



OVERSTRAND MUNICIPALITY
P O Box 20, Hermanus, 7200

TENDER NO SC 630 / 2009

Tenders are hereby invited for the following:

RENEWAL OF SHORT TERM INSURANCE PORTFOLIO: OVERSTRAND MUNICIPALITY

Tender documents, in English, are obtainable at the offices of Overstrand Municipality at **HERMANUS ADMINISTRATION**, Tel. **028 – 313 8904** between 08:00 and 16:30 upon payment of a **non refundable** tender participation fee of **R70.00** (seventy rand). Cheques to be made payable to “**OVERSTRAND MUNICIPALITY**” .

Alternatively the electronic documents can be obtained for free from Theo Loubser at abovementioned telephone number.

The closing time and date of the tender is at **12:00 on 08 MAY 2009**.

Tenders, completed in every respect and clearly marked “**TENDER NO SC 630 / 2009: RENEWAL OF SHORT TERM INSURANCE PORTFOLIO**” and in a sealed envelope must be deposited in the **tender box number 3** at the offices of Overstrand Municipality, Magnolia Avenue, Hermanus, before the closing date and time. Tenders may only be submitted on the issued tender documentation.

Please Note:

- **Tenders that are deposited in the incorrect box will not be considered.**
- **Tender box deposit slot is 28cm x 2.5cm.**
- **Mailed, telegraphic or faxed tenders will not be accepted.**
- **Tenders must be valid for 60 days after closing date.**

Tenders will be opened in public in the Supply Chain Management Committee Room, Hermanus Administration immediately after closing time. For more information, **Theo Loubser** can be contacted at Tel no **028-313 8904**.

The Overstrand Municipality does not bind itself to accept the lowest or any tender and reserves the right to accept any tender, as it may deem expedient. Tenders are subject to the Standard Conditions of Tender, the Preferential Procurement Regulations of 2001 and the Supply Chain Management Policy of the Overstrand Municipality.

S REYNEKE
MANAGER: EXPENDITURE AND ASSET MANAGEMENT
DIRECTORATE FINANCE
HERMANUS



OVERSTRAND MUNISIPALITEIT
Posbus 20, Hermanus, 7200

TENDER NR. SC 630 / 2009

Tenders word ingewag vir die volgende :

**HERNUWING VAN DIE KORTTERMYN VERSEKERINGSPORTEFEULJE:
OVERSTRAND MUNISIPALITEIT**

Tenderdokumente, in Engels, is verkrygbaar by die kantore van Munisipaliteit Overstrand te **HERMANUS ADMINISTRASIE**, Tel. **028 – 313 8904** tussen 08:00 en 16:30 na betaling van 'n **nie terugbetaalbare** tender deelnamefooi van **R70,00** (sewentig rand) . Tjeks moet uitgemaak word aan "**OVERSTRAND MUNISIPALITEIT**".

Dokumente is ook gratis elektronies beskikbaar by Theo Loubser by bostaande telefoonnommer.

Die sluitingstyd en datum van die tender is **08 MEI 2009 om 12:00**.

Tenders, voltooi in elke opsig en duidelik gemerk : "**TENDER NR SC 630 / 2009: HERNUWING VAN DIE KORTTERMYN VERSEKERINGS PORTEFEULJE**" en in 'n verseelde koevert, moet in die **tenderbus 3** by die kantore van die Munisipaliteit Overstrand, Magnoliaaan, Hermanus, voor die sluitingstyd en datum geplaas word. Tenders mag slegs op die uitgereikte tenderdokumentasie ingedien word.

Let Wel:

- **Tenders wat in die verkeerde tender bus geplaas word sal nie oorweeg word nie.**
- **Die gleuf van die tender bus is 28cm x 2.5cm.**
- **Tenders wat gepos, telegrafies versend of gefaks is sal nie aanvaar word nie.**
- **Tenders moet vir 60 dae na die sluitingsdatum geldig wees.**

Tenders sal direk na die sluitingstyd in die openbaar oopgemaak word in die Komiteekamer van die Voorsieningskanaal Bestuur Afdeling, Hermanus Administrasie. Vir verdere navrae kan **Theo Loubser** by telefoon nommer **028 - 313 8904** gekontak word.

