURPOSES OF CONSIDERING THIS ITEM COUNCILLORS ARE REQUESTED TO ALSO REFER TO THE ANNUAL REPORT, WHICH WAS TABLED ON 23 JANUARY 2013.**

**2. Service Delivery and Budget Implementation Plan - IGNITE**

Management Services  
Strategic Services

**3. Compliance with Strategic Priority**

Provision of democratic and accountable governance

**4. Delegated Authority**

None

**5. Legal Requirements**

Local Government : Municipal Systems Act, 2000 (Act 32 of 2000)

Local Government : Municipal Finance Management Act, 2003 (Act 56 of 2003) (MFMA)

**6. Background/Discussion/Evaluation/Conclusion**

**Background**

In terms of the above legislation a Municipality must prepare an annual report for each financial year. The core components of such an annual report must include:

- a. a performance report;
- b. the financial statements;
- c. and audit report on the financial statements, and
- d. the audit report on the performance evaluation

The purpose of the annual report is to:

- provide a record of the activities of the Municipality;
- provide a report on performance in service delivery and against the budget;
- provide information that supports the revenue and expenditure decisions made, and
- promote accountability to the local community for decisions made.

The annual report, taking cognisance of the above-mentioned requirements, was tabled by the Executive Mayor at the Special Council meeting of 23 January 2013.

The local community were in terms of section 127(5)(a)(i) of the Local Government : Municipal Finance Management Act, 2003 (Act 56 of 2003) invited to submit representations in connection with the Annual Report to the Municipality by submitting such representations to the Municipal Manager on or before 1 March 2013.

Two public comments as well as councillor comments were received as at the date and time of closure. **(Annexures A and B)**

The Municipal Public Accounts Committee (MPAC) also considered the annual report and the comments received from the public. The minutes of the MPAC are attached as **Annexure C**.

Representatives of the Office of the Auditor-General and Provincial Departments of Local Government and Finance have been invited to attend the council meeting. Likewise will members of the municipality's Audit Committee be present at the meeting. The MFMA furthermore provides for members of the local community to address the council.

For purpose of adopting an Oversight Report the MFMA requires the council to consider the annual report to state whether the council:

- approves the annual report, with or without reservations;
- rejects the annual report or;
- refers the annual report back for revision of those components that can be revised.

## **7. Financial Implications**

Not applicable

## **8. Staff Implications**

Report compiled in-house

**9. Comments from other Departments, Divisions and Administrations**

Various officials were interviewed during the information gathering phase.

**10. Annexures**

Annexure A : Letters from the Gansbaai Ratepayers and Citizen Association

Annexure B : Citizen Association and the Rooi Els Ratepayers' Association

Annexure C : Minutes of the Municipal Public Accounts Committee

**RECOMMENDATION TO THE COUNCIL**

1. that in terms of Section 129 of the Local Government : Municipal Finance Management Act, 2003 (Act 56 of 2003) and having duly considered the 2011/12 Annual Report of the Overstrand Municipality and the content of this item, the said report **be approved** without reservation, and
2. that the Municipal Manager continuously **give feedback** to the Executive Mayor on the actions required as a result of the audit report.

**RESPONSIBLE OFFICIAL :**

**R LOUW**

**TARGET DATE FOR IMPLEMENTATION :**

**NOT APPLICABLE**

Ald Pieter Scholtz,  
Ward Councillor,  
Overstrand Municipality.



24<sup>th</sup> February 2012.

**2011/2012 Draft Annual Report of the Overstrand Municipality**

In response to your request as acting mayor to provide comment and feedback on the final draft of the 2011/2012 annual report of the Overstrand Municipality the management of the Gansbaai Ratepayers and Citizens Association comment as follows:

1. We would like to congratulate the Council and staff on the excellent work they provided to make living conditions better and safer for all the citizens of our community.
2. Thank you for your willingness and active interest to listen to issues and concerns as they arise and the actions undertaken to address same.
3. As far as good governance and public participation (Chapter 2) is concerned it is of particular interest to mention the well-functioning of ward 2 and other ward committees. Training was provided to our ward members and ward councillors were also present at these training sessions. We are proud to be part of the second most productive local municipality in the Municipal Productivity Index. (MPI).
4. Of special note is the achievement of National Key Performance indicators for service delivery. This is an indication of sound management and best practice principles.

Congratulations on the unqualified report from the Auditor General for the sixth consecutive year.

We are happy to note that none compliant issues affecting financial performance have been corrected prior to the conclusion of the audit.

We look forward to working together for another successful year.

Yours faithfully,

*E.S. Wessels*

Me. Gerda Wessels

Chairperson

Gansbaai Ratepayers and Citizens Association

**Rooi Els Belastingbetalersvereniging  
Rooi Els Ratepayers' Association  
Posbus 89, Bettysbaai 7141 / PO Box 89,**



*c. Joubert  
R. Louw*

The Municipal Manager  
Kleinmond  
Per email

27 February, 2013

**ROOIELS  
COMMENTS RE ANUAL REPORT & NEW SDF IDP BUDGET REQUIREMENTS**

Finding itself in a queue behind Stanford and Gansbaai, Rooiels had to wait many years before proper capex of R2,8m was approved for the upgrade of the reservoir which will take place in 2013. This was a crucial matter.