Die Munisipaliteit Overstrand is nie verplig om die laagste of enige tender wat ingedien word te aanvaar nie. Tenders is onderworpe aan die Standaard Tender Voorwaardes, Voorkeur Verkrygingsregulasies van 2001 en die Voorkeur Verkrygingsbeleid van die Overstrand Munisipaliteit.

S REYNEKE
BESTUURDER: UITGAWES EN BATEBESTUUR
DIREKTORAAT FINANSIES
HERMANUS



UMASIPALA WE-OVERSTRAND

ITHENDA NO. SC 630 / 2009

Kucelwa isiniki-xabiso/ uqikelelo-xabiso zokulandelayo:

UKUHLAZIYWA KWE SIKHUNDLA SE-INSURENSI YETHUTYANA

Amaxwebhu, abhalwe ngesiNgesi, ayafumaneka kwii-ofisi zikaMasipala we-Overstrand e-**HERMANUS KWI OFISI YOQUMRHU LOLAWULO**, inombolo ithi 028 313 8904 phakathi kwentsimbiye -08:00 neye-16:30, usakuhlulwa umrhumo wokuthatha inxaxheba kwiziniki-maxabiso **ongabuyiswayo ongama-R70.00 (amashumi asixhenxe eerandi)** litsheki mazenziwe zihlawuleke ku **“Masipala we-Overstrand”**.

Okanye amaxwebhu angakhutshelwa mali angafumaneka ku Theo Loubser kulenombolo ingentla.

Ixesha nomhla wokuvalwa kweziniki-maxabiso/uqikelelo-xabiso yintsimbi ye **12h00, ngomhla we 08 Meyi , 2009.**

Iziniki-maxabiso/uqikelelo-xabiso ezitywinwe kwabhalwa, **INOMBOLO YETHENDA SC 630/ 2009: “UKUHLAZIYWA KWE SIKHUNDLA SE-INSURENSI YETHUTYANA”** ibhalwe ngokucacileyo kwimvulophu, mayifakwe kwi **Bhokisi yeZiniki-maxabiso No 3** kwii-ofisi zikaMasipala wase-Overstrand, Magnolia Avenue, Hermanus. Iithenda mazibesemthethweni.

Nceda Qaphela:

- **Iziniki-maxabiso ezifakwe kwibhokisi engeyiyo aziyi kuqwalaselwa.**
- **Umngxuma wokufaka webhokisi yeziniki-maxabiso ungama-28cm x 2.5cm.**
- **Iziniki-maxabiso eziposiweyo, ezocingo okanye ezifekisiweyo aziyi kwamkelwa.**
- **Iziniki-maxabiso mazibesemthethweni kangangentsuku ezingamashumi amathandathu (60) emva komhla wokuvala.**

Iziniki-maxabiso ziyakuvulwa phambi komntu wonke kwigumbi le Supply Chain Management. Kulawulo lwaseHermanus phambi kokuba kuvalwe. Nceda nxibelelana no **Theo Loubser**, kule nombolo ilandelayo **028 – 313 8904** ngazo naziphi iinkcukacha ezingacacanga ozifunayo.

UMasipala we-Overstrand akazibopheleli ekwamkeleni ixabiso elilelona liphantsi okanye nasiphi isiniki-xabiso kwaye unelungelo lokwamkela nasiphi na isiniki-xabiso, njengoko ebona kufanelekile. Iziniki-maxabiso ziphantsi koMgangatho woLawulo lweZiniki-maxabiso, uMmiselo oKhethekileyo wokuFumana ka-2001 neNkqubo yoLawulo lweTyathanga loKubonelela kaMasipala we-Overstrand.

S REYNEKE

UMPHATHI: OJONGENE NENKCITHO NEZINTO EZIKHOYO

ABONGAMELI: BEZEMALI

ULAWULO LWEHERMANUS