The rest of capex monies since 2008 went to the paving of roads.  
To cater for in the next 5 years:

- 1) A stand by reservoir pump – this is crucial in times of emergencies;
- 2) The continues lack of funds for critical infrastructure maintenance such as roads has become a real concern, with infrastructure deteriorating all the time (i.e. some road surfaces in Rooi Els are none existent. It can surely not go on like this. How is this to be overcome if service backlogs are not costed and included in budgets ? Surely, this needs to be included in a long term plan too.  
There is an urgent need to continue the paving of roads even @ a minimum of R 450,000 per year. We don't want sidewalks nor street lights nor tarred roads. However, even with its limited need, Rooiels always has to wait while roads in all the other Villages receive continuous attention.  
The size of Rooiels and its smaller contribution should not be considered a detrimental factor in this regard;
- 3) Storm water – certain capex needed annually;
- 4) Fire fighting (in co-operation with Pringle Bay).  
The limitation of safety and fire equipment certainly needs priority here.  
So does an Ambulance service for the Hangklip-Kleinmond area. People can't wait an hour before being attended to.  
The improvement of the safety of fire fighters is also non-negotiable. Protective clothing for all fire fighters are a must and always be available nearby.

In other words, we would like to see Rooiels featuring in the annual capex budget for each of the next 5 years.

With kind regards

Izak Smit  
Ward 10 representative

Contact the Secretary Marieta Human email [dynamicchoices@gmail.com](mailto:dynamicchoices@gmail.com) 0825777037  
Alternative Izak Smit email [ismit@mweb.co.za](mailto:ismit@mweb.co.za) 0825777037

FILE NO:	12/2/13/6
SCAN NO	
COLLABORATOR NO:	468092



**MEETING OF THE MUNICIPAL  
PUBLIC ACCOUNTS COMMITTEE**

**VERGADERING VAN DIE MUNISIPALE  
OPENBARE REKENINGE KOMITEE**

**MINUTES / NOTULE**

**DATE / DATUM :** 12 MARCH / MAART 2013  
**VENUE / PLEK :** SUPPLY CHAIN MANAGEMENT'S COMMITTEE ROOM  
VOORSIENINGSKANAALBESTUUR SE KOMITEEKAMER  
HERMANUS  
**TIME / TYD :** 14:00



**OVERSTRAND****MUNICIPALITY / MUNISIPALITEIT / U-MASIPALA****MINUTES OF A MEETING OF THE MUNICIPAL PUBLIC ACCOUNTS  
COMMITTEE HELD IN THE SUPPLY CHAIN MANAGEMENT'S COMMITTEE  
ROOM, HERMANUS ON 12 MARCH 2013 AT 14:00**

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**PRESENT / TEENWOORDIG:**

Cllr M Ponoane (Chairperson)  
Cllr A Prins  
Cllr M Andrews  
Cllr T Pie  
Cllr Ndevu  
Mr S Hansen  
Mr P Graham

**APOLOGY / VERSKONING:**

Cllr M Gillion  
Cllr J J Januarie

**OFFICIALS PRESENT /  
AMPTENARE TEENWOORDIG:**

Mr. C Groenewald  
Mr. H Kleinloog  
Ms D Arrison  
Ms R Louw  
Ms H van Tonder

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**MINUTES OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE  
12 MARCH 2013**

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**1. OPENING**

The Chairperson, Cllr M Ponoane, welcomed everyone present.

**2. APPLICATIONS FOR LEAVE OF ABSENCE**

**Cllr M Gillion**

**RESOLVED**

that the above-mentioned application for leave of absence **be approved.**

**Cllr J J Januarie**

**RESOLVED**

that the above-mentioned application for leave of absence **be approved.**

**3. CONSIDERATION OF THE 2011/2012 ANNUAL REPORT**

The Municipal Public Accounts Committee considered the content of the Municipality's 2011/2012 Annual Report as well as representations made by Gansbaai Ratepayers & Citizens Association and Rooi Els Ratepayers' Association.

Cllr Ponoane thanked everyone for their hard work in compiling the 2011/2012 Annual Report.

**4. RESOLVED TO RECOMMEND TO COUNCIL**

that the draft Annual Report for 2011/12 financial year be approved without reservations.

**5. CLOSURE**

The meeting closed at 14:20.

**5.7****CONSIDERATION OF THE 2011/12 ANNUAL REPORT AND ADOPTION OF AN OVERSIGHT REPORT****(ITEM 5, PAGE 1 : MAYORAL COMMITTEE MEETING : 27 MARCH 2013)**

The Speaker requested that it be minuted that members of the Oversight Committee had no comments.

**RESOLVED (UNANIMOUSLY)**

1. that in terms of Section 129 of the Local Government : Municipal Finance Management Act, 2003 (Act 56 of 2003) and having duly considered the 2011/12 Annual Report of the Overstrand Municipality and the content of this item, the said report **be approved** without reservation, and
2. that the Municipal Manager continuously **give feedback** to the Executive Mayor on the actions required as a result of the audit report.

**RESPONSIBLE OFFICIAL :****R LOUW****TARGET DATE FOR IMPLEMENTATION :****NOT APPLICABLE